

**STUDENTS**

**Code of Conduct for Extracurricular Activities**

Administrative Procedure

This Code of Conduct applies to all school-sponsored activities that are neither part of an academic class nor otherwise carry credit or a grade. Sponsors shall create a roster of students who are members or participants in an extracurricular activity and maintain attendance records.

The goal of the extracurricular program is to provide opportunities for students to pursue interests and develop life skills beyond the classroom. An additional goal of the athletic program is to develop the physical skills of student athletes, which will allow them to compete to the best of their ability within the Board policies and the by-laws of any association of which the school is a member.

Members must conduct themselves at all times, including after school and on days school is not in session, as good citizens and exemplars of their school – they must behave in ways that are consistent with good sportsmanship, leadership, and appropriate moral conduct. They are expected to demonstrate good citizenship and exemplary conduct in the classroom, in the community, and during all facets of the activity.

The Code of Conduct below describes the expectations and goals of the extracurricular and athletic programs. This Code does not contain a complete list of inappropriate behaviors for student in extracurricular activities and athletics. This Code of Conduct will be enforced 365 days a year, 24 hours a day. A student may be excluded from activities or competition while the school is conducting an investigation regarding that student’s conduct.

Students and their parents/guardians are encouraged to seek assistance from the student assistance program regarding alcohol or others drug problems. Family-referrals or self-referrals will be taken into consideration in determining consequences for Code of Conduct violations.

Code of Conduct

A student participating in an activity or athletic program will be subject to disciplinary action if he or she violates this Code of Conduct for Extracurricular Activities. Violations will be treated cumulatively, with disciplinary penalties increasing with subsequent violations.

**The Student shall not:**

1. Violate the District’s policies or procedures on student discipline;
2. Use a beverage containing alcohol (except for religious purposes);
3. Use tobacco in any form;
4. Use, possess, buy, sell, barter, or distribute any illegal substance or paraphernalia;
5. Use, possess, buy, sell, barter, or distribute any object that is or could be considered a weapon or any item that is a “look alike” weapon. This prohibition does not prohibit legal use of weapons in cooking and in sports, such as archery, martial arts practice, target shooting, hunting, and skeet;

6. Attend a party or other gathering and/or ride in a vehicle where alcoholic beverages and/or controlled substances are being consumed by minors;
7. Act in an unsportsmanlike manner;
8. Vandalize or steal;
9. Haze other students;
10. Violate the written rules for the activity or sport;
11. Behave in a manner that is detrimental to the good of the group or school;
12. Be insubordinate or disrespectful toward the activity's sponsors or team's coaching staff;
13. Falsify any information contained on any permit or permission form required by the activity or sport.

### Due Process Procedures

Students who are accused of violating the Code of Conduct for Extracurricular Activities are entitled to the following due process:

1. The student should be advised of the disciplinary infraction with which he or she is being charged.
2. The student shall be entitled to a hearing before an appropriate administrator.
3. The student will be able to respond to any charges leveled against him or her.
4. The student may provide any additional information he or she wishes for the administrator to consider.
5. The administrator, with the help of other staff members if needed, may interview material witnesses or others with evidence concerning the case.
6. If the administrator finds, after reviewing the evidence, that the violation occurred, he or she will impose sanctions on the student, as follows:
  - a. Sanctions for violations other than drug and alcohol will be based on the nature of the offense and the number of offenses, and may include suspension from all activities or sport:
    - A specified period of time or percentage of events, competitions, or practices
    - The remainder of the season or for the next season
    - The remainder of student's high school career
  - b. Sanctions for alcohol and other drugs violations will be based on the following:
 

First Violation:

    - Use, possession, buying, selling, bartering, or distributing: A suspension of one third of the total number of performances, activities, or competitions or the remainder of the season, whichever is shorter. This penalty will be reduced if the student successfully completes a school-approved chemical awareness program.
    - Attendance at a party or riding a vehicle where alcoholic beverages and/or controlled substances are being consumed: A suspension of one sixth of the total number of performances, activities or competitions, or the remainder of the season, whichever is shorter.
    - The student will be required to practice with the group, regardless of the violation (unless suspended or expelled from school).

