

**SECTION 00 41 13 - FORM OF PROPOSAL**

To: Camden County Improvement Authority (Owner)

for: Construction of the new:

Cooper Medical School of Rowan University  
ISSUE 3 – CONTRACTS 3-6

Date \_\_\_\_\_

BASE BID:

A. **LUMP SUM BASE BID:**

**(Bidders to Check the appropriate Contract)**

- ( ) Bid No. 1 – Contract 3 - General Construction
- ( ) Bid No. 2 – Contract 4 – Plumbing/Fire Protection
- ( ) Bid No. 3 - Contract 5 - HVAC
- ( ) Bid No. 4 – Contract 6 – Electrical/Telecommunications / Data / Video / Fire Alarm / Security

**BIDDER NOTE:** CHECK ONLY ONE; SUBMIT SEPARATE FORMS IF BIDDING MORE THAN ONE CONTRACT

1. We, \_\_\_\_\_, the Undersigned, in accordance with the published advertisement inviting proposals, will furnish all labor, material, equipment and services necessary for the complete construction, as defined in the advertisement, specimen contract, specifications, drawings, and proposal, for the Contract amount indicated below for the COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY in strict accordance with the Contract Documents and Addenda thereto as prepared by CUH2A for the total sum of:

A: TOTAL LUMP SUM BASE BID:

Written	Figures
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B. ALLOWANCE: (Reference Allowance Definitions below and insert appropriate amount, total items #1 & 2)  
(To be used if and when directed by the Owner)

Written	Figures
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1 ALLOWANCES DEFINITIONS

2  
3 1. The amounts herein specified are the net amounts available for purchase of materials, including taxes  
4 (if any) and the installation cost of any Owner approved changes that will be applied against each  
5 allowance amount. The approved amount of each allowance change will be the **net** cost only; general  
6 conditions, insurance, bond and overhead/profit, project management, and supervision are in the  
7 contractor's base bid.

8  
9 Upon completion of the project, ALL unused allowance amounts will be issued as a credit back to the  
10 Owner in the form of a deduct change order.

11 Allowance amounts as follows shall be INCLUDED IN THE BASE BID:

12 **(Bidders to Check the appropriate Allowance corresponding with their Contract above)**

13  
14  
15  
16  
17

_____ General Construction (incl. Temp. Facilities)	\$675,000
_____ Plumbing/Fire Protection	\$100,000
_____ Mechanical	\$300,000
_____ Electrical	\$300,000

18  
19  
20

21  
22 2. Security Allowance: (Applicable to Contract 3 – General Construction Only) \$200,000

23  
24 The Security Allowance amount herein specified is the net amount available for purchase of Police or  
25 Security Services as directed by the Construction Manager including taxes (if any), and labor cost of  
26 any Owner approved changes that will be applied against the security allowance. The approved  
27 amount of each allowance change will be the **net** cost only; insurance, bond, coordination,  
28 supervision, project management and overhead/profit are in the contractor's base bid. Changes will be  
29 applied to the contingency strictly at the Owner's discretion.

30  
31 **C: TOTAL BASE BID PLUS ALLOWANCES (A+B =C):**

32  
33  
34 \_\_\_\_\_  
35  
36

Written	Figures
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37 2. CHECK LIST FOR BIDDERS:

38 The following, properly completed, and (where required) signed and sealed, are required to be  
39 submitted in quadruplicate with Bid or Bid will be rejected:

40 See Page 00 43 93 CL-1 for Bidders Checklist.

41  
42 Upon completion of the project, a deduct change order will be issued for all unused contingency or  
43 allowance amounts.

44  
45 (Contractor's schedule of values will include line items for the respective allowances.)

