

## STCL HomeStay / Student House Accommodation Booking 2014

Family Name(s)		First Name(s)	
Gender	<input type="checkbox"/> Female <input type="checkbox"/> Male	Nationality	
Student ID if you have it, from your CAS / visa letter		Telephone	
Date of Birth		E-mail	
STCL Course			
Name of second person (for twin room) <i>payment must be made at the same time for both persons</i>			

**ACCOMMODATION REQUIRED** - please tick appropriate box (rooms are subject to availability)

I would like accommodation from [start date] \_\_\_\_\_ to [end date] \_\_\_\_\_

- Minimum stay is 4 weeks. All prices are per person and per week
- Accommodation week normally starts on Saturday or Sunday
- An en-suite room (private bathroom) can be added for £45 per week; availability is limited
- Summer Supplement - add £15 per person, per week (28 June to 07 September 2014)
- Christmas & New Year - add £35 per person, per week (for weeks including 25/12/2013 & 01/01/2014)

**Home Stay accommodation**

- |   |      |
|---|------|
| <input type="checkbox"/> Single Room; Bed and Breakfast, Zone 3 - 4 .....                       | £137 |
| <input type="checkbox"/> Single Room; Bed and Breakfast, Zone 3 - 4, Superior .....             | £145 |
| <input type="checkbox"/> Single Room; Bed and Breakfast, Zone 2 .....                           | £170 |
| <input type="checkbox"/> Single Room; Bed, Breakfast and Evening Meal, Zone 3 - 4 .....         | £165 |
| <input type="checkbox"/> Single Room; Bed, Breakfast & Evening Meal, Zone 3 - 4, Superior ..... | £182 |
| <input type="checkbox"/> Single Room; Bed, Breakfast and Evening Meal, Zone 2 .....             | £210 |

**Self Catering – Student House / Family**

Standard, Zones 3 - 4

Single Room, £150

Twin Room (£120)

*only available for couples travelling together*

Standard, Zones 2

Single Room (£170)

Twin Room (£135)

*only available for couples travelling together*

Superior, Zones 3 - 4

Single Room, £170

Twin Room (£135)

*only available for couples travelling together*

**Accommodation Booking Cost per person:**

Rent, £ \_\_\_\_\_ per week x 6 weeks (4 weeks rent + 2 weeks refundable deposit)

+ £60 Booking Fee

= TOTAL GBP/£ \_\_\_\_\_

## Your Accommodation in London

South Thames College does not have its own hostels or residences. However, the College works with an accommodation service partner to help your move to the UK. Our students often book this for 4 weeks; this gives you time to “find your feet” in London, and look for accommodation for the rest of your studies. You will find details of the accommodation options in this information.

When you have decided which accommodation you prefer, send your accommodation booking form to the College, with the necessary payment and the acceptance documents for your course.

When you book your accommodation you can also arrange airport pickup / transfer.

### To arrange accommodation yourself, check:

[www.host-guest.co.uk](http://www.host-guest.co.uk)

[www.britanniatravel.com](http://www.britanniatravel.com)

[www.london-hostels.co.uk](http://www.london-hostels.co.uk)

[www.gumtree.co.uk](http://www.gumtree.co.uk)

[www.spareroom.co.uk](http://www.spareroom.co.uk)

[www.intolondon.com/room-to-rent](http://www.intolondon.com/room-to-rent)

<http://uk.easyroommate.com/>

### Accommodation arranged through the College's partner

- Accommodation arranged through the College's partner is convenient for travel to the College, usually 30 minutes to 1 hour by bus, train, underground or on foot
- The **minimum booking period** is four weeks. You can add additional weeks at the weekly price; additional days may be possible – ask us for the price for additional days
- A booking fee of £60 plus two weeks rent deposit and the first four weeks of rent must be paid in advance

- We will confirm the details of your accommodation for you when you confirm to us:

1. that you have got your student visa
2. the details of your arrival in London

We should normally receive this information at least 5 working days before you fly to London

- Prices include “utilities” – electricity, gas, water and local (council) tax – and heating & hot water
- Please read our accommodation terms & conditions before booking

### HomeStay

A great way to learn about the culture of the UK is to stay in a private home. Our HomeStay hosts are carefully selected and checked by our partner agency and are English-speakers, but they include a range of backgrounds and cultures and ages. Normally, you have a key to the front door.

#### Facilities & Cleaning

You will have a single room in a property with the HomeStay host. Most providers do not allow smoking in the home. Your room will usually be cleaned, and your bed linen and towels changed, once a week. Laundry / clothes washing facilities will be usually available at least weekly. Bathroom / shower facilities will be available daily.

