

**KIOWA FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
March 13, 2013**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 13th day of March 2013, with the roll call of members as follows:

Jim Jerrold	Present
Rick Kolm	Present
Debbie Stephens	Absent/Resigned
Ann Alley	Present
Steve Schantz	Present

The Board of Directors convened at 1908 and Chairman Jim Jerrold called the meeting to order.

**Approval of Agenda:**

Ann Alley made a motion to approve the Agenda for February 13, 2013. Steve Schantz seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**Correspondence:**

Received 5 comment cards back from patients that were transported...all five were positive.

FPPA Pension Report 4<sup>th</sup> Quarter 2012. The ending balance as of December 31, 2012, was \$607,875.18.

Letter of resignation from Debbie Stephens as a Board of Director for the Kiowa Fire District effective at 1:57 pm on March 13, 2013.

**Approval of Minutes:**

Steve Schantz made a motion to approve Kiowa Fire Board of Directors meeting minutes of February 13, 2013 as stated with the correction under Office Modification. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered. Steve Schantz made a motion to approve the Kiowa Fire District Pension Board Meeting Minutes of February 13, 2013. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**Approval of Checks:**

Ann Alley made a motion to approve Kiowa Fire District check #6330 through #6359. Steve Schantz seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Jim Jerrold made a motion to appoint Steve Schantz as Treasurer for the District. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously.

**Public Hearings:**

None.

**Report of Officers, Professional Consultants & Committees:**

***Fire Chief Gerry Lamansky came before the Board to discuss the following items:***

**Volunteer Hours:** 1500 volunteer shift hours for the past month.

**Building Repairs:** Roof replacement for Station #1 is still on schedule.

**Grants:** EMTS Grant for 2013 for the monitors. The District received approval that we do not have to have the 50% match but will need to have a 10% match which is \$8,000.00 and hope to offset the \$8,000 with the sale of the old monitors. Medic 221 refurbishment – the ambulance should be in-house April 1<sup>st</sup>.

**Fire Inspections:** Performed 5 business inspections.

**Fire I Academy:** Two members are enrolled in Fire I Academy. The District has 4 new volunteers this month.

**Oil & Gas Meetings:** Chief Lamansky has attended meetings on oil & gas operations. There is a map that shows most of the pipeline (13 miles) will go through Kiowa Fire District. Chief will continue to attend these meetings on behalf of the District.

**Kiowa Education Foundation and National Honor Society:** Kiowa Education Foundation and National Honor Society is applying for a grant in the amount of \$80,000 for repair of the sidewalk south of Station #1. This group has requested a letter of support for this grant. The Board agreed for Chief Lamansky to write a letter of support for this grant in the amount of \$80,000 for the community project to repair the sidewalk.

***Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:***

**2013 Budget:** Geri reported that she spoke with Quinn at DOLA and the state has experienced problems with the hard paper copies of budgets that various agencies filed. Geri did re-file the District's 2013 budget via electronically and received confirmation that it was received and accepted.

There was no other discussion regarding Geri's monthly summary report.

***Attorney Bob Tibbals came before the Board to discuss the following items:***

**Drainage Improvement Plan:** Bob reviewed the drainage plan in front of Station #1 from 10 years ago in relation to the Kiowa Education Foundation & National Honor Society community project for repair of the sidewalk south of Station #1.

**Record Retention:** Bob reviewed record retention requirements that will be forthcoming from the State Archives.

**VFIS Policy:** Bob requested from VFIS a policy on Cyber Liability, etc, before the District's renewal date.

**EMS Representative Report: No report**

**ECCA Board Representative Report:** Bob Tibbals reported that all antennas and FCC licenses with the exception of one for County R&B have been renewed. ECCA will reimburse 50% of the cost of any FCC licenses for any district.

**Volunteer Representative Report:** No report.

**Unfinished Business:**

**Office Modification:** The Board agreed to go ahead with the secondary lock system on the Administrative file cabinet and installation of a dead bolt on the Chief/Administrative Office door.

**Computer Server:** The Board agreed to send Andy Nott notification to send in a proposal regarding an updated computer system for the District. Further discussion was installation of security camera's at Station #3 to monitor activity at the fuel tanks.

**New Business:**

**Ambulance Accounts:** Received \$1375.00 from EMA; received \$1917.77 from EMS Billing. Received \$1,356.60 in direct payments. Outstanding A/R with EMS Billing Services is \$23,322.51.

**Board of Director Vacancy:** The Board agreed to post a notice regarding the Board of Director vacancy and to accept letters of intent from interested parties within the District. Attorney Bob Tibbals recommended that the Board interview candidates and that the interview will be in open session and all candidates must meet statutory requirements. Bob will draft the vacancy notice and send for posting.

**Public Comment:**

None.

No further business coming before the Board, the meeting was adjourned at 2109 with the next scheduled meeting to commence approximately 1900 on Wednesday, April 10, 2013.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
KIOWA, COLORADO**

**APPROVED BY:**

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**REVIEWED BY:**

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**ATTEST: SECRETARY**

**BY: \_\_\_\_\_**  
**Secretary for the Board of Directors**