46  
47  
48 C. UNIT PRICES: N/A

COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY

1 D. AGREEMENT: We, the Undersigned, agree, if awarded the Contract, to execute an agreement for the above  
2 stated work and compensation on the Standard Form of Agreement Between Owner and Contractor, AIA  
3 Document A101/CMa Edition and a Waiver of Liens in such form as the Owner will direct.  
4

5 E. SURETY: We, the Undersigned, agree, if awarded the Contract, to execute and deliver to the Owner, prior to  
6 the signing of the Contract, the Performance and Payment Bonds as required by Section 00 21 13 - Instructions  
7 to Bidders.  
8

9 F. COMPLETION TIME: We, the Undersigned, agree, if awarded the Contract, to begin work within 10 days  
10 after Notice to Proceed and complete the entire work to the satisfaction of the Owner and the Architect within  
11 the time stated below, as applicable.  
12

13 Substantial Completion within 460 Calendar Days of the Notice to Proceed and as per the Schedule inserted at  
14 the end of section 01 11 00 - Summary of Work.  
15

16 G. LIQUIDATED DAMAGES: We, the Undersigned, agree, if awarded the Contract, that \$10,000.00 per day for  
17 each calendar day beyond milestone dates and completion as set forth in the schedule provided here will be paid  
18 to the Owner for liquidated damages, pursuant to the General Conditions, will be incorporated in the  
19 Agreement.  
20

21 H. BID SECURITY: The attached bid security is to become the Property of the Owner in the event that the  
22 Contract and bond are not executed within the time set forth, as liquidated damages for the delay and additional  
23 expense to the Owner caused thereby.  
24

25 Certified Check \$ \_\_\_\_\_  
26 Bid Bond \$ \_\_\_\_\_  
27 Cashier's Check \$ \_\_\_\_\_  
28  
29

30 I. Payments: During the progress of the work or delivery of the materials to be furnished, two percent (2%) of the  
31 contract price shall be retained until said work is fully completed and accepted (including all punch list items,  
32 warranties have been issued and all contract close out documentation has been submitted and accepted).  
33

34 J. STATEMENT:  
35

36 1. We, the Undersigned, acting through its authorized officers and intending to be legally bound, agree  
37 that this bid proposal shall constitute an offer by the Undersigned to enter into a Contract with the acts  
38 and things therein provided, which offer shall be irrevocable for sixty (60) calendar days from the date  
39 of opening hereof and that the Owner may accept this offer at any time during said period by notifying  
40 the Undersigned of the acceptance of said offer.  
41

42 The undersigned further agrees to comply with the requirements as to conditions of employment, wage  
43 rates, and hours of labor set forth in the Contract Documents.  
44

45 Dated \_\_\_\_\_  
46

47 Firm Name \_\_\_\_\_  
48

49 Address \_\_\_\_\_  
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51  
52

53 \*\*If a corporation, give the State of Incorporation, using the phrase:  
54 "A corporation organized under the laws of \_\_\_\_\_."  
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If a partnership, give names of the partners, using also the phrase:  
"Co-partners trading and doing business under the firm name and style of

\_\_\_\_\_.

If an individual using a trade name, give individual name, also using the phrase:

"An individual doing business under the firm name and style of \_\_\_\_\_.

Dated: \_\_\_\_\_

STATE OF \_\_\_\_\_

SS.

COUNTY OF \_\_\_\_\_

\_\_\_\_\_ being duly sworn say that the several matters stated in this proposal are in all respects true, and that no member of The Camden County Improvement Authority or employee of the OWNER are interested in any way in this proposal.

Sworn and subscribed before me

\_\_\_\_\_  
Bidder signs above line

this \_\_\_\_\_ day \_\_\_\_\_ 20\_\_\_\_  
day of \_\_\_\_\_

\_\_\_\_\_ Print Name and Title

**SECTION 00 43 13 – CONSENT OF SURETY**

**CONSENT (OR AGREEMENT) OF SURETY**

The undersigned [ \_\_\_\_\_ ], a corporation organized and existing under  
Name of Surety Co.

the laws of the State of \_\_\_\_\_ and authorized to do business in the State of New Jersey, does  
hereby consent and agree with

**The Camden County Improvement Authority**

that if the proposal of ( \_\_\_\_\_ ) for  
Name of Bidder

\_\_\_\_\_  
Title and Name of Bid

be accepted and a contract for said work be awarded to the said ( \_\_\_\_\_ ),  
Name of Bidder

it will, upon its being so awarded, become surety for the said ( \_\_\_\_\_ ) on  
Name of Bidder

such surety bonds as are called for in the Request for Bids.

