

**Minutes of the Measham Parish Council Meeting held on
Thursday 8th August 2013 at 7.00pm at the Board Room**

Questions from Members of the Public.

The Parishioner stated that he had spoken to the Fishing Club about weeds and reeds which need addressing soon and added that he would be happy to do all the maintenance.

Resolved: It was decided that a meeting with members, the angling club and Mr Kavanagh should take place a.s.a.p to discuss the matter. The Clerk would arrange a meeting.

The Clerk read an email from a Bosworth Road resident about the construction site traffic and car boot sales. The Clerk informed members that she had asked NWLDC enforcement (car boot matters) and the planning to officer to respond to the resident about the concerns raised. Members noted the comments made and agreed that was the best course of action.

Cllr Manifold took the Chair

Present: Cllrs Oakes, Banton, Boothroyd, Rogers, Bricknell, the Clerk, County Cllr Sheahan, District Cllr Neilson and Mr J Wilebur (Community First Responders).

144/13 Apologies – Cllr Pallett, Williams and Summerfield – accepted.

145/13 Declarations of Interest

Non Pecuniary

Cllr Manifold – Item 14 Riverview Play area as he is a representative of TARA

Cllrs Banton, Oakes and Manifold – Item 16b Leisure Centre Handyman, discussion of payment method as they are members of the Management Committee.

146/13 Measham CFR

Discussion with CFR about defibrillator equipment

Mr Wilebur showed members a defibrillator and training unit and explained how they worked. The CFR would welcome a training unit and defib to add to the kit they have, they would be far more beneficial than one in a cabinet sited in the village. The cost for the two items is approx £1500. Mr Wilebur was thanked for coming and speaking to members.

Resolved: It was agreed to see if Measham United Charities would like to support the idea through their Tower of Light project.

147/13 Police Matters – email received from PCSO P McDonald

(a) To consider any matters that may be raised by the police.

The lack of use of the Police Office was discussed, it was agreed to invite the new inspector to the next PC meeting to discuss this and other policing issues that members have.

(b) Crimes reported by MPC since the last meeting:

Chairman's Signature.....Date.....

Fire – Bosworth Road Rec 14/7/13. 221/150713
2 Fires – Bosworth Road Rec 15/7/13 120/160713
Damage to posts at zip wire Bosworth Road Rec – 16/7/13 LN/03724/13-4
2 benches stolen, Rosebank Gardens – 17/7/13 LN/03718/13-2

148/13 Confirm Minutes

To approve and adopt the minutes of the meeting of the Council held on Thursday 11^h July 2013.

Resolved: Cllr Bricknell proposed and Cllr Banton seconded that the minutes of the 11th July 2013 were approved and accepted. All in favour.

149/13 Parish Clerk Report

I will be starting work on the budget for 2014/15 in the next few weeks. If councillors can start to think of priorities to start looking at or projects that you think could be done. This could be over 1 or numerous years.

Beat the Bounds 14th Aug 10am – the Community bus is not available if everyone meets up we can go in a couple of cars.

Councillor Co-option

I've launched a recruitment drive to fill the two councillor vacancies, if anyone approaches you interested, please ask them to contact me for an application form or direct them to the website where they can be found.

Projector & Screen for planning applications

I am considering whether it would be useful for the Parish Council to consider having a projector and screen primarily for viewing planning applications during council meetings. What are member's thoughts?

Snow Warden & Grit Bin

The Parish Councils expression of interest has been lodged with LCC and both myself and Councillor Sheahan have chased on the requests for grit bins made in February, as yet no decision has been made.

Nuisance Construction Traffic

I am receiving a few comments about the construction traffic at the Pickerings's site. If parishioners have concerns they are asked to contact Tracy Dickens at David Wilson on 01530 276750 with details of the vehicles. Traffic to and from the site is ordered to go to and from Gallows Lane and not down the High Street/Bosworth Road.

Training Opportunities

Councillor Training

Roles and responsibilities

- Getting things done for the local community
- Procedure for council meetings
- Effective council meetings

Chairman's Signature.....Date.....

- Working with your Clerk
- The council as an Employer
- Local councils and Planning
- Budget setting

COST:

£30 per delegate (member rate)

£110 per delegate (non-member rate)

DATES:

2nd September 2013 10am – 1pm

15th October 2013 6pm – 9pm

5th November 2013 2pm - 5pm

VENUE: Jubilee Hall, Anstey

Mapping your Parish - Ordnance Survey and the Public Sector Mapping Agreement (PSMA)

WORKSHOP TUTOR: Richard Mortara, Ordnance Survey

This two hour session will advise delegates on how to use the online Ordnance Survey resource and the PSMA. As local authorities, Parish Councils are entitled to access online OS maps free of charge under the PSMA. This session will provide you with the "what" and "how" in terms of using the resource properly and effectively.

Ordnance Survey digital maps can benefit communities by helping to improve public services at the local level. Maps can also help communities plan for the future, to shape their local area, and support their Neighbourhood Plan. Many town, parish and community councils require mapping to support their business activities; such as, asset management, grounds maintenance and planning local events.

The session will cover:

- Brief overview of the PSMA
- Products available (both main products and OS Open Data products)
- Licence use rights - which will include; what the terms allow Members to use the data for, data sharing, working with third parties, publishing information on the web or in hard copy
- The types of use which could be considered commercial or competitive in nature (thus have to be licensed outside the PSMA)
- How to order data
- Location of help resources - FAQs, guidance documents etc
- COSTS:

FREE (member rate)

DATE:

16th September 2013, 2pm – 4pm

VENUE:

Jubilee Hall, Anstey

Finding & Bidding for Project Funding

COURSE TUTOR: Steven Lugg, Chief Executive, Hampshire Association of Local Councils

Chairman's Signature.....Date.....

