

Blouberg Municipality



P.O. Box 1593
SENWABARWANA 0790
Tel: No.: 015 505 7100
Fax: No.: 015 505 0568/ 0296
E-mail: hr@blouberg.gov.za

BLOUBERG MUNICIPALITY hereby invites suitably qualified persons to apply for the following vacant position:

1xManager Communication

Basic Salary: 279 272.28

Requirements:An appropriate Bachelor Degree/ National diploma in communications or public relations, 3 – 5 years experience in communications at senior level, computer literate, valid driver's license, beable to work under pressure without compromising quality standard

KPA's:Develop and provide an effective communication strategy for the municipality*Managing all aspects of communication in line with the Municipal communication strategy and values* Ensure that the Municipality is appropriately exposed internally and externally*Implementation and roll-out of an internal and external communication strategy* Aligning communication activities with the municipal strategies and objectives*Write media releases and organise media conferences* Organise and manage all communication events that happen at the municipality*

1x Communication Officer

Basic Salary: R208, 389.20

Requirements: Grade 12. A Degree/diploma in media studies or Public Relations diploma, computer literate and drivers.

KPA's: The incumbent shall be responsible for Intergovernmental Relations, outreach programmes; Events Management, community liaising; Imbizo, local government communications, stake holder liaising , mobilization and other tasks as delegated by Manager Communication.Ensure that the Organization is appropriately exposed internally and externally;Assist with responses to media enquiries.

**NB: Blouberg Municipality is an equal opportunity and affirmative action employer
Committed to the implementation of Employment Equity Act and other Labour Laws
Closing date is 30 May 2014.** E-mailed or faxed applications will not be considered.

NB. All applicants should list names, occupants and contact details of at least three non relative individuals who may attest to their abilities. Shortlisted applicants may be screened for criminal records, qualification verification and /or any pending criminal cases. Council reserves the right not to make any appointment and transfer employees between its head office at Senwabarwana and Satellite Offices (currently at Alldays Eldorado; Tolwe and Senwabarwana) from time to time due to operational reasons.

Interested persons must forward their application letters accompanied by a detailed CV and certified copies of qualification and I.D to The Human Resource Manager, Blouberg Municipality

P.O Box 1593 Senwabarwana 0790: Enquiries: **Mr. Setjie K.T (015505 7100/22)**

Should you not hear from us within six weeks of the closing date kindly accept that your application has been unsuccessful.

Kgoale TMP
Municipal Manager

Date