Signed and Sealed ( \_\_\_\_\_ )  
Date

Name of Surety Co.

By: \_\_\_\_\_  
Attorney-in-fact

**POWER OF ATTORNEY MUST BE ATTACHED TO CONSENT OF SURETY**

YOU MUST PROVIDE BELOW THE NAME, ADDRESS AND PHONE NUMBER OF A PERSON TO BE  
CONTACTED IN THE EVENT ANY QUESTIONS OR CLAIMS ARISE REGARDING THE BID AND/OR  
PERFORMANCE BOND.

NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
PHONE # \_\_\_\_\_

**END OF SECTION 00 43 13**

**SECTION 00 43 14 – BID BOND**

**THE OWNER HAS PROVIDED THIS SAMPLE BID BOND FOR SUBMISSION TO A BIDDER'S INSURANCE/BONDING COMPANY. LANGUAGE SUCH AS THIS WILL BE ACCEPTED; HOWEVER, LANGUAGE THAT LIMITS THE BID BOND TO THE "DIFFERENCE" BETWEEN BID AMOUNT AND SUCH LARGER AMOUNT FOR WHICH THE OWNER COULD CONTRACT, SHALL NOT BE ACCEPTABLE.**

THIS BOND, made this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

WITNESSETH:

KNOW ALL MEN BY THESE PRESENT, that we, the undersigned,

\_\_\_\_\_, as Principal and \_\_\_\_\_ as Surety, are held firmly bound unto the Camden County Improvement Authority, as Owner, in the sum of Ten Percent (10%) of Amount of Bid, for the payment of which we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

The condition of the above is such that whereas the Principal has submitted to the Owner a certain Bid, attached hereto and hereby made a part hereof to enter into a contract in writing for

NOW, THEREFORE,

- (a) If said Bid be rejected, or in the alternate,
- (b) If said Bid shall be accepted and the Principal shall execute and deliver a contract in the Form of Agreement attached hereto (properly completed in accordance with said Bid), and shall in all other respects perform the agreement created by the acceptance of said Bid,

Then this obligation shall be null and void; otherwise the same shall remain in full force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall in no event exceed the amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligation of said Surety and its bond shall in no way be impaired or affected by an extension of the time within which the Owner may accept such bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the **Principal and the surety** have hereunto set their hands and seals, and in such of them as are corporations have caused their corporate seals to be hereto affixed and those present to be signed by their proper officers, the day and year first set forth above.

by **Principal:** \_\_\_\_\_ by **Surety:** \_\_\_\_\_

**END OF SECTION 00 43 14**

**SUBCONTRACTORS IDENTIFICATION FORM**

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To: Potential Bidders

Re: Cooper Medical School of Rowan University

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N.J.S.A. 40A: 11-16 provides that Bidders on public building projects shall provide “the name or names of all subcontractors to whom the bidder will subcontract the furnishing of plumbing and gas fitting, and all kindred work, and of the steam and hot water heating and ventilating apparatus, steam power plants and kindred work, electrical work, structural steel and ornamental iron work, each of which subcontractors shall be qualified in accordance with this act.”

The contractor shall submit the company names, DPMC Prequalification, certification of uncompleted contracts, affidavit of no material change in circumstance, and Business Registration Certificates for each named subcontractor required under – N.J.S.A.: 40A: 11-16.

Name of Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

The undersigned Bidder declares that the subcontractors listed below shall be used as subcontractors to complete certain portions of the work in this project as set forth in N.J.S.A.: 40A: 11-16.

The bidder shall not list alternate subcontractors. The Subcontractors Identification Form shall set forth the scope of work for which the Bidder has agreed to award to each subcontractor should the Bidder be awarded the contract.

