



CISI International Insurance 2011-12

Faculty & Staff Application

Please complete and submit this application and the [Faculty/Staff Acknowledgement](#) to Kaoru Nunn at 612-626-1730 (fax) or nunnx016@umn.edu. The insurance card and policy information will be sent to your U of M email address directly from CISI within two weeks after receipt of all required forms.

Personal Information

Name		U of M ID #*	
Date of Birth	MM / DD / YYYY	Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Email		Phone	

**If you not a U of M faculty or staff member, you must be traveling with the University of Minnesota to be eligible for CISI international insurance coverage.*

Departmental Emergency Contact

Name		Department	
Email		Phone	

U.S. Emergency Contact

Name		Phone	
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Travel Plans

Program Name or Activity			
Program or Activity Location(s)	City:	Country:	
Official Program or Activity Dates	Start: MM / DD / YYYY	End: MM / DD / YYYY	
Travel Dates	Leave U.S.: MM / DD / YYYY	Return to U.S.: MM / DD / YYYY	

You will only be covered for the dates of the official program activity, plus a few days to accommodate travel to and from. Upon receipt of your CISI card, you can purchase additional coverage for before or after the program directly with CISI by going to www.culturalinsurance.com.

Payment Process 2011-2012

- The insurance cost must be billed to your department account. No cash, checks, or credit cards are accepted.
- Estimate of payment due: 1-14 days: \$14.50, 15-21 days: \$21.75, 22+ days: \$28.50 per month

Please provide University of Minnesota EFS account information:

Non-Sponsored Activity	Fund:	DeptID:	Program:
Sponsored Activity	Fund:	DeptID:	Project:
(Optional)	Account:	Fin Empl ID:	
	ChartField 1:	ChartField 2:	
Financial Staff		Phone	Email

Cancellation

You must notify the Global Programs and Strategy Alliance immediately in writing regarding any change in plans, cancellation of program, etc. You are responsible for all charges if proper notification is not received.

Global Programs and Strategy Alliance
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 612-624-5580 (tel) • 612-626-1730 (fax) • global@umn.edu • www.global.umn.edu

GPSAlliance
 UNIVERSITY OF MINNESOTA