

**FORM ENGAGEMENT LETTER FOR EVICTION DEFENSE PROJECT**  
**[To Go On Troutman Sanders Letterhead]**  
**[Sign and have client countersign two originals, one for client and one for our file]**

**[Name and Address of Client]:**

Dear Mr./Ms. \_\_\_\_\_:

This confirms that \_\_\_\_\_ and \_\_\_\_\_ of the law firm of Troutman Sanders LLP will represent you in your eviction case at Fulton County Magistrate Court. This representation will be free of charge, except in the limited circumstances described in paragraph 7 below. This letter sets forth the terms associated with our representation of you.

1.

You agree that any information that you give or have given about your case to us or to Atlanta Legal Aid (which referred this case to us for handling on your behalf), is correct. If any of the information you have given changes, you agree to tell us as soon as possible.

2.

You agree to keep in contact with us and let us know how and where to contact you.

3.

You agree to be responsible for assisting our representation by attending all required meetings and hearings, providing all documentation required from you, and participating in key decisions of your representation.

4.

Any information given to us will be kept secret if you wish it, except for information we are required to disclose by law or by rules governing the conduct of lawyers.

5.

You will not be asked to pay any legal fees to Troutman Sanders in relation to this case.

6.

You agree that we have a right to ask for attorneys' fees from the opposing party. Should there be any attorney fees awarded, you agree that they may be kept by Troutman Sanders.

7.

You will be asked to pay for the costs (other than legal fees), if any, associated with your representation, if you and we agree to appeal the decision of the Magistrate Court to Fulton County State Court. These costs could include such expenses as filing fees, deposition costs, and witness and expert fees. We will consult with you and obtain your approval before incurring any costs. If we pay these costs in advance for you, you agree to repay these costs to us. If you should receive any money in your case as part of the settlement or decision in your case, you agree that we may deduct the amount of the costs we advanced on your behalf from any recovery you receive.

8.

You agree that our representation of you will end when your eviction case is over. In addition, you agree that we may stop representing you if you do not cooperate with us or if permitted or required by the laws of Georgia, the Georgia rules governing lawyers' conduct, or any applicable rules of court.

Please let me know if you have any questions regarding our representation of you.

Sincerely yours,

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[Attorney's Signature]

I agree to the terms and conditions in this letter:

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Client's Signature