With finances tight across local government and the possibility of precepts being capped in the future, now more than ever it is important that local councils understand the range of funding sources available to them, and how to successfully bid for them.

This session is specifically designed for local councils (Clerks, Councillors, and Chairmen alike).

Following this course you will be able to:

- Find appropriate funding for your particular project
- Understand the bidding process
- Potentially successfully bid for the funding on offer

COSTS:

£35 per delegate (member rate)

£110 per delegate (non member rate)

DATE:

30th September 2013

VENUE:

Jubilee Hall, Anstey

Data Protection and Freedom of Information for Local Councils

COURSE TUTOR: Bill Walker, Walker Associates

This 3 hour workshop is intended to give local council clerks and councillors an insight into the issues and challenges that they face in terms meeting the requirements of both pieces of legislation.

The Data Protection Act requires Councils to comply with a set of best practice standards, but how do you balance compliance against a pragmatic approach? The Freedom of Information Act provides the public with greater transparency in the operation of "Public Authorities", which includes all Local (Town and Parish) Councils. This workshop explores DPA and FOI and gives practical advice so that attendees can feel confident about complying with these acts. Topics include:

- a reminder of the key principles of the Data Protection Act
- collecting, processing and storing personal data
- controlling access to personal data
- a pragmatic approach to compliance
- information that is covered by the Freedom of Information Act
- producing a 2009 Freedom of Information publication scheme
- handling requests to view information
- exemptions and the "Public Interest Test"

COST:

£35 per delegate (member rate)

£110 per delegate (non member rate)

DATE:

10th October 2013, 10am - 1pm

VENUE:

Jubilee Hall, Anstey

Chairman's Signature.....Date.....

All this and much more is available on the Leicestershire and Rutland Association of Local Councils website, which has recently been updated and very much worthwhile bookmarking as a site for information about local councils, procedures and latest news. www.leicestershireandrutlandalc.gov.uk

Annual Leave

Bob is on Annual leave from 2nd to 13th September.

150/13 Ward Members Report – received from County Cllr Sheahan & District Cllr Neilson

- Core Strategy submitted to the Government in June, the Government say it is not good enough. A meeting will be held in September to decide whether to withdraw it.
- Update on HS2 Consultation
- Licences – only one affected in the village.
- Review of Bus Services coming up.

151/13 Report from Groups and Working Parties (for information only)

Christmas@Measham 21st August at the Vicarage.

DE12 SK8 has held a funding meeting

TARA not meeting until October.

152/13 Financial Matters

Statements as at 8th August 2013

- (a) To authorise the invoices for the previous month - Cllr Banton proposed and Cllr Boothroyd seconded payment of invoices. All in Favour.
- (b) Financial transference of budget headings - none
- (c) Financial Summary – for information only
- (d) Bank Reconciliation – for information only

153/13 Planning Matters

Observations made by MPC

Erection of 18no Dwellings with associated access, driveways and parking, land off New Street.

Measham Parish Council cannot support this application unless measures are put in place to reduce the speed of traffic on New Street in particular the speed of traffic coming from Oakthorpe over the A42 bridge.

Decisions made by NWLDC

Demolition of workshops/storage outbuildings and erection of single storey dwelling with ancillary parking and garden area. 65 Atherstone Road, Measham.

Planning Permission

Chairman's Signature.....Date.....

Micro piling of rear elevation and hidden masonry reinforcement and render reinstatement. (Listed Building Consent), 3 Navigation Street, Measham.
Listed Building Consent

154/13 Correspondence – None received

155/13 Review of Dog Bins

To report following the period of review of the dog bins.

Resolved: Bins are currently ok, continue reviewing. Dog Stencils are on the way from NWLDC and the bin for Stoney Flats have been ordered.

156/13 Horses Lane to Wilkes Avenue Litter Issues

To discuss the litter issues in and around the above walkway.

Cllrs Sheahan and Neilson were requested to ask NWLDC for the hedge to be cut back and a bin in the vicinity of the walkway.

Resolved: The Clerk is to email the request to Cllr Sheahan.

157/13 Riverview Play Area

To further discuss replacement play equipment.

It was agreed to ask TARA to carry out consultation with residents about what equipment they wanted and ask if they had any funding. The project would be put on hold until the New Year.

158/13 Consultations

To set up working groups to look at the following consultations:

- (a) Leicestershire's Future – The Plan for Change closes 15th September**
- (b) Review of Statement of Licensing Policy closes 29th September**
- (c) HS2 Closes 31st January 2014**

Resolved: Cllrs Rogers, Manifold & Bricknell would meet on the 29.8.13 to discuss the Leicestershire's Future and Review of Statement of Licensing Policy and Cllrs Pallett, Boothroyd, Williams and Summerfield with Cllr Sheahan as an advisor would discuss the HS2 Consultation.

Pursuant to Sec 1 (2) of the Public Bodies Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of Staffing Matters.

Cllr Sheahan and Neilson left the meeting.

159/13 Staffing Matters

- (a) To approve the Clerk's revised scale (1% increase) and point increment as per contract.**

Resolved: Cllr Manifold proposed and Cllr Bricknell seconded the 1% increase and point increment to be backdated to 1.4.2013. All in favour.

- (b) Leisure Centre Handyman, discussion on method of payment.**

Chairman's Signature.....Date.....

Resolved: It was agreed that the Leisure Centre would need to sort out the method of payment.

160/13 Date of next meeting.

The proposed date of Thursday 12th September 2013 was accepted.

Chairman's Signature.....Date.....