Subcontractor Name and Address	Nature of Work to be Completed by Subcontractor
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**ATTACH ADDITIONAL SHEETS IF NECESSARY**

Signature of Bidder's Authorized Representative:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Date:



**ACKNOWLEDGMENT OF RECEIPT OF CHANGES TO BID DOCUMENTS FORM**

CAMDEN COUNTY IMPROVEMENT AUTHORITY

COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY

(Project #10511)

Pursuant to N.J.S.A. 40A:11-23.1(a), the undersigned bidder hereby acknowledges receipt of the following notices, revisions, or addenda to the bid advertisement, specifications or bid documents. By indicating date of receipt, bidder acknowledges the submitted bid takes into account the provisions of the notice, revision or addendum. Note that the local unit's record of notice to bidders shall take precedence and that failure to include provisions of changes in a bid proposal shall be cause for rejection of the bid pursuant to N.J.S.A. 40A:11-23.2.

Local Unit Reference Number or Title of Addendum/Revision	How Received (mail, fax, pick-up, etc.)	Date Received

**Acknowledgment by bidder:**

Name of Bidder: \_\_\_\_\_

By Authorized Representative:

Signature: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_

Dated: \_\_\_\_\_

**BID DOCUMENT SUBMISSION CHECKLIST**

**A. Failure to submit the following documents is a mandatory cause for the bid to be rejected. (N.J.S.A. 40A:11-23.2)**

Required With Submission of Bid (Owner's checkmarks)		Initial Each Item Submitted With Bid (Bidder's initials)
<input checked="" type="checkbox"/>	Bid Guarantee (N.J.S.A. 40A:11-21)	
<input checked="" type="checkbox"/>	Consent of Surety (N.J.S.A. 40A:11-22)	
<input checked="" type="checkbox"/>	Statement of corporate ownership (N.J.S.A. 52:25-24.2)	
<input checked="" type="checkbox"/>	List of Subcontractors (N.J.S.A. 40A:11-16)	
<input checked="" type="checkbox"/>	Acknowledgment of receipt of addenda to the Bid Documents (if none, return the form indicating "none" or "no addenda")	

**B. Failure to submit the following documents may be a cause for the bid to be rejected. (N.J.S.A. 40A:11-23.1 b)**

Required With Submission of Bid (Owner's checkmarks)	Initial Each item Submitted with Bid (Bidder's initials)	Required with Submission of Bid (Owner's checkmarks)	Initial Each Item Submitted with Bid (Bidder's initials)
<input checked="" type="checkbox"/>	Non-Collusion Affidavit <b>(this form must be Notarized)</b>	<input checked="" type="checkbox"/>	Affidavit of No Material Change of Circumstances for General Contractor and all listed subs. <b>(this form must be Notarized)</b>
<input checked="" type="checkbox"/>	Notice of DPMC classification for General Contractor and all listed subs	<input checked="" type="checkbox"/>	Consent of surety as to maintenance bond as required by <u>N.J.S.A. 40A:11-16.3b</u>
<input checked="" type="checkbox"/>	Uncompleted contracts for General Contractor and all listed subs.	<input checked="" type="checkbox"/>	Business registration certificate(s) of Bidder and subcontractors (if any)
<input checked="" type="checkbox"/>	Certification of Equipment	<input checked="" type="checkbox"/>	Consent of Surety as to a Labor and Material Payment Bond
<input checked="" type="checkbox"/>	Hold Harmless Clause <b>(this form must be notarized)</b>	<input checked="" type="checkbox"/>	NJ Contractor Registration (Dept. of Labor)
<input checked="" type="checkbox"/>	Notice of CCIA Prequalification to bidder	<input checked="" type="checkbox"/>	Outreach Utilization Plan

**C. SIGNATURE: The undersigned hereby acknowledges and has submitted the above listed requirements.**

SIGNED BY: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

FIRM NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

**FORM A-27  
AFFIDAVIT OF NON-DEBARRED STATUS**

STATE OF NEW JERSEY)

COUNTY OF )

I, \_\_\_\_\_ of the City/Town of \_\_\_\_\_

in the County of \_\_\_\_\_ and the State of New Jersey, of full age,

being duly sworn according to law on my oath depose and say that:

I am the Bidder making the Bid for the Camden County Improvement Authority for the **Cooper Medical School of Rowan University** and that I executed the said Bid with full authority so to do; that said Bidder at the time of making this Bid is not included on the State of New Jersey, State Treasurer’s List of Debarred, Suspended and Disqualified Bidders; and all statements contained in said Bid and in this affidavit are true and correct and made with the full knowledge that the Camden County Improvement Authority relies upon the truth of the statements contained in said Bid and in the Statements contained in this affidavit in awarding Contract for said project.

