

# Mutual recognition application Form 2 Notes



Queensland  
Government

## Application for mutual recognition of registration certificate/ occupational licence for real estate salesperson, motor salesperson, subagent (debt collection), second-hand dealer, pawnbroker, introduction agent

*Mutual Recognition (Queensland) Act 1992 • Trans-Tasman Mutual Recognition (Queensland) Act 2003*

This form is effective from 1 July 2015

ABN: 13 846 673 994

### Who can use this form?

Mutual recognition application Form 2 is for individuals to apply for real estate salesperson, motor salesperson, subagent (debt collection), second-hand dealer, pawnbroker and introduction agent registration certificates/licenses under the *Mutual Recognition (Queensland) Act 1992* and *Trans-Tasman Mutual Recognition (Queensland) Act 2003*.

### Fees payable

	One year term	Three year term	
Real estate salesperson, motor salesperson, subagent	\$301.50	\$512.30	
Second-hand dealer and pawnbroker	\$681.90	\$1558.00	
Fees payable	One year term	Two year term	Three year term
Introduction agent	\$698.40	\$1247.00	\$1879.00

### Criminal history check

A criminal history check (CHC) will be conducted for each person whose name is listed on the application. The fee for each CHC conducted is \$38.60 (inclusive of \$1.13 GST) and processing of the application cannot be progressed until this fee is paid.

CHC fee of \$38.60 is required for the applicant and each business associate (individual partner). **CHC fees are not included in the above fees.**

Total fee = 1, 2 or 3 year fee \$ ..... + CHC \$ ..... (\$38.60 x no. required) = \$.....

### Identified participant (motor salesperson, second-hand dealers and pawnbrokers only)

You are not a suitable person to hold a licence or registration certificate under the *Motor Dealers and Chattel Auctioneers Act 2014* or *Second-hand Dealers and Pawnbrokers Act 2003* if the chief executive is advised by the Commissioner of the police service that you are an identified participant in a criminal organisation.

Identified participant in a criminal organisation, means a person who is identified by the Commissioner of Queensland Police as a participant in the organisation within the meaning of the Criminal Code, section 60A(3).

For more information visit [www.police.qld.gov.au](http://www.police.qld.gov.au)

## Part 1—Licence/registration details

### Property occupations

**Real estate salesperson registration**—allows the holder to work as an employee of a licensed real estate agent to perform the activities listed below for reward—

- buy, sell, exchange or let real property or interests in real property
- buy, sell, exchange or let businesses or interests in businesses
- negotiate for the buying, selling, exchanging or letting of real property or interests real property
- negotiate for the buying, selling, exchanging or letting of businesses or interests in businesses
- collect rents
- show property
- inspect or appraise property for sale or rent
- advertise, place a sign or conduct an open for inspection on a property for sale or rent.

### Motor dealer and chattel auctioneer occupations

**Motor salesperson registration**—allows the holder to work as an employee of a licensed motor dealer to perform the activities listed below for reward—

- sell used motor vehicles
- sell used motor vehicles on consignment
- sell leased motor vehicles to the lessee under the terms of the lease
- negotiate, under a consultancy arrangement, for a person who is not a motor dealer or a chattel auctioneer for the purchase or sale of a used motor vehicle for the person.

**Motor salesperson (wrecker) registration**—allows the holder to work as an employee of a licensed motor dealer (wrecker) to perform the activities listed below for reward—

- acquire used motor vehicles, whether or not as complete units, to break up for sale as parts
- sell used motor vehicles as parts.

### Debt collection occupations

**Subagent registration**—allows the holder to work as an employee of a licensed field agent to perform the activities listed below for reward—

- find or repossess goods for a person, any goods or chattels that the person is entitled to repossess under an agreement
- collect or request debt payments
- serve a writ, claim, summons application or other process.

