

LAKEVIEW RESERVE ENTRY GATE UPDATE FORM

Mailing Address:
PO Box 7...Gotha, FL 34734....(407) 886-8228

EQUIPMENT ORDER FORM-RESIDENTS FILL OUT-*Must be mailed with check*

THIS FORM MAY NOT BE FAXED....MAIL TO ABOVE ADDRESS AND ATTACH CHECK

I need the following equipment:

<u>Qty</u>	<u>Item</u>	<u>Price each</u>	<u>Total</u>
_____	Transponder and holder	\$38.00 each	_____
_____	Key for pedestrian gate	\$5.00 each	_____

Shipping/Handling/Insurance (1-2 transponders) **ADD \$8.00 +** _____

Shipping/Handling (Keys) **ADD \$2.00 +** _____

Total Transaction = \$ _____

Please mail this form and a check made payable for the full amount due to:

Southwest Property Management

In order to fill your request we **MUST** have all of the following information:

Last name of Owner(s): _____

Property Address: _____

Mailing Address if different: _____

Transponder numbers that you currently have: _____

SPECIAL REQUEST FORM-RESIDENTS FILL OUT-*May be faxed*

I need to be placed on the Lakeview Reserve Keypad:

(This form **may** be faxed 407-886-5704)

In order to fill your request we **MUST** have **ALL** of the following information:

Last name of owner(s): _____

Last name of previous owner(s): _____

Address: _____

Name as you wish it to appear on keypad (ie: Smith, John) _____

Phone Number that you want on keypad- **Local phone numbers ONLY!** (Cell phone # is OK, but cable phones may not work!) _____

*Instructions: When someone calls you from the gate keypad-Press 9 on your phone's keypad to open the gate for your guest! You may use your cell phone, but remember that only 1 number may be programmed at the gate. **New cable phones may not work!***

SUBCONTRACTOR REQUEST FORM -RESIDENTS FILL OUT- *May be faxed*

(This form **may** be faxed 407-886-5704)

I want my subcontractor to have a code for the gates (codes only work 7 a.m. to 7 p.m.)

In order to fill your request we **MUST** have all of the following information:

Name of Homeowner requesting: _____ Address: _____

Name of Company needing code: _____

Type of Business: _____

Company Address (must have): _____

Company Phone number (must have): _____

Contact Person at Company (must have): _____

Please note...anyone using contractor code, other than **contractor**, the code is shut off **permanently!**

Codes are only given to contractors **in writing** and codes are never given over the phone!