**The underlined further warrants that should the name of the firm, company or corporation making this Bid appear on the State Treasurer’s List of Debarred, Suspended and Disqualified Bidders at anytime prior to, and during the life of the Contract, including the Guarantee Period, that the Camden County Improvement Authority shall be immediately so notified by the signatory to this Eligibility Affidavit.**

**The undersigned understands that the firm, company or corporation making the Bid as a CONTRACTOR is subject to debarment, suspension and/or disqualification in contracting with the State of New Jersey and the Department of Environmental Protection if the CONTRACTOR pursuant of NJAC 7:1-5.2, commits any of the acts listed therein, and as determined according to applicable law and regulation.**

\_\_\_\_\_  
(Signature of Bidder)

\_\_\_\_\_  
(Printed or Typed Name & Title of Bidder)

\_\_\_\_\_  
(Address of Bidder)

**SECTION 00 45 18 – HOLD HARMLESS CLAUSE**

HOLD HARMLESS CLAUSE

- A. The contractor shall indemnify and save harmless the Owner, Rowan University, Cooper Hospital, the Architect, the Construction Manager, owners representatives, their elected and appointed officers, consultants, agents and employees, including its individual members, from and against all losses, claims, demands, payments, suits, actions, recoveries, and judgments of every nature and description brought against or recoverable from the Owner, their elected and appointed officers, consultants, agents and employees, including its individual members, by reason of any act or omission of the contractor, its agents, employees, assigns, and any entity acting in the contractor’s behalf and on the contractor’s direction in the execution of any work and any activities directly or indirectly incidental thereto. This specifically includes any negligence or carelessness of the contractor in failing to review all plans, specifications, and other documents published by the Owner, their elected and appointed officers, consultants, agents and employees, including their individual members, in connection with the preparation and award of the contract.
- B. The contractor shall assume all risk and bear any loss or injury to the property or any person which is caused by the negligence of the contractor, including his negligent failure to notify the Owner, their elected and appointed officers, consultants, agents and employees, including their individual members, or any dangerous condition requiring the Owner, their elected and appointed officers, consultants, agents and employees, including their individual members, action, during the period including periods when the contractor is not present on the site but during the progress of the work provided for in the contract until the same shall have been completed and accepted. The contractor shall also assume all responsibility for any and all loss by reason of the contractor’s negligence or violation of any local, state, or federal law, regulation, practice, or order. The contractor shall give to the Owner and all other appropriate authorities all required notices relating to the work for which the contract was let including all notices of any dangerous conditions.
- C. The contractor, in executing this Agreement, represents to the Owner, their elected and appointed officers, consultants, agents and employees, including their individual members, that the contents of this hold harmless clause has been communicated to any subcontractors or employees and that this representation is made in behalf of both him/herself and all persons or organizations acting in the contractors’ behalf including any subcontractors.

ATTEST:

\_\_\_\_\_ Name of Firm

\_\_\_\_\_ Signature

\_\_\_\_\_ Please Print Name

\_\_\_\_\_ Witness

**END OF SECTION 00 45 18**

**NON-COLLUSION AFFIDAVIT**

Camden County Improvement Authority  
County of Camden

I, \_\_\_\_\_ of the City of \_\_\_\_\_,  
In the County of \_\_\_\_\_, and the State of \_\_\_\_\_, of  
full age, being duly sworn according to law on my oath depose and say that:

I am \_\_\_\_\_ of  
the firm of \_\_\_\_\_  
bidder making the proposal for the above-named Contract, and that I executed the said  
proposal with full authority to do so; that said bidder has not directly or indirectly,  
entered into any agreement, participated in any collusion, or otherwise taken any action  
in restraint of free, competitive bidding in connection with the above-named Contractor;  
and that all statements contained in said proposal and in this affidavit are true and correct,  
and made with full knowledge that the Camden County Improvement Authority relied  
upon the truth of the statements contained in said Proposal and in the statements  
contained in this affidavit in awarding the Contract for the said proposal.

