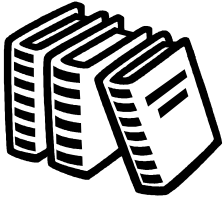




**Rising Star
Montessori School**
Alameda, CA 94501
www.risingstarschool.org
Established 1982

High Street Campus
1421 High Street
(510) 865-4536 • Fax (510) 865-4538

Children's Cottage Campus
770 Santa Clara Avenue
(510) 521-8940 • Fax (510) 814-4191



Library Card Form Rules and Responsibilities

Library Hours

Monday thru Friday 8:30am - 3:15pm
Ms. Hooriyeh - School Librarian

Library Rules and Responsibilities:

- a) A library card is required in order to check out library items including: books, videos, CDs/DVD, & book kits.
- b) Books, videos, CDs/DVD, & book kits are due back two weeks from the check out date.
- c) Not more than one book can be checked out at a time.**
- d) PK1, PK2, PK3 and Kindergarteners are required to have a parent present to check out a book.
- e) 1st, 2nd, 3rd, 4th, 5th students are allowed to check out a book, take it home or they can keep it inside their desk in their classroom, and return them by the **due date**.
- f) When returning an item, Please drop it in the **Library Return Box when librarian is not present.**
- g) Parents are financially responsible for lost or damaged books, videos, CDs/DVDs & book kits.
- h) The replacement cost of any library items will be added to your Rising Star billing statement. Library card replacements are 25¢ at the time of book checkout.

Please keep the top portion as a reminder of library rules and responsibilities. Fill out the form below and return it in your **PIE** or place it on the **Librarian's desk** or **give it to school secretary**.

Library Card Form

- I understand that all items checked out of the library will be returned no longer than two weeks from the check out date.
- I take full responsibility for any books, videos, CDs/DVDs & book kits that I or my child checks out of the Rising Star Library.
- I understand that I will be billed for any lost or damaged library property i.e. books, videos, CDs/DVDs & book kits.
- I understand that replacement Library card is 25¢ and due before any books, videos, CDs/DVDs & book kits can be checked out.

Print Student's Name

Student's Class

Print Parent/Guardian's Name

Parent/Guardian's Signature

Date