



LLOYDMINSTER CONSTRUCTION ASSOCIATION

Working together for your Construction Industry.
We are your Commercial Construction Information Centre.

Ph: (780) 875-8875 • Fax: (780) 875-8874 • Email: lloydca@telusplanet.net

CONSTRUCTION 101 COURSE

Registration Form

Wednesday, April 08 & Thursday April 09, 2015

8am-4:30 pm both days

** The Construction 101 Course provides a comprehensive introduction for administrative and clerical staff in the process associated with the construction industry. Through interactive exercises and a structured format, participants will be taught the roles and responsibilities suitable for becoming key administrative personnel in various areas of the industry, including contractor companies, buyers of construction services, architectural and engineering firms.**

Course Content includes: Introduction to Construction Industry**Methods of contract procurement**Construction Documents**Tendering, bidding and awarding contracts**Principles of contract law**Risk Management** Project completion**Role of the Construction Associations

\$375.00/person + GST – Members - \$450.00/person + GST - Non-Members

Company Name: _____

Company Email: _____

Contact Person: _____ Contact Phone: _____

of People Attending: _____

Fees Enclosed: _____

Please Invoice: _____

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Seats are limited, so please register early for this seminar to avoid disappointment ~ Thank you