

State Parks Facility Rental Application

State of Wisconsin
 Department of Natural Resources
 Form 2500-42 4/2011
 www.wiparks.net

Please print clearly and mail completed application to the property you wish to visit.

Group name: _____

Name of responsible person: _____

Address: _____

City: _____

State: ___ ZIP: _____

Daytime phone: (____) _____

E-mail: _____@_____

Location requested:

Park: _____

Shelter 1st choice: _____

Shelter 2nd choice: _____

Number in party: _____

Fees

Facility	Electricity	
	No	Yes
Open Shelter With kitchen/serving area	\$40	\$45 \$55
Enclosed shelter Capacity less than 50 Capacity 50 or more	\$70	\$80 \$100
Picnic Area	\$60	
Auditorium/Amphitheater Rib Mountain—\$250 per day. Instead of this form, use Form 2500-117. All others \$10 per hour x ___ hours	\$	
TOTAL (send this amount)	\$	

Fees and facilities are subject to change.

Your choice of rental dates:

1st _____

2nd _____

Time arriving: _____ Departing _____

Enclose check to Wisconsin DNR or charge to:

Master Card Visa Discover

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Expiration date _____ / _____

Signature: _____

Mail to property where reservation is desired.

Please consult the Visitor Information Guide or website for mailing addresses.

LEAVE BLANK - DNR USE ONLY

Facility Rented	Arrival Date
Clerk	Refund Number
Date Processed/Confirmed	Check Number/Date
Date and Time Received	Clerk

Notice: You are required to complete this form to apply for shelter rental, under s. 27.01(2)(f), Wis. Stats. The Department cannot process your application unless you provide complete information. Personally identifiable information on this form will be used to administer the parks and forest program and may be used to mail additional state park system information and natural resources surveys. It may be provided to requesters as required by Wisconsin's Open Records law [ss. 19.31-19.39, Wis. Stats.]. Card information will be kept confidential.

Reserve a Shelter

1. **Acceptance dates:** Reservations may be submitted in person or by mail or telephone beginning 11 months before the rental date.
2. **How to make reservations:** The reservation request must be made on Form #2500-42, included as part of this brochure, if submitted in person or by mail. If calling in a reservation, be ready to provide the information requested on the form. Send or phone all reservations directly to the park where you're reserving the shelter. See www.wiparks.net or call (608) 266-2181 for mailing addresses.
3. **Reservation confirmation:** Reservations will not be confirmed until payment is received. Reservation requests which do not include payment will "hold" the facility for 7 days. If payment is not received within 7 days of the request, the facility will once again be made available to others.
4. **Cancellations:** Refund requests with 21 or more days notice will be reimbursed 50 percent of the facility rate payment less a \$10 reservation fee. Refunds will not be made for cancellation requests received less than 21 days before the facility was to be occupied.
5. **Vehicle admission stickers:** Vehicle admission stickers are required on all motorized vehicles. Stickers may be purchased upon arrival.
6. **Reduced rate stickers for large organized groups for day use only:** The group rate is \$5 per vehicle with a minimum charge per group of \$100. These stickers are valid for vehicles with either Wisconsin or non-resident license plates. The group must contact the property by mail, telephone, or in person at least 7 days in advance. Reduced rate purchases are not refundable.
7. **Open/close time:** The facility may not be occupied before 6 a.m. and must be vacated by 11 p.m. Some properties may have more restrictive hours due to the location of the facility.
8. **Parking:** The reservation does not ensure parking will be available in the vicinity of the facility. An early arrival is recommended.
9. **Water and toilets:** Drinking water and flush toilets may be closed during cold weather. Check the park for facilities available.
10. **Responsible persons:** The person making the reservation is responsible for general cleanup and care of the facility and shall ensure compliance with all applicable state statutes and state park and forest rules. No tents may be set up outside the shelter without prior approval. No bands or amplified music are allowed.
11. **Payment:** Payment can be made by Visa, Mastercard, check, or money order payable to Wisconsin Department of Natural Resources.
12. **Carry in/carry out:** Picnic and beach areas no longer have trash or recycling receptacles. All visitors must carry out their garbage and recyclables. Plan your activities to use reusable containers and minimize garbage. Please bring adequate bags/containers to enable you to take your garbage and recyclables with you.

