



Society of Fire Protection Engineers

James R. O'Neil/W. Robert Powers Scholarship

Fact Sheet

New York Metropolitan & New Jersey Chapters of the
Society of Fire Protection Engineers (SFPE)

Purpose and Intent

The purpose of the James R. O'Neil/W. Robert Powers (JRO/WRO) Scholarship Program (hereinafter referred to as "the Scholarship") is to promote *the field of fire protection engineering* by providing financial assistance to those individuals not currently employed therein.

Scholarship Fund and Awards

Scholarship award(s) of up to \$3,000 each per year may be granted by the Joint James R. O'Neil/W. Robert Powers Scholarship Committee (hereinafter referred to as "the Committee") to selected students of demonstrating high academic achievement and interest in the field of fire protection engineering. Awards would be presented in two 50% portions, on a per semester basis, after the posting of official grades.

Eligibility and Selection

a. Applicants selected shall have a permanent primary residence (not school address) from one of the following counties:

New Jersey - Morris, Warren, Hunterdon, Ocean, Passaic, Bergen, Essex, Union, Sussex, Hudson, Middlesex, Monmouth, Somerset, Mercer.

New York - Bronx, Dutchess, Richmond, Westchester, Rockland, Orange, Putnam,

Kings, Queens, Nassau, New York, Suffolk.

Connecticut - Fairfield.

Note: Applicants from outside the areas listed above could also be considered; however,

applicants from the above areas shall have precedence.

b. Applicants shall be considered in accordance with the following priority:

1st Priority - Those pursuing a B.S. in Fire Protection Engineering from an accredited academic institution as recognized by the National Council of Engineering Examiners (NCEE).

2nd Priority - Those pursuing a degree in another accredited fire protection engineering or engineering/technology-related curriculum at the discretion of the Committee.

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c. The evaluation of applicants is primarily based on academic performance, as well as an interest and understanding of the field of fire protection engineering. Applicants shall possess and maintain a Grade Point Average of at least 3.0 (out of 4.0), or the fractional equivalent thereof, except in the case of extraordinary circumstance and where specifically exempted by the Committee. Applicants not meeting this requirement may have their scholarship award forfeited.

d. Applicants must complete a facsimile of the accompanying Scholarship Application delivering the same to the Committee for consideration. The application may be modified within the intent and spirit of this Resolution by the Committee, as needed.

e. The Committee reviews all current scholarships and applications.

f. Awards would be available for each individual academic year up to a total of four years for baccalaureate degrees. Where determined appropriate by the Committee, *e.g.* in the case where a 1st Priority candidate is not available, or where a 2nd priority candidate shows exemplary achievement or potential, awards of up to two years for Associates, Master's or advanced degrees, may be considered.

g. Existing award recipients will be given consideration over new applicants.

h. Recipients shall be required to restate their request (or update their application, as necessary) for the Scholarship each year providing an update on their associated activities. At the discretion of the Committee, this may also require the applicant to present an update at a Chapter meeting or function as schedules permit.

APPLICATION

James R. O'Neil/W. Robert Powers Scholarship Award

New York Metropolitan & New Jersey Chapters

Society of Fire Protection Engineers

PART A - TO BE COMPLETED BY THE APPLICANT:

Name of Applicant: _____

Mailing Address (School): _____

Home (Permanent) Address: _____

From _____ to _____

Previous (Other) Address: _____

From _____ to _____

TELEPHONE NUMBERS (including Area Code):

HOME: _____

SCHOOL: _____

FIRE PROTECTION ENGINEERING Program and PROGRAM:

Semester Planning To Begin Program: _____ or

Semester Re-Applying For: _____

NUMBER OF FPE Program CREDIT HOURS COMPLETED To Date: _____

NUMBER OF Other College CREDIT HOURS COMPLETED To Date: _____

Most Current CUMULATIVE Grade Point Average:

____ OUT OF A POSSIBLE ____ . Institution: _____

PART B - TO BE COMPLETED BY THE APPLICANT:

The purpose of the James R. O'Neil/W. Robert Powers Scholarship is to promote the field of fire protection engineering to those individuals not currently employed therein. The program is designed to assist individuals with a bona fide financial need in pursuing such a career. The Scholarship will be awarded to the most qualified applicant as stated in the enacting resolution, and without regard to any other factors.