### Second-hand dealer and pawnbroker occupations

**Second-hand dealer**—allows the holder to trade in second-hand goods performing the activities listed, whether or not these activities are performed on a commission basis—

- acquisition
- sales
- disposal
- exchange.

**Pawnbroker**—allows the holder to—

- take security of an item (known as a pawn or pledge) from a person
- lend a person a sum of money for profit in return.

## Introduction agent occupations

**Introduction agent**—allows the holder to perform the activities listed below for reward—

- introduce people interested in having personal relationships
- introduce people interested in attending a social gathering.

You must be licensed if you offer services to clients in Queensland, even if you operate from interstate, overseas or solely online.

## Part 2—Applicant details

### Proof of name and identification

You need to provide proof of identification in your current name. This can be your driver licence, passport or birth certificate/extract. Do not send originals. Only photocopies of original documents certified as being a true copy of the original document by persons listed in Attachment B of the application form can be accepted.

If you are lodging your application in person, you can provide your original documents which will be copied and certified by the officer accepting your application.

If your name has changed for any reason including marriage, you must provide evidence of each change of name. For example certified copies of marriage certificates, change of name certificates or deed poll documentation.

If you are not an Australian Citizen, a certified copy of your international passport is required.

### Eligibility to work in Australia

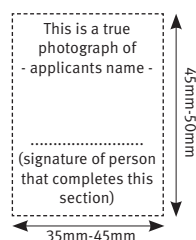
Every worker from overseas must have a valid Australian visa with work rights. Temporary visas with work rights include working holiday maker visas, student visas and the subclass 457 visa. You can check your own work and visa entitlements at [www.immi.gov.au](http://www.immi.gov.au). Enquiries may be made with the Department of Immigration and Border Protection to verify an applicant's work entitlements in Australia.

## Part 4—Photographs and photograph certification (subagents only)

If your licence is approved, you will be issued a photographic identification licence card. This card must be carried on your person whilst you are working as a field agent.

You must supply with your application two recent passport photographs which have been certified as being a true photograph of you.

The reverse side of the photographs must be certified and signed by a person who is at least 18 years of age and has known the applicant for at least 12 months and is not related by birth or marriage or in a de facto relationship with the applicant. The following wording must be used:



This is a true photograph of

..... (applicants name)

The person certifying your photographs must also complete the photograph certifiers Part 4 on the application form.

## Part 5—Registration details

List in this section details of your current equivalent licence/s held in an Australian state or territory or New Zealand. You will need to include copies of your current licence certificates with the application. If your current licence is due to expire soon, you may need to lodge a renewal application to maintain your existing licence until your mutual recognition application is decided. You cannot apply for mutual recognition of your interstate licence if the licence is expired, suspended, cancelled or refused. Do not include training certificates or references.

## Part 6—Conditions

State whether there are any conditions imposed on your interstate registration certificate. If you do have conditions on the registration certificate list the condition/s in the space provided. You are only entitled to an equivalent registration certificate under mutual recognition. Therefore any conditions on your current registration certificate will be applied to your mutually recognised registration certificate. Enquires will be made to interstate and New Zealand licensing authorities to confirm your registration certificate status and conditions on your registration certificate.

## Part 7—Trading particulars

Indicate your method of trade by ticking the appropriate box and completing the relevant sections of the form as required.

**Sole trader**—A sole trader is the simplest business structure. The structure is inexpensive to set up because there are few legal and tax formalities. If you operate your business as a sole trader, you trade on your own and control and manage the business. You are legally responsible for all aspects of the business—debts and losses cannot be shared.

**Second-hand dealer partnership**—A partnership may be comprised of either individual partners or corporation partners or a combination of both.

**Introduction agent partnership**—A partnership may be comprised of either individual partners or corporation partners or a combination of both. If an individual is a partner in the business they are not required to be licensed separately. All corporations in a partnership must be licensed. A corporation cannot be a silent partner. See notes below for **Part 9—Partnership details**.

