



St. Catherine Labouré School
3425 Thornwood Avenue, Glenview, Illinois 60026 ~ (847) 724-2240

October 22, 2010

Dear Parent,

Parent-Teacher Conferences are scheduled for students 3Y-8 on Monday, November 22 and Tuesday, November 23. Conferences are scheduled on Monday from 3:00-5:00PM and 6:00-8:00PM. The time for Tuesday is from 12:30-2:15PM. The conferences are scheduled for 10 minutes. Report cards will be given out on Friday, November 19th, and you are requested to return the report card at the time of your conference. **Students in grades 6-8 are required to attend the conference with the parent.** The conference is scheduled with the homeroom teacher. If you would like a conference with another teacher, please note that on the form. Junior High teachers will only be conferencing with their homeroom student at this time. Other conferences will be scheduled on Tuesday, November 30 from 3:00-6:00PM.

Please return the form below by Monday, November 1st . Your specific time will be sent to you by Wednesday, November 17, 2010 . Scheduling will be done by the homeroom teacher and priority will be given to those who return the form **on time.**

There will be Extended Day Care for those students who are registered from 11:30-6:00PM on Tuesday, November 23rd. They need to bring their lunch.

Remember *No school on Wednesday, November 24.

****You can send this back to us at our email address: administrator@sclschool.com** Also, check your SCL e-note or our web page for a copy of this form. Your conference time will be brought home by the oldest child on Wednesday, November 17, 2010. Your time and day should be very close to what you put down.

Sincerely,
Mrs. Laurie Konicek
Principal

St. Catherine Labouré School Parent-Teacher Conference Schedule

Conference Preference _____ Monday, November 22 _____ Afternoon 3:00PM-5:00PM
_____ Evening 6:00PM- 8:00PM

_____ Tuesday, November 23 _____ Afternoon 12:30PM – 2:15PM

I also wish to see the following teacher(s): _____

Family Name _____ Phone _____

Student Name	Grade	Specific time to be filled in by teacher.
_____	_____	_____
_____	_____	_____
_____	_____	_____

Junior High only: Tuesday, November 30 (3:00PM-6:00PM)

Schedule with these teachers if your child is not in their classroom.

Ms. George _____ Ms. Campanelli _____ Ms. Savino _____
Mrs. Dalebroux _____ Mr. Greif _____ Ms. Toft _____

***Please list your children who will be staying for Extended Care on Tuesday, November 23rd.** _____

Extended Care will begin at 11:30am-6:00pm.