Initial applicants must include background and a response to the FOLLOWING QUESTIONS IN A Detailed LETTER OF INTRODUCTION:

- a. When did you first become interested in pursuing a career in the field of Fire Protection Engineering and what were the circumstances behind your decision?
- b. Please list and briefly explain, in order of your perceived importance, any past experience and/or accomplishments that you feel will make you successful in the field of Fire Protection Engineering .
- c. What are your current educational and career goals, both short term (1-5 years) and long term (5 plus years)?
- d. Why are you applying for this Scholarship?
- e. Have you applied for any other Scholarships?
- f. Have you received any other Scholarships? If so, which ones?
- g, Your response may also include other interests and activities that would demonstrate your probability for success.

PART C - TO BE COMPLETED BY PROGRAM CHAIRMAN OR ADVISOR AND RETURNED DIRECTLY TO THE SCHOLARSHIP COMMITTEE:

Applicant: _____

In the space provided below, or a separate letter, briefly discuss why you consider this individual deserving of the James R. O'Neil/W. Robert Powers Scholarship. Your letter should discuss past accomplishments and your assessment of the applicant's probability for completing his/her academic requirements.

Signature: _____ Date: _____

Name: _____

Title: _____

Institution: _____

PART D - Disclaimer and acknowledgment to be read and signed by Applicant:

DISCLAIMER - THE SCHOLARSHIP YOU ARE APPLYING FOR IS COMPETITIVE IN NATURE. THE SCHOLARSHIP WILL BE AWARDED BASED ON PAST ACADEMIC ACHIEVEMENT AND THE DEMONSTRATED PROBABILITY FOR ACADEMIC SUCCESS. THE SCHOLARSHIP WILL BE AWARDED TO THE MOST QUALIFIED APPLICANT AS EVALUATED IN ACCORDANCE WITH THE ENACTING RESOLUTION, WITHOUT REGARD TO ANY OTHER FACTOR(S). COMPLETION OF THIS FORM IN NO WAY IMPLIES OR GUARANTEES ELIGIBILITY OR RECEIPT OF A SCHOLARSHIP. THE DECISION OF THE COMMITTEE IS FINAL. THE COMMITTEE RESERVES THE RIGHT TO REVOKE SCHOLARSHIPS IN THE CASE OF MISREPRESENTATION OF FACT. THE COMMITTEE RESERVES THE RIGHT TO AWARD NO SCHOLARSHIP IF NO QUALIFIED APPLICANTS ARE IDENTIFIED.

SUBMITTAL - AFTER COMPLETING THIS APPLICATION, PLEASE FORWARD THE COMPLETED APPLICATION PACKAGE AND SUPPORTING DOCUMENTATION TO YOUR SCHOOL ADVISOR OR PROGRAM CHAIRMAN FOR A LETTER OF RECOMMENDATION.

The Completed Application Shall Include:

1. The above-mentioned personal information (Part A).
2. Letter of Introduction answering the above questions (Part B).
3. Letter of Recommendation from a high school or college (as appropriate) official (Part C).
4. Complete academic transcripts of most recent college level or high school courses.
5. Copies of supporting documentation (*e.g.* drivers license) which indicates proof of permanent residency.
6. Signature below.

The completed application and all documents should be sent under single cover to:

Mr. Rich Reitberger, Chairman

513 Cross Street

Harrison, NJ 07029

ACKNOWLEDGMENT - I HAVE READ AND UNDERSTAND THE COMPLETE APPLICATION AND DISCLAIMER, AND TO THE BEST OF MY KNOWLEDGE MEET ALL ELIGIBILITY REQUIREMENTS FOR SCHOLARSHIP CONSIDERATION. I HEREBY ATTEST THAT THE INFORMATION SUBMITTED HEREIN IS BOTH TRUE AND ACCURATE.

Signature _____ Date: _____

James R. O'Neil/W. Robert Powers Scholarship Program

A Resolution of the

New York Metropolitan & New Jersey Chapters of the

Society of Fire Protection Engineers (SFPE)

Whereas:

1. Purpose and Intent

- a. The purpose of the James R. O'Neil/W. Robert Powers (JRO/WRO) Scholarship Program (hereinafter referred to as "the Scholarship") is to promote *the field of fire protection engineering* by providing financial assistance to those individuals not currently employed therein.
- b. While the Scholarship is intended to allow individuals to pursue a technical career in fire protection, it is not designed to fund advanced college degrees (*e.g.*, for those already having a baccalaureate degree in fire protection engineering) nor for those already in the field of fire protection engineering in a professional capacity.
- c. Although students enrolled, or planning to enroll, in any approved fire protection engineering-related program are considered eligible, preference for the purposes of this Scholarship is to be given to those aspiring toward baccalaureate programs.