## Part 8—Places of business

**Principal place of business**—A post office box address is not acceptable. This should be head office or where the majority of business will be conducted.

For second-hand dealers and pawnbrokers, this will be the address where the transactions register is to be maintained and may be inspected.

For introduction agents, this is the physical address where licensable activities will be conducted. See Part 1 notes for more information on licensable activities

**Other place of business**—A post office box address is not acceptable. This address should be any other address where business will be conducted from.

For second-hand dealers, this will be any address or place other than the principal place of business where you intend to carry on business under the licence. This should include any antique fairs, flea markets, trash and treasure markets etc.

Places of business can be either in Queensland or in another state or territory within Australia.

If you have more than two places of business you will need to supply an attachment with the application form which lists your other places of business and the business name (if any) used at each place of business.

## Part 9—Partnership details

**Individual partners**—An individual partnership is a partnership between two or more natural persons.

**Individual and corporation in partnership**—If an individual is in a partnership with one or more corporations, each corporation is required to hold a current Queensland licence. A corporation cannot be a silent partner. If a partner is a corporation and does not hold a current licence in Queensland, an appropriate form will need to be lodged under the Queensland legislation which governs the occupation.

**Please note** that a corporation cannot apply to be licensed under the *Mutual Recognition (Queensland) Act 1992* or *Trans-Tasman Mutual Recognition (Queensland) Act 2003*.

## Part 10—Business associate (partner) details—Individual partners only

This section should be completed by all individual partners included in Part 9.

The following information should be included for each individual that completes Part 10—

- proof of name and identification
- criminal history check fee of \$38.60.

**For second-hand dealers**—any person responsible for directly representing the licensee in the conduct of the business or is regularly or usually in charge of the business should complete Part 10 and submit all requirements and fees.

## Lodgement details

Please ensure your application is fully completed and you have attached proof of identification documents, registration certificates, fees and attachments as required. Failure to correctly complete this form or provide all information, fees and documents requested may result in the application being returned to you which will delay the processing of your application and the issue of your registration certificate.

## **Registration certificate/licence approval**

**As soon as we receive your complete application (including fees, statutory declaration, and a copy of your interstate registration certificate) you can commence and continue to work. You must however continue to hold a current, equivalent registration certificate/licence in another state or territory in Australia or in New Zealand until your Queensland registration certificate/licence is issued.**

Normal processing time for new applications is 2–4 weeks however this can be longer if we need to contact you for missing information. Applications can sometimes be delayed awaiting clearance of police checks which is outside the control of the Office of Fair Trading.

If you are deemed ineligible or unsuitable to hold a registration certificate in Queensland, action will commence allowing you the opportunity to provide information before a decision can be made. If your registration certificate application is refused, we will send an information notice to you explaining your rights and the process involved in appealing the decision.

# Mutual recognition application Form 2



Queensland  
Government

## Application for mutual recognition of registration certificate/ occupational licence for real estate salesperson, motor salesperson, subagent (debt collection), second-hand dealer, pawnbroker, introduction agent

*Mutual Recognition (Queensland) Act 1992 • Trans-Tasman Mutual Recognition (Queensland) Act 2003*

ABN: 13 846 673 994

This form is effective from 1 July 2015

### OFFICE USE ONLY

Date received

Entity number.....

#### Payment details

Lodgement unit

Application allocation

\$ .....

CHC fee \$ .....

Total allocation \$ .....

### Instructions

- Please complete application in BLOCK letters
- Attach extra pages if necessary
- References to dates should be in DD/MM/YYYY
- Fees quoted in this application/notes may alter at any time by Regulation
- Refer to notes for fees—No GST is payable on licence fees

### Please note

Under the *Mutual Recognition (Queensland) Act 1992* if you have an occupational licence issued in a state or territory of the Commonwealth you are entitled to have that licence recognised in Queensland under most, but not all, circumstances. Under the *Trans-Tasman Mutual Recognition (Queensland) Act 2003* people registered in New Zealand have the same rights.