#### Bed & Breakfast, or B & B & Evening Meal

Home stay is usually Bed & Breakfast, but Bed, Breakfast & Evening Meal is sometimes possible.

Most hosts provide a modern-style uncooked breakfast; some offer cooked “English” breakfast.

In the evening you have a cooked meal, typically meat or fish, vegetables, pasta or rice.

Meals are usually eaten with the host.

You can use the kitchen to make hot drinks or reheat simple snacks, but you will not usually be able to use it for cooking meals yourself.

## HomeStay Weekly Prices 2014

Bed & Breakfast, Single room Zones 3 & 4	£137 per person
Bed & Breakfast, Single room Zones 3 & 4, Superior	£145 per person
Bed & Breakfast, Single room Zone 2	£170 per person
Bed, Breakfast & Evening Meal, Single room, Zones 3 & 4	£165 per person
Bed, Breakfast & Evening Meal, Single room, Zones 3-4, Superior	£182 per person
Bed, Breakfast & Evening Meal, Single room, Zone 2,	£210 per person
Christmas / New Year supplement - for the weeks that include 25/12/2013 & 01/01/2014	add £35 per person per week
Summer supplement - 28/06/2014 to 07/09/2014	add £15 per person per week
Private Bathroom supplement	add £45 per person per week

## Self-Catering Student House / Family

Our supervised flat share is a good alternative to London hostels or Homestay. The landlord lives either in the same property or nearby.

You share the kitchen, lounge and bathroom with other people living in the home. Bedding and towels are provided and will be changed weekly.

### Facilities & Cleaning

All rooms have shared kitchen and bathroom and are non-smoking. Apartments are simply furnished, have timed central heating, constant hot water and normally a washing machine. You are responsible for keeping your bedroom and the apartment clean and tidy.

### Meals

You will cook your own meals – all utensils and equipment are provided.



## Self Catering Weekly Prices 2014

Self Catering – Single room Standard. Zones 3 / 4	£150 per person
Self Catering – Single room Standard. Zone 2	£170 per person
Self Catering – Twin room (only available for couples) Standard. Zones 3 / 4	£120 per person
Self Catering – Twin room (only available for couples) Standard. Zone 2	£135 per person
Self Catering – Single room Superior. Zones 3 / 4	£170 per person
Self Catering – Twin room (only available for couples) Superior. Zones 3 / 4	£135 per person
Christmas / New Year supplement - for the weeks that include 25/12/2013 & 01/01/2014	add £35 per person per week
Summer supplement - 28/06/2014 to 07/09/2014	add £15 per person per week
Private Bathroom supplement	add £45 per person per week

## Airport Pick-Up

We can arrange for a driver and car to meet you at one of London's airports and take you to your accommodation.

You can book your air-port pick up with the accommodation booking.

### Prices

- £80 for Heathrow
  - £95 for Gatwick
- Stansted or other airport; please ask

## Contact Us

International Office,  
South Thames College London

international.office@south-thames.ac.uk

+44 (0)20 8918 7096

## Your Requirements

We try to match each student with the most suitable accommodation from our available options. The information that you provide in this section will help us to understand your requirements.

Any special dietary requirements: e.g. vegetarian / halal, food allergies etc  Yes  No

If yes, please give details: \_\_\_\_\_

Do you consider that you have a disability or a health condition which we should know about when selecting your accommodation?  Yes  No

If yes, please give details: \_\_\_\_\_

*A medical letter / certificate should be attached if appropriate. The information will be used to assess if an accommodation provider has the facilities to support your needs. These details will not be given to other persons organisations.*

Is it OK for you if the host has children under 12?  Yes  No

Do you smoke?  Yes  No

Do you have an allergy to, or dislike of, cats, dogs or other pets?  Yes  No

\* If Yes, please choose: no Cats  no Dogs  no cat, dog or any other pets

Any additional information which would help us when selecting accommodation for you:

## Your Travel Arrangements

Arrival Date		Flight No	
Arrival Time		Airport	

## Air-Port Pick-Up / Transfer

Please arrange airport pick-up for me.