2. Committee Membership and Operation

a. The Scholarship and Fund shall be administered by a Joint Committee with representatives from both the New York Metropolitan and New Jersey Chapters as follows:

- i. Each chapter shall appoint two voting members to the Committee.
- ii. Of the total of four members, a Committee Chairman and Vice Chairman (one from each the New York and New Jersey Chapters) shall be selected.

The Chairmanship shall be alternated annually.

iii. A minimum of three Committee members shall be required to conduct business.

iv. In the case of a tie, the Chairman's vote shall decide.

3. Scholarship Fund and Awards

a. Scholarship award(s) of up to \$3,000 each per year may be granted by the Joint James R. O'Neil/W. Robert Powers Scholarship Committee (hereinafter referred to as "the Committee") to selected students demonstrating high academic achievement and interest in the field of fire protection engineering. Awards would be presented in two 50% portions, on a per semester basis, after the posting of official grades.

b. The scholarship award(s) shall be funded exclusively from the moneys invested in the name of the James R. O'Neil/W. Robert Powers Scholarship Fund (hereinafter referred to as "the Fund") by the participating Chapters.

c. Fund moneys shall be administered by the Committee in secure accounts subject to the approval of the Executive Boards of both the New York and New Jersey Chapters (hereinafter referred to as "the Executive Boards") and the following:

i. The Fund shall be used for no purpose other than scholarship awards.

Operating costs associated with raising moneys for the Fund (*e.g.*, costs for meetings, seminars, golf outings and similar Fund raisers) shall be borne by the respective Chapters.

ii. The Committee shall document all deposits and disbursements.

iii. Funds shall be dispersed to either the scholarship award recipients or directly to the academic institution (with copy of letter to recipient).

iv. All withdrawals shall require the signature of both the Committee Chairman and Vice Chairman.

v. The Committee shall, on an annual basis, prepare a summary of all activities, current and inactive scholarships, and new applicants. This summary shall cover the number of applicants, those selected, scholarships awarded (amount) and any other pertinent information deemed necessary by the Executive Boards. This shall include a complete transaction record.

vi. The Committee shall have the responsibility of reviewing the method used to invest the Fund and recommending changes, if necessary, to the Executive Boards. Approval from the Executive Boards shall be required to modify any investment strategies, methods or programs.

d. All expenditures shall be determined by the Committee; however, any yearly award expenditures totaling greater than \$5,000 or the average annual deposits for the previous three years, whichever is lower, shall require approval by the Executive Boards.

4. Eligibility and Selection

a. Applicants selected shall have a permanent primary residence (not school address) from one of the

following counties:

New Jersey - Morris, Warren, Hunterdon, Ocean, Passaic, Bergen, Essex, Union, Sussex, Hudson, Middlesex, Monmouth, Somerset, Mercer.

New York - Bronx, Dutchess, Richmond, Westchester, Rockland, Orange,

Putnam, Kings, Queens, Nassau, New York, Suffolk.

Connecticut - Fairfield.

Note: Applicants from outside the areas listed above could also be considered;

however, applicants from the above areas shall have precedence.

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1st Priority - Those pursuing a B.S. in Fire Protection Engineering from an accredited academic institution as recognized by the National Council of Engineering Examiners (NCEE).

2nd Priority - Those pursuing a degree in another accredited fire protection engineering or engineering/technology-related curriculum at the discretion of the Committee.

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d. Applicants shall be required to complete a facsimile of the Scholarship Application delivering the same to the Committee for consideration. The application may be modified within the intent and spirit of this Resolution by the Committee, as needed.

e. The Committee shall review all current scholarships and applications as needed.

f. Awards would be available for each individual academic year up to a total of four years for baccalaureate degrees. Where determined appropriate by the Committee, *e.g.* in the case where a 1st Priority candidate is not available, or where a 2nd priority candidate shows exemplary achievement or potential, awards of up to two years for Associates, Master's or advanced degrees, may be considered.

g. Existing award recipients shall be given consideration over new applicants.

h. Recipients shall be required to restate their request (or update their application, as necessary) for the Scholarship each year providing an update on their associated activities. At the discretion of the

Committee, this may also require the applicant to present an update at a Chapter meeting or function as schedules permit.

Now, therefore, the Executive Boards of the New York Metropolitan & New Jersey Chapters of the Society of Fire Protection Engineers (SFPE) do hereby enact this resolution to permit the **James R. O'Neil/W. Robert Powers Joint Scholarship Committee** to administer said Scholarship in accordance with the intent and authority described herein.

This Resolution may be revised, as necessary, upon the decision of the Committee, approval of both Executive Boards, and majority approval by both Chapters.

President - New York Metropolitan Chapter SFPE Date

President - New Jersey Chapter SFPE Date

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