Applicants are deemed to be licensed in Queensland once they possess a receipt for the applicable fee and hold a current, equivalent licence. Deemed registration will continue until the licence is either granted or refused, provided that the interstate or New Zealand licence remains current.

**Applicants please note:** As Tasmania and Victoria do not have formal registration of Real Estate Salespersons, applicants from these states are ineligible to apply for mutual recognition. A New Application Form 3-1 under the *Property Occupations Act 2014* is required together with proof of required qualifications.

### Criminal history check fee of \$38.60 (inclusive of \$1.13 GST per check)

All applicants and their individual business associates are subject to mandatory criminal history checks. This fee is not included in the application fee and must be included with your payment. Processing of your application will not be progressed until this fee is paid.

### Incomplete applications

Failure to complete this form or provide all the information, fees and documents will result in a delay in granting your licence or registration certificate.

### Privacy statement—please read

The Office of Fair Trading collects information, including personal information, on this form to assess your occupational licensing application as authorised by the *Mutual Recognition (Queensland) Act 1992* and the *Trans-Tasman Mutual Recognition (Queensland) Act 2003*.

In accordance with the legislation some personal information may be passed on to the police services in Australia (federal, states and territories) and New Zealand (to assist with criminal history searches) and an appropriate licensing or registration authority if applicable. Enquiries may also be made with the Department of Immigration and Border Protection to verify eligibility to work in Australia. In other instances, information on this form can be disclosed without your consent where authorised or required by law.

Your name and business address (if applicable) will be placed on a register that may be inspected by the public.

Applicant name

Name .....



## Part 3—Contact details

<b>Section 1</b> <b>Contact details</b>	Business phone ..... After hours phone..... Fax number..... Mobile ..... Email address..... Preferred contact method: B/H <input type="checkbox"/> A/H <input type="checkbox"/> Mobile <input type="checkbox"/> Email <input type="checkbox"/> Mail <input type="checkbox"/>
<b>Section 2</b> <b>Residential address</b> A post office box address is not acceptable.	Home address ..... Suburb ..... State <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Postcode <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Section 3</b> <b>Postal address</b> Enter 'as above' if the same as residential address.	Address ..... Suburb ..... State <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Postcode <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Change of address</b>	<b>If you change your address you are required to notify the chief executive in writing within 14 days. You may be issued with a fine if you do not notify Industry Licensing within the required timeframe.</b>

## Part 4—Photographs and photograph certification for subagents (debt collection) only

<b>Photographs and photograph certification declaration</b> <b>Note:</b> The photographs should be placed in an envelope and stapled to the front of this application form.	Applicants must supply two recent passport photographs ( <b>photographs other than passport photographs cannot be accepted</b> ). The reverse side of the photographs must be certified and signed by a person who is at least 18 years of age and has known the applicant for at least 12 months and is not related by birth, marriage, or in a de facto relationship to the applicant. The following wording must be used: <i>This is a true photograph of &lt;&lt;insert applicants name&gt;&gt;</i>
	<b>The person certifying the photograph must sign the reverse of each photograph and complete the details below:</b> Certifiers name ..... Postal address ..... Suburb ..... State <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Postcode <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Certifiers signature: ..... Date <input type="checkbox"/> <input type="checkbox"/> / <input type="checkbox"/> <input type="checkbox"/> / <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <small>D D / M M / Y Y Y Y</small>

## Part 5—Registration details

<b>Details of current interstate registration for this occupation</b> Note: registration includes any licence, admission, approval, certificate, etc.	A copy of the current registration documents must accompany this notice. State/Territory/NZ .....Type of occupational licence ..... Registration/licence number ..... Date of expiry .....
Specify all the states (or New Zealand) in which you currently hold or previously held registration for this occupation.	State/Territory/NZ .....Type of occupational licence ..... Registration/licence number ..... Date of expiry .....
	State/Territory/NZ .....Type of occupational licence ..... Registration/licence number ..... Date of expiry .....
	State/Territory/NZ .....Type of occupational licence ..... Registration/licence number ..... Date of expiry .....
	At least one licence/registration must be current when this form is received by the department.

