

STUDENT WORK PLACEMENT SAFETY CHECKLIST

A safe and healthy work environment is a priority at every student work placement. Each placement student is to complete this checklist at the start of the work placement in consultation with his/her Placement Supervisor. This safety checklist is intended to familiarize the student about the types of workplace hazards he/she may encounter during the placement, the safety measures that need to be in place, and the types of health and safety training he/she will receive as part of the placement. All health and safety questions/issues are to be discussed with the Placement Supervisor. The student must inform the Humber Placement Coordinator of any unresolved or high risk health and safety questions or issues.

STUDENT NAME:

DATE:

PLACEMENT EMPLOYER:

#	Item
1	<input type="checkbox"/> I have been provided with and read the organization's occupational health and safety policy. <input type="checkbox"/> I have been provided with and read the organization's workplace violence and harassment policy.
2	<input type="checkbox"/> I will be provided with appropriate onsite supervision. The name, email and phone number of my Placement Supervisor are as follows:
3	<input type="checkbox"/> The placement organization has a joint health and safety committee (JHSC) or a health and safety representative. The name, email and phone number of the JHSC contact / health and safety rep are as follows:
4	<input type="checkbox"/> The types of hazards that I may be exposed to during my placement may include: <ul style="list-style-type: none"> <input type="checkbox"/> Chemical: <input type="checkbox"/> Biological: <input type="checkbox"/> Ergonomic: <input type="checkbox"/> Physical: <input type="checkbox"/> Psychosocial (e.g. workplace violence, harassment): <input type="checkbox"/> Other:
5	<input type="checkbox"/> I may be required to use the following tools, materials or equipment during the placement: <ul style="list-style-type: none"> <input type="checkbox"/> Hand tools <input type="checkbox"/> Power lift equipment <input type="checkbox"/> Power tools <input type="checkbox"/> Hazardous machinery <input type="checkbox"/> Heavy equipment <input type="checkbox"/> Vehicle operation <input type="checkbox"/> Other:
6	<input type="checkbox"/> The types of protective measures that are in place to protect me from the workplace hazards listed in #4 and #5 are as follows:

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7	<input type="checkbox"/> I will be required to wear the following Personal Protective Equipment (PPE) during the placement: <ul style="list-style-type: none"> <input type="checkbox"/> Hearing protection: <input type="checkbox"/> Eye protection: <input type="checkbox"/> Respiratory protection <input type="checkbox"/> Footwear: <input type="checkbox"/> Headwear: <input type="checkbox"/> Gloves: <input type="checkbox"/> Clothing: <input type="checkbox"/> Other: 																		
8	<input type="checkbox"/> I will be provided with the following job-related training, including specific training on hazards, protective measures and PPE listed in #4, #5, #6 and #7: <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Training</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Training Date</u></th> </tr> </thead> <tbody> <tr><td>Health and safety orientation</td><td></td></tr> <tr><td>Hazards in the workplace</td><td></td></tr> <tr><td>Workplace Hazardous Materials Information System (WHMIS)</td><td></td></tr> <tr><td>Protective measures</td><td></td></tr> <tr><td>Personal protective equipment</td><td></td></tr> <tr><td>Procedures for reporting accidents</td><td></td></tr> <tr><td>Procedures for reporting workplace concerns</td><td></td></tr> <tr><td>Other:</td><td></td></tr> </tbody> </table>	<u>Training</u>	<u>Training Date</u>	Health and safety orientation		Hazards in the workplace		Workplace Hazardous Materials Information System (WHMIS)		Protective measures		Personal protective equipment		Procedures for reporting accidents		Procedures for reporting workplace concerns		Other:	
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9	<input type="checkbox"/> The worksite provides an orderly, well-maintained, and safe working and learning environment.																		
10	<input type="checkbox"/> My placement supervisor is familiar with the process for reporting a workplace-related injury or illness that I may experience during the placement.																		
11	<input type="checkbox"/> Trained first aiders and/or employee health care facilities are available at the placement organization should an injury or illness occur: Name and Location of trained first aider: Location of closest first aid kit: Name and Location of employee health care facilities:																		
12	<input type="checkbox"/> Questions I have regarding workplace health and safety on this placement (discuss with placement supervisor):																		