I further warrant that no person or selling agency has been employed or retained  
to solicit of secure such Contract upon an agreement or understanding for a commission,  
percentage, brokerage or contingent fee, except bona fide employees or bona fide  
established commercial or selling agencies maintained by \_\_\_\_\_.(Name of  
Vendor)

Signed: \_\_\_\_\_

\_\_\_\_\_

(also type name of affiant under signature)

Subscribed and sworn to before me

This \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_

Signature of Notary Public

Notary Public of \_\_\_\_\_

My commission expires \_\_\_\_\_, \_\_\_\_\_

STATE OF NEW JERSEY )  
 )  
COUNTY OF \_\_\_\_\_ ) SS

NO MATERIAL CHANGE OF CIRCUMSTANCES

I, \_\_\_\_\_ being of full age under oath depose and say:

1. I am a(n) owner, partner, shareholder or officer of the company set for below and am duly authorized to execute this affidavit on its behalf.
  
2. A statement as to the financial ability, adequacy of plant and equipment, organization and prior experience of the bidder, as required by N.J.S.A. 40A:11-25 et seq. has been submitted to the Department of Treasury within the last six (6) months preceding the date of opening of bids for this contract.

3. I certify that there has been no material adverse change in the qualification except:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(SEAL) \_\_\_\_\_

\_\_\_\_\_

Company

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_\_

(SEAL)

**THIS FORM MUST BE COMPLETE, SIGNED AND SUBMITTED WITH BID**

**CORPORATE DISCLOSRE STATEMENT**

**(N.J.S. 52:25-24.2)**

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To: Camden County Improvement Authority

Re: Cooper Medical School of Rowan University

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N.J.S. 52:5-24.2 provides that no corporation or partnership shall be awarded any State, County, Municipal, or School District contract for the performance of any work of the furnishing of any materials or supplies, unless prior to performing the work or furnishing of any materials or supplies, and prior to the receipt of the bid or accompanying the bid of said corporation or partnership, there is submitted a Statement set forth the name and addresses of all stockholders in the corporation or partnership who own ten percent (10%) or more of its stock of any class, or of all individual partners in the partnership who own a ten percent or greater interest therein.

If addition space is necessary, attach a separate sheet. If there are no owners or partners with 10% or more interest in your company enter "None" below.

Full Corporate Name or Partnership Name or Bidder. \_\_\_\_\_

Shareholders or Partners with 10% Interest or greater:

1. Name \_\_\_\_\_ Percentage \_\_\_\_\_%

Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

2. Name \_\_\_\_\_ Percentage \_\_\_\_\_%

Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

3. Name \_\_\_\_\_ Percentage \_\_\_\_\_%

Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

4. Name \_\_\_\_\_ Percentage \_\_\_\_\_%

Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

5. Name \_\_\_\_\_ Percentage \_\_\_\_\_ %  
Address \_\_\_\_\_  
Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

6. Name \_\_\_\_\_ Percentage \_\_\_\_\_ %  
Address \_\_\_\_\_  
Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

7. Name \_\_\_\_\_ Percentage \_\_\_\_\_ %  
Address \_\_\_\_\_  
Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

8. Name \_\_\_\_\_ Percentage \_\_\_\_\_ %  
Address \_\_\_\_\_  
Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

9. Name \_\_\_\_\_ Percentage \_\_\_\_\_ %  
Address \_\_\_\_\_  
Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

10. Name \_\_\_\_\_ Percentage \_\_\_\_\_ %  
Address \_\_\_\_\_  
Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signature of Bidder's Authorized Representative: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



