

CHARGES FOR USE OF FACILITIES

1. **Service and Non-Profit Organizations of the PORTA Community:**

<u>Jr-Sr. High School</u>	<u>All Elementary Schools</u>	<u>PORTA Central Gymnasium</u>
Auditorium \$40	Cafeteria \$20	
Classrooms \$15	Classrooms \$15	
Gymnasium \$50	Gymnasium \$35	
Kitchen \$45	Kitchen \$30	
Commons \$30		
Library \$20		
Pool \$60 (\$30 per hour, minimum 2 hours, includes one lifeguard & supervisor or manager may require additional lifeguards at \$10 per hour paid by the renter)		

2. **Profit-making Organizations of the PORTA Community:**

Profit-making organizations or individuals who live in District #202 will be charged a set fee for each usage as long as usage is approved by the Superintendent's decision may be appealed to the Board of Education. When an activity provides a direct service to the school, this fee may be waived but must meet the criteria of there being no acceptable alternatives to its location, meets the school needs of students, or some compelling other reason. All arrangements for the use of school facilities must be made 14 days in advance of the entire proposed event. The Board may review the individual charges when it would seem appropriate to do so. Events will be charged on the following basis:

All schools (where applicable)

Auditorium \$80	Kitchen \$60
Cafeteria/Commons \$60	Pool \$80
Classroom \$25	Library \$40
Gymnasium \$80	

3. **In addition to the above fees, individuals, non-profit organizations and profit-making organizations will be required to:**

*Pay a District #202 food service cook \$10.00 per hour (minimum of 2 hours/\$20) when renting the kitchen.

*Pay a District #202 custodian for clean-up and lock-up on any rental at \$12 per hour (a minimum of 2 hours/\$24).

*For Pool: see above

All of the above rates are subject to overtime for Saturday, Sunday and holidays.

4. **Out of District Organizations:**

Out-of district organizations will be charged a fee determined on an individual basis.

5. **Certificates of Insurance may be required.**