Second Violation:

    - Use, possession, buying, selling, bartering, or distributing: A suspension of 12 weeks or 1 season, including suspension from all performances, activities, or competitions during this period. To participate again in any activities, the student must successfully participate in and complete a school-approved alcohol and other drug abuse assessment and follow all recommendations from that assessment.
    - Attendance at a party or riding in a vehicle where alcoholic beverages and/or controlled substances are being consumed: A suspension of one third of the season and all extracurricular group performances, activities, or competitions during this period.

- The student may be required to practice with the group (unless suspended or expelled from school).

Third Violation:

- Use, possession, buying, selling, bartering, or distributing: A suspension from extracurricular activities for the remainder of the student's school career.
- Attendance at a party or riding in a vehicle where alcoholic beverages and/or controlled substance are being consumed: A suspension of one calendar year from the date of the suspension, including all extracurricular activities during this period.

7. The administrator will make a written report of his or her decision and rationale. The student may appeal the decision to the Building Principal.

All students remain subject to the Board's student discipline policy and/or the school's student handbook and the disciplinary measures listed in them.

## **VIOLATIONS**

All terms used herein shall be as defined in the Illinois Revised Statutes, which definitions are hereby referenced and made a part hereof.

For purposes of this Code, a student will be subject to it from the student's original admission to any of the Bradley Elementary Schools until graduation.

The requirements of this Code shall apply at all times, including times when school is not in session and including any time during which the student's extracurricular activity or activities are not in session or season.

This Code of Conduct applies to all students who are engaging in extracurricular activities, have engaged in extracurricular activities or will in the future engage in extracurricular activities.

### **TIER ONE VIOLATIONS:**

It shall be a Tier One Violation for any student to commit any of the following acts:

- 1.) **ALCOHOL.** Be in possession of or consume any intoxicating liquor.
- 2.) **CANNABIS AND CONTROLLED SUBSTANCE.** Possess, use, deliver or be under the influence of cannabis or a controlled substance.
- 3.) **CLOSE PROXIMITY.** Be in attendance at any location where intoxicating liquors are possessed or consumed by any other minors present or be in attendance at any location where cannabis or controlled substance is possessed or consumed by any other person present unless at the discretion of the Board of Education it determines that the student had no knowledge of the violation or that upon knowledge the student made a conscientious effort to remove him/herself from attendance at the location based upon the evidence presented solely by the student(s)/parent(s) to the Board of Education in Executive Session at the regular meeting of the Board of Education. If within 5 days of notification by the principal of the suspension, the parent/student requests in writing a Board review of the circumstances, the suspension will not be imposed until the Board meets and makes a determination of the applicability of the penalty.
- 4.) **DRUG PARAPHERNALIA.** Be in possession of a hypodermic syringe, a hypodermic needle, or any instrument adapted for the use of cannabis or a controlled substance.
- 5.) **TOBACCO.** Be in possession of or use a tobacco product.

## **TIER TWO VIOLATIONS:**

It shall be a TIER TWO VIOLATION for any student to commit an act, other than a TIER ONE VIOLATION, which is a violation of any criminal law of the State of Illinois, regardless of the fact that the student may only be answerable for such act under the provisions of the Juvenile Court Act. Also included shall be the willful destruction or defacing school property, theft involving school or personal property, or any act or behavior deemed of a serious nature by the School Administration.

### **PENALTIES**

#### **TIER ONE VIOLATION**

##### **FIRST OFFENSE**

###### **OPTION I**

A student committing a TIER ONE VIOLATION shall be ineligible to participate in any extracurricular activity for a period of six (6) months from the date of the violation or Board decision.

###### **OPTION II**

The student can reduce the time of suspension by attending an educational substance abuse program at their own expense which has been approved by the Bradley Elementary School District No. 61 Board of Education. The **MINIMUM** amount of time this program will last would be 12 weeks. Upon written verification of attendance and successful completion of this program from an official of that program the student will be allowed to resume participation in extracurricular activities pending approval from the Principal. Failure to complete the program will result in the student being ineligible to participate in extracurricular activities for a period of six (6) months from the date of the original violation or Board decision. This option is available only on the first offense.

##### **SECOND OFFENSE**

A second violation of a TIER ONE OFFENSE will cause the ineligibility of that student from participation in extracurricular activities for six (6) months from the date of the violation. If two violations are to occur within the same calendar year, the suspensions would run consecutively.