## Part 6—Conditions

### Conditions on your interstate or New Zealand licence

Are there any conditions, limitations or restrictions which apply to your registration in any state or territory of Australia or in New Zealand?

- No  
 Yes—Provide details

.....  
.....  
.....  
.....

## Part 7—Trading particulars

### Trading particulars

Mutual recognition legislation recognises natural persons only, not corporations. If you wish to conduct business as a corporation you need to lodge an application form under the Queensland legislation which governs the occupation

Sole trader (Second-hand dealers, pawnbrokers and introduction agents only)  
—complete Part 8

Partnership (Second-hand dealers, pawnbrokers and introduction agents only)  
—complete Parts 8, 9 and 10

Real estate salesperson or subagent or motor salesperson—go to Part 11

When you have completed the above parts as required, complete from Part 11 onwards.

The operation of a business in Queensland under relevant state legislation is still subject to the payment of relevant fees and compliance with any other requirements as applicable, e.g. registration of business name, approval of trading premises etc.

## Part 8—Places of business

### Section 1

#### Principal place of business

A post office box address is not acceptable.

Registered National Business Name (if using a trading name)  
.....

Principal place of business .....

Suburb ..... State  Postcode

### Section 2

#### Other places of business (if applicable)

A post office box address is not acceptable.

Registered National Business Name (if using a trading name)  
.....

Other place of business .....

Suburb ..... State  Postcode

Will you have more than two places of business? Yes  No

If yes, you will need to supply an attachment with this form listing your other places of business, the business name (if any) used at each place of business and the name and licence number of the licensed person-in-charge at each place of business.

This area has been intentionally left blank.



## Part 9—Partnership details

### Name of partners

If you have more than two partners you will need to supply an attachment with this form listing all your partners and their licence numbers.

Part 11 of this form must be completed for each individual partner.

Partner 1 name.....

ACN (if partner is a corporation)

Partner licence number (if licensed)

Partner 2 name .....

ACN (if partner is a corporation)

Partner licence number (if licensed)

**All corporations in a partnership must be licensed. If you propose to trade in a partnership all partners who will be active in the business are required to hold the appropriate licence.**

This area has been intentionally left blank.

## Part 10—Business associate (partner) details—Individual partners only

If there is more than one business associate (partner) you will need to print and complete a copy of this part for each person.

### Section 1 Individual business associate details

An individual business associate is another individual with whom the licensee carries on business.

\* Only photocopies of documents certified as being a true copy of the original document by persons listed in Attachment B can be accepted.

Preferred title: Mr  Mrs  Ms  Miss  Other (specify) .....

Surname .....

Given names .....

Have you been known by any other name? Yes  No

Previous names .....

(If you have changed your name you must provide evidence of each change **Certified copies not originals** of marriage certificates, change of name certificates etc. must be supplied with this form for each name change).

If you are lodging this application in person, you can provide your original **birth certificate/extract, passport or driver licence**, which will be copied and certified by the officer accepting your application. If you are lodging this application by mail, please send a photocopy of one of these documents **certified as being a true copy of the original**.\*

Date of birth  /  /   
D D M M Y Y Y Y

Place of birth: Town ..... State

Country .....

### Section 2 Residential address

A post office box address is not acceptable.

Home address .....

Suburb ..... State  Postcode

### Section 3 Postal address

Enter 'as above' if the same as residential address.

Address .....

Suburb ..... State  Postcode

### Section 4 Contact details

Business phone ..... Home phone .....

Fax number..... Mobile .....

Email address.....