Cost:  Heathrow, £80  Gatwick, £95

If the driver waits for longer than 1 hour for you, there may be an additional fee

## CALCULATE and MAKE YOUR PAYMENT

I wish to make payment for accommodation £ \_\_\_\_\_ + airport pick-up (optional) £ \_\_\_\_\_

Total Amount = GBP/ £ \_\_\_\_\_

Please tick payment method

I enclose International Money Order or Cheque drawn on a UK bank account

or I have arranged a Bank Transfer; please also send us transfer details

or debit the amount from this  Visa Card  MasterCard  Debit card (please indicate card type)

Account Number		Expiry / Thru Date	
Cardholder Name		3 security digits	

## AGREEMENT

Please arrange Accommodation for me as requested above

I have read, and accept, the STCL Accommodation Terms & Conditions (next page)

Signature		Date	
-----------	--	------	--

international.office@south-thames.ac.uk

+44 (0)20 8918 7096

# STCL HomeStay & Student House Accommodation Terms & Conditions 2014

Please keep a copy of this page for future reference

rev.09/2013

1. Accommodation bookings are per person, not per room. You may not have a person not specified on your booking staying in your room. There is a booking fee – for 2014, £60 per booking.
2. Your reservation / booking is not complete until we receive your £60 Booking Fee + 2 weeks' deposit + 4 weeks' rent (and any additional payments if required), and the airport transfer fee if you require airport pickup. We normally require this at least 5 working days before arrival.
3. We will make final arrangements for the details of your accommodation when:
  - i) you confirm to us – send us a scan – that you have received your UK visa, and
  - ii) you confirm to us the details of your flight and arrival in LondonNormally, we will send to you details of your accommodation and contact details of your host/landlord (and details of the airport transfer arrangements if you booked this) within 2 working days from when we receive confirmation of your visa and arrival details.
4. Accommodation weeks normally start on Saturday or Sunday. For a booking starting or finishing on a weekday, you will normally be charged for the full week.
5. Many hosts and landlords work during office hours, so we strongly recommend that you plan your arrival at your home stay or flat share accommodation over the weekend, or week day between 17.30 and 21.00.
6. If you do not inform the College or your host of the details of your arrival, or you do not arrive at your accommodation at the time and date you specified, the host may not be there to welcome you, and we cannot be responsible if there are problems because of this.
7. Late arrival and cancellation before arrival
  - The Booking Fee is not refundable.
  - Cancellation of accommodation within 14 days of the starting date: 2 weeks cancellation charge apply
  - If, after you confirm your arrival details and we confirm your booking, you arrive later than your specified arrival date, you must pay rent from the arrival date originally bookedAny exceptions to the above must be specifically agreed at the discretion of the College and the accommodation bureau .
8. After your arrival, you should communicate directly with your host / landlord or the accommodation bureau on most issues regarding your accommodation. The College International Support Office can be contacted for help if you cannot solve your problem with the host/landlord or accommodation bureau.
9. The frequency of your payments of your rent will be specified by your host / landlord or the accommodation bureau.
10. You should inform the Accommodation Bureau and host/landlord in advance about whether or not you want to stay in your accommodation during holidays between College terms.
11. If you interrupt your stay for any other reason than College holidays, and without specific agreement in advance - at the discretion of the College and the Accommodation Bureau - you must pay rent for the full period that you originally booked.
12. If you want to extend your stay after the departure date that you originally booked, you must request this as soon as possible to ensure the room is available. If it is not available, we will try to find a suitable similar alternative.
13. Deposit:
  - Your Deposit will be returned to you by the Accommodation Bureau when you leave the accommodation if there are no problems and you have not broken the rental agreement
  - The Deposit usually cannot be used to pay for rent
  - If there are problems or unpaid bills, some or all of the amount may be retained to pay for the problem or debt
  - If you behave in a way that results in a host asking you to leave accommodation, there is no refund of the deposit
14. Please be aware that there are some general rules for rented rooms such as:
  - No overnight guests are allowed
  - Properties are non-smoking
  - No pets are allowed
  - No naked flames or candle lights
  - No kitchen appliances are allowed in the bedroom
  - If you have booked Student House, you are responsible for keeping the apartment/house clean and tidy
  - If you have booked HomeStay, you are responsible for keeping your bedroom clean and tidy
15. The College or the accommodation organiser are not responsible for loss, theft or damage to your property and personal possessions during your stay in this accommodation
16. You must arrange suitable insurance. If you have not seen information about our Student Insurance, look at our website: [www.south-thames.ac.uk/international](http://www.south-thames.ac.uk/international) or ask us
17. Details of accommodation are provided by STCL in good faith, based on the information given to us by you and our accommodation bureau. Although we will try to help settle disputes, we cannot accept liability for disputes or claims between you and the HomeStay provider or landlord
18. If you make a complaint about your accommodation arranged via the College, we will investigate the situation immediately.
  - If we conclude that there is a reasonable reason for your dissatisfaction with your accommodation, we will try to arrange alternative accommodation as soon as possible.
  - If we conclude that your complaint is not reasonable, we will still try to make alternative arrangements if possible