##### **THIRD OFFENSE**

A third violation of a TIER ONE OFFENSE shall cause the ineligibility of such students for participation in extracurricular activities for the remainder of that student's school attendance in Bradley Schools.

#### **VOLUNTARY ADMISSION**

If a student voluntarily reports an infraction of the substance abuse rules, it will not result in a suspension from extracurricular activities, but will count as the first offense. The student will be required to attend an educational substance abuse program that has been approved by the District No. 61 Board of Education at their own expense. The purpose of this provision is to allow a student involved in extracurricular activities to seek help. Voluntary admission may not be used by a student if the rule infraction is already known by the school or if the student has been detained or arrested by law enforcement officials. Voluntary admission may be used by a student only ONE time.

## **TIER TWO VIOLATION**

### **FIRST OFFENSE**

A student committing a TIER TWO VIOLATION shall be ineligible to participate in any extracurricular activity until the LAST to occur of the following events:

#### **OPTION I**

- 1.) Six months from the date of the TWO TIER VIOLATION;
- 2.) If civil authorities have filed a formal charge, then the date of the final disposition of such charge by judgment or dismissal.

#### **OPTION II**

If the TIER TWO VIOLATION would be classified under the criminal law of the State of Illinois as a misdemeanor, then the student shall be allowed to propose community service which would be performed by the student over a period of twelve (12) weeks and which proposal would be subject to the approval of the administration. Upon completion of said program of community service in a satisfactory manner according to the judgment of the administration, the student shall be eligible to resume extracurricular activities. This Option shall not be available to any student committing a TIER TWO VIOLATION which defined under the criminal laws of the State of Illinois as a felony.

### **SECOND OFFENSE**

A second TIER TWO VIOLATION shall cause the ineligibility of such student for participation in extracurricular activities for the remainder of that student's school attendance in Bradley Schools.

### **IMPOSITION OF PENALTIES AND STUDENT/PARENT/ ADMINISTRATION CONFERENCE**

All penalties prescribed herein (above) shall be determined by the administration and imposed by the administration. Because participation in extracurricular activities is a privilege and not a right, neither the students nor their parent(s)/guardian(s) shall be entitled to a fact finding hearing prior to the imposition of penalties. However, the administration is concerned that students and their parent(s) understand the imposition of such penalties. For this reason, the administration, prior to final imposition of penalties, shall invite the student and parent(s)/guardian(s) of the student to a conference to discuss the violation and the penalty to be imposed after such conference. At such conference, the student and the parent(s)/guardian(s) shall be allowed to review the allegations against the student and to discuss those allegations and their truth or falsity and shall be allowed to raise any facts in support of the student. This conference, at all times, shall remain a conference and shall not be construed to be a hearing and shall not be construed to grant the student or his/her parent(s)/guardian(s) any rights with regard to participation in extracurricular activities but shall solely be a privilege to engage in the conference. This provision regarding the student/parent/administration conference shall not be a prohibition to a preliminary suspension from extracurricular activities where it is impractical for the administration to have a conference prior to a scheduled extracurricular activity of the student.

THIS CODE OF CONDUCT FOR ALL EXTRACURRICULAR ACTIVITIES SHALL NOT PRECLUDE SUPERVISING STAFF FROM IMPOSTING THOSE RULES DEEMED NECESSARY FOR THE CONDUCT OF EXTRACURRICULAR ACTIVITY, INCLUDING PENALTIES FOR VIOLATION OF SUCH RULES AS ARE PRESCRIBED BY SUPERVISING STAFF.

# STUDENT CODE OF CONDUCT AGREEMENT

**Bradley Elementary School District No. 61**

**Bradley, Illinois 60915**

As a member of an extracurricular activity, you are a representative of Bradley Elementary School District No. 61 and your school. There are certain expectations for anyone who represents our school. The Student Handbook states, “the *Code of Conduct* applies to all interscholastic activities, clubs, and extracurricular activities.” You are being given a copy of the *Code of Conduct*. Please take this home and review it with your parent(s)/guardian(s). You must complete and return this form to the Principal’s Office in order to participate in your activity.

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We have received a copy of the *Code of Conduct*. We have read this Code and we understand the conditions and rules that must be followed in order to be a member of extracurricular activities at Bradley East School, Bradley West School, and Bradley Central School.

Date: \_\_\_\_\_

Name of Activity: \_\_\_\_\_

Student’s Signature: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_