

Wintermere Harbor H.O.A. Architectural Committee

EXTERIOR ALTERATION SUBMITTAL FORM

Please mail forms only- faxes are unreadable

This form must be completed by the homeowner and approved by the Architectural Committee **BEFORE** any work commences.
Please refer to your Declaration of Covenants & Restrictions Article for a description of the AC and its purpose.

Homeowner's Name: _____ Phone # _____

Street Address: _____

Mailing Address (if different than above): _____

Homeowner's Signature: _____ Form Completion Date: _____

1. Plot Plan*: Include a copy of your plot plan or drawing showing the accurate location and dimensions of the work being requested with respect to the house and property lines.

2. Drawings/Specifications*: Be sure to include documentation showing location, grade, elevations, shape, size & dimensions (HxWxL), type, materials used and color(s) being used: _____

3. Start Date: _____ **4. Completion Date:** _____ **5. Contractor:** _____

6. Type/Structure: (Check type being submitted)

A. Fence:** Please note picture to the right. This is the **ONLY** approved design with the **round finials on the posts**

Type (Check one): Vinyl Wood

B. Room Addition/Porch Enclosure..... _____

C. Pool & Screen Enclosure..... _____

D. Landscaping _____

E. Painting **Use Painting Submittal Form Only**

F. Other: _____



*Refer to your covenants regarding current approval standards. If you do not include ALL of the required specifications, your request will be DENIED.

**Reminder: The good side of your fence must be on the outside facing the street and your neighbors, 6 ft. required height, no picket fences.

This approval/disapproval does not verify compliance with building, zoning, or other County/City Codes. You must apply for a permit from the Winter Garden Building & Zoning Dept. 407-656-4111 (ext#2245), and submit your request to the Architectural Committee.

PLEASE NOTE: All submittals must commence within 90 days of approval or must be re-submitted!

Mail To (faxes will be returned to resident as they are unreadable):

Wintermere Harbor HOA
AC Submittal
P.O. Box 7
Gotha, FL 34734

Approved By AC _____ Approved w/Conditions _____
Date

Denied By AC _____ Explanation: _____
Date

Mgmt. Company Rec'd Stamp

AC Rec'd Stamp