STATE OF NEW JERSEY - LAWS OF 1977 CHAPTER 33, ASSEMBLY NO. 22

**SUBJECT: CONFLICT OF INTEREST**

1. No corporation or partnership shall be awarded any contract nor shall any agreement be entered into for the performance of any work or the furnishing of any materials or supplies, the cost of which is to be paid with or out of any public funds, by the State, or any county, municipal or school district, or any subsidiary or agency of the State, or of any county, municipality or school district, or by any authority, board, or commission which exercises governmental functions, unless prior to the receipt of the bid or accompanying the bid, of said corporation or said partnership, there is submitted a statement setting forth the names and addresses of all stockholders in the corporation or partnership who own ten percent or more of its stock, or any class or of all individual partners in the partnership who own a ten percent or greater interest therein, as the case may be. If one or more such stockholder or partner is itself a corporation or partnership, the stockholders holding ten percent or more of the corporation's stock, or the individual partners owning ten percent or greater interest in that partnership, as the case may be, shall also be listed. The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, exceeding the ten percent ownership criteria established in this act, has been listed.
2. This act shall take effect immediately.

**CONTRACTOR BUSINESS REGISTRATION CERTIFICATE**

CCIA, a contracting agency requests proof of the bidder's business registration with the bid submission. If subcontractors are named on the bid, proof of the business registration for each is requested to be provided with submission of bid. Proof of business registration shall be

- A copy of a Business Registration Certificate issued by the Department of the Treasury, Division of Revenue; or
- A copy of the web version provided by the NJ Division of Revenue, or
- A copy of the Temporary Business Registration Certificate provided by the NJ Division of Revenue.

Register online at [www.nj.gov/treasury/revenue/taxreg.htm](http://www.nj.gov/treasury/revenue/taxreg.htm). Click the "online" link and then select "Register for Tax and Employer Purposes or call the Division at 609-292-1730.

**Note: A NJ Certificate of Authority is not acceptable.**

**IN ADDITION:**

The contractor shall provide written notice to all **subcontractors and suppliers** not specifically named on the bid of the responsibility to submit proof of business registration to the contractor. The requirement of proof of business registration extends down through all levels (tiers) of the project.

Before final payment on the contract is made by the contracting agency, the contractor shall submit an accurate list and the proof of business registration of each subcontractor or supplier used in the fulfillment of the contract, or shall attest that no subcontractors were used.



For the term of the contract, the contractor and each of its affiliates and a subcontractor and each of its affiliates [N.J.S.A. 52:32-44(g)(3)] shall collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act on all sales of tangible personal property delivered into this State, regardless of whether the tangible personal property is intended for a contract with a contracting agency.

A business organization that fails to provide a copy of a business registration as required pursuant to section 1 of P.L.2001,c.134 (C.52:32-44 et al.) or subsection e. or f. of section 92 of P.L.1977,c.110 (C.5:12-92), or that provides false business registration information under the requirements of either of those sections, shall be liable for a penalty of \$25 for each day of violation, not to exceed \$50,000 for each business registration copy not properly provided under a contract with a contracting agency.

## **BUSINESS REGISTRATION CERTIFICATE**

A contracting agency requests proof of the bidder's business registration **with the bid submission**. If subcontractors are named on the bid, proof of the business registration for each is requested to be provided with the bid submission. Proof of business registration shall be:

- A copy of a Business Registration Certificate issued by the Department of Treasury, Division of Revenue; or
- A copy of the web printed version provided by the NJ Division of Revenue

	 <p><b>STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE</b></p> <p><b>Taxpayer Name:</b> TAX REG TEST ACCOUNT</p> <p><b>Trade Name:</b></p> <p><b>Address:</b> 847 ROEBLING AVE TRENTON, NJ 08611</p> <p><b>Certificate Number:</b> 1093907</p> <p><b>Date of Issuance:</b> October 14, 2004</p> <p><b>For Office Use Only:</b> 20041014112823633</p>
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ATTACH BRC HERE

COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY

1 **SECTION 00 52 13 - STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR**

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4 AIA Document A101/CMa - 1992 Edition, consisting of five (5) pages following this page.