



Movie Planning Template

Name: _____

Date: _____

1. Team Name: _____

2. Team Members: _____

3. Movie Night Audience: Child / Adult

Specific Age group targeted: _____

4. Movie Title Selection: _____ TICKET PRICE \$ _____

**Don't forget you need to include proof that your movie has the potential to bring in people.

5. Who will provide the DVD? _____

(I can most likely get a digital copy, but you have to let me know well in advance)

6. Approximately when do you envision your movie night occurring?

September 2014						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1 Labour Day	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4

October 2014						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13 Columbus Day	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31 Halloween	1

November 2014						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31 Thanksgiving	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

December 2014						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20

7. What Charity will share in your profits, why did you choose them?

8. Estimate the number of people you expect to come to your movie night.

9. Is there anything else going on at the school or locally during your movie night that might be affected or which might impact your attendance?? For example, the pipe band practices on Thursdays from 7 – 9 pm, so you would have to ask them to move to the library. Is there a big hockey tournament or an End of World prediction???

10. How will you advertise/promote your event, how will people know it's happening? This along with your movie choice will make or break your event!!! (No pressure)

11. What resources/supplies do you need to run your event? Where will you get these resources from?

12. Is there any kind of cost required for your event (supplies, food/drink, etc.)? If so, please list potential expenses here and explain how you will cover them.

13. What information/questions do you still need to have answered?

14. Promotion and booking of your movie will NOT proceed until you have Mr. Jones signature of approval.

Date Reviewed: _____

Signature