### Section 5

Any persons that perform any activity in the business that requires a licence must be appropriately licensed.

Does this person perform any activity in the business which will require them to hold a second-hand dealer, pawnbroker or introduction agent licence?

Yes—Licence number

No

This area has been intentionally left blank.

## Part 11—Statutory declaration

### Refer to Attachment A and Attachment B

Please have the Statutory Declaration in Attachment A completed and witnessed by a person authorised to do so as listed in Attachment B.

Under the *Mutual Recognition (Queensland) Act 1992*, the Office of Fair Trading can refuse to grant registration if you provide false or misleading statements or information.

## Part 12—Declaration

### Applicant to sign

In submitting this application, I declare I have the consent of all persons relating to this application being subject to a national criminal history check by the Queensland Police Service (QPS) and for QPS and other Australian police services to disclose criminal history information and any impending charges to the Office of Fair Trading.

I understand any disclosure will be subject to applicable Commonwealth, state or territory legislation and/or police policy. Enquiries may also be made with the Department of Immigration and Border Protection to verify eligibility to work in Australia. In other instances, information on this form can be disclosed without your consent where authorised or required by law.

I consent to the making of enquiries of, and the exchange of information with the authorities of any state or territory of Australia or of New Zealand regarding my activities in the relevant occupation and any other matters relevant to this notice.

I declare the answers I have given on this form and attachments are true and correct in every detail.

I have read and agree to the terms stated above.

Applicant signature .....

Signatory's name .....

Date   /   /      
D D / M M / Y Y Y Y

## Lodgement details

### Lodgement details

**Please lodge the completed application, any supporting documentation and fees to the Office of Fair Trading at the address below, at one of our regional offices, or at a Queensland Government Service Centre.**

**By mail:**

Industry Licensing Unit  
Office of Fair Trading  
GPO Box 3111  
Brisbane QLD 4001

Visit [www.qld.gov.au/fairtrading](http://www.qld.gov.au/fairtrading) or call **13 QGOV** (13 74 68) for information and your nearest Fair Trading Office or Queensland Government Service Centre.

**IMPORTANT!**

Please make sure you:

- Provide all necessary information and documentation
- Sign the application
- Return all pages of this application form

### Refunds

If an applicant withdraws an application prior to a licence being issued, or it is refused, the application fee and fees paid for criminal history checks that have already been conducted are not refundable.

## Payer details

This section must be completed if payment has been made by another person on behalf of the applicant.

Name .....

Postal address .....

Suburb ..... State  Postcode

Mobile ..... Fax number .....

Receipt request Yes  No

**A receipt will not be issued unless specifically requested.**

## Payment information

**Do not send cash by post**

Cash  Credit card  Money order  Cheque

Make money order or cheque payable to the Office of Fair Trading.

Charge my:

Mastercard  VISA

Credit card number:

Cardholder's name:

.....

Amount authorised:

\$ ..... Expiry date:  /   
M M Y Y Y Y

Cardholder's signature:

.....

Commonwealth of Australia  
 STATUTORY DECLARATION  
*Statutory Declarations Act 1959*

1 *Insert the name, address and occupation of person making the declaration*

I,<sup>1</sup>

make the following declaration under the *Statutory Declarations Act 1959*:

2 *Set out matter declared to in numbered paragraphs*

<sup>2</sup> In relation to the occupation for which registration is sought, I declare that:

- (a) I am not the subject of disciplinary proceedings in any state or territory of Australia or in New Zealand (including preliminary investigations or actions that may lead to disciplinary proceedings) in relation to this occupation.
- (b) My registration in any state or territory of Australia or in New Zealand is not cancelled or currently suspended as a result of disciplinary action.
- (c) I am not otherwise personally prohibited from carrying on this occupation in any state or territory of Australia or in New Zealand.
- (d) I am not subject to any special condition in carrying on such occupation as a result of criminal, disciplinary or civil proceedings in any state or territory of Australia or New Zealand.
- (e) The statements and information in the attached notice are correct to the best of my knowledge and belief.
- (f) That any registration document submitted with the attached notice is a complete and accurate copy of the original.

I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the *Statutory Declarations Act 1959*, and I believe that the statements in this declaration are true in every particular.

3 *Signature of person making the declaration*

<sup>3</sup>

4 *Place*  
5 *Day*  
6 *Month and year*

Declared at <sup>4</sup> \_\_\_\_\_ on <sup>5</sup> \_\_\_\_\_ of <sup>6</sup> \_\_\_\_\_

Before me,

7 *Signature of person before whom the declaration is made (see over)*

<sup>7</sup>

8 *Full name, qualification and address of person before whom the declaration is made (in printed letters)*

<sup>8</sup>

*Note 1* A person who intentionally makes a false statement in a statutory declaration is guilty of an offence, the punishment for which is imprisonment for a term of 4 years — see section 11 of the *Statutory Declarations Act 1959*.

*Note 2* Chapter 2 of the *Criminal Code* applies to all offences against the *Statutory Declarations Act 1959* — see section 5A of the *Statutory Declarations Act 1959*.

## ATTACHMENT B

### A statutory declaration under the *Statutory Declarations Act 1959* may be made before—

(1) a person who is currently licensed or registered under a law to practise in one of the following occupations:

Chiropractor	Dentist	Legal practitioner
Medical practitioner	Nurse	Optometrist
Patent attorney	Pharmacist	Physiotherapist
Psychologist	Trade marks attorney	Veterinary surgeon

(2) a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described); or

(3) a person who is in the following list:

Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public  
Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)  
Bailiff

Bank officer with 5 or more continuous years of service  
Building society officer with 5 or more years of continuous service  
Chief executive officer of a Commonwealth court  
Clerk of a court

Commissioner for Affidavits  
Commissioner for Declarations  
Credit union officer with 5 or more years of continuous service  
Employee of the Australian Trade Commission who is:

- (a) in a country or place outside Australia; and
- (b) authorised under paragraph 3 (d) of the *Consular Fees Act 1955*; and
- (c) exercising his or her function in that place

Employee of the Commonwealth who is:

- (a) in a country or place outside Australia; and
- (b) authorised under paragraph 3 (c) of the *Consular Fees Act 1955*; and
- (c) exercising his or her function in that place

Fellow of the National Tax Accountants' Association  
Finance company officer with 5 or more years of continuous service  
Holder of a statutory office not specified in another item in this list  
Judge of a court  
Justice of the Peace

Magistrate  
Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*  
Master of a court

Member of Chartered Secretaries Australia  
Member of Engineers Australia, other than at the grade of student  
Member of the Association of Taxation and Management Accountants  
Member of the Australasian Institute of Mining and Metallurgy

Member of the Australian Defence Force who is:

- (a) an officer; or
- (b) a non-commissioned officer within the meaning of the *Defence Force Discipline Act 1982* with 5 or more years of continuous service; or
- (c) a warrant officer within the meaning of that Act

Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants

Member of:

- (a) the Parliament of the Commonwealth; or
- (b) the Parliament of a State; or
- (c) a Territory legislature; or
- (d) a local government authority of a State or Territory

Minister of religion registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*

Notary public

Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office supplying postal services to the public

Permanent employee of:

- (a) the Commonwealth or a Commonwealth authority; or
- (b) a State or Territory or a State or Territory authority; or
- (c) a local government authority;

with 5 or more years of continuous service who is not specified in another item in this list

Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made

Police officer

Registrar, or Deputy Registrar, of a court

Senior Executive Service employee of:

- (a) the Commonwealth or a Commonwealth authority; or
- (b) a State or Territory or a State or Territory authority

Sheriff

Sheriff's officer

Teacher employed on a full-time basis at a school or tertiary education institution