Park or Forest	Nearby City	Phone	Location	Cap.	Acc.	Water	Elec.	Toilet	Grill
Open Shelters									
Amnicon Falls State Park	Superior	(715) 398-3000	Amnicon Falls	50	Yes	Yes	Yes	V	Yes
Aztalan State Park	Lake Mills	(920) 648-8774	Aztalan	40	Yes	Yes	Yes	V	Yes
Big Foot Beach State Park	Lake Geneva	(262) 248-2528	Middle Picnic Area	125	No	Near-by	No	V	No
Blue Mound State Park	Blue Mounds	(608) 437-5711	Picnic Area Shelter	100	Yes	Yes	Yes	V	Yes
Brunet Island State Park	Cornell	(715) 239-6888	Brunet Island	40	Yes	Yes	Yes	F	Yes
Buckhorn State Park	Necedah	(608) 565-2789	North (enclosed on 3 sides)	80	Yes	Yes	Yes	V	Yes
			South Picnic Area	80	Yes	Yes	Yes	V	No
Devil's Lake State Park	Baraboo	(608) 356-8301	Shagbark (K)	90	Yes	Yes	Yes	F	Yes
			White Oak	70	No	No	Yes	F	Yes
			White Pine/TPA (K)	90	Yes	Yes	Yes	F	Yes
Flambeau River State Forest	Winter	(715) 332-5271 ext. 101	Connors Lake	100	Yes	Near-by	Yes	V near-by	Near-by
Glacial Drumlin State Trail	Lake Mills	(920) 648-8774	Lake Mills Depot	50	Yes	Yes	Yes	F	Yes
Governor Dodge State Park	Dodgeville	(608) 935-2315	Cox Hollow West	25	Yes	Yes	Yes	F	No
			Enee Point	50	Yes	Yes	No	V	Yes
			Twin Valley Beach	30	No	Yes	Yes	F	No
			Twin Valley Picnic	75	Yes	Yes	Yes	F	Yes
Governor Nelson State Park	Waunakee	(608) 831-3005	Beach	70	Yes	Yes	Yes	F	Yes
Harrington Beach State Park	Belgium	(262) 285-3015	Point/Quarry	50	No	Yes	Yes	V	Yes
			Puckett's Pond	50	No	Yes	Yes	V	Yes
			South Shelter	75	No	Yes	No	V	Yes
Hartman Creek State Park	Waupaca	(715) 258-2372	Allen Lake	40	Yes	Yes	Yes	V	Yes
			Beach	50	No	Yes	Yes	V	Yes
High Cliff State Park	Sherwood	(920) 989-1106	Beach 1 (Marina Area)	35	Yes	Yes	Yes	F	Yes
			Tower	130	Yes	Yes	Yes	F	Yes
			Beach 2	50	Yes	Yes	Yes	F	Yes
Interstate State Park	St. Croix Falls	(715) 483-3747	Camp Interstate	100	Yes	Yes	Yes	V	Yes
			River Bottoms	75	Yes	Yes	No	V	Yes
Kettle Moraine State Forest—Northern Unit	Campbellsport	(920) 533-8612	Long Lake	50	No	Yes	Yes	F&V	Yes
Kettle Moraine State Forest—Southern Unit	Eagle	(262) 594-6200	Ottawa Lake "A"	50	Yes	Yes	Yes	F	Yes
			Ottawa Lake "B"	50	Yes	Yes	Yes	F	Yes
			Ottawa Lake "C"	50	Yes	Yes	Yes	F	Yes
			Paradise Springs	50	Yes	Yes	Yes	V	Yes
			Rice Lake	50	Yes	Yes	No	V	Yes
Kohler-Andrae State Park	Sheboygan	(920) 451-4080	South Picnic Area	40	Yes	Yes	Yes	V	Yes
Lake Kegonsa State Park	Stoughton	(608) 873-9695	Boat Landing	65	Yes	Yes	Yes	V	Yes
			Upper Picnic Area	65	No	Yes	Yes	V	Yes
Lake Wissota State Park	Chippewa Falls	(715) 382-4574	Beach	120	Yes	Yes	Yes	F	Yes
			Riverview	80	Yes	Yes	Yes	F	Yes
Merrick State Park	Fountain City	(608) 687-4936	Nature Center	50	Yes	No	Yes	No	Yes
			Round Shelter	25	No	Yes	No	V	Yes
Mill Bluff State Park	Camp Douglas	S (608) 427-6692 W (608) 337-4775	East Picnic Area	50	Yes	Yes	Yes	V	Yes
Nelson Dewey State Park	Cassville	(608) 725-5374	Dewey Heights	35	Yes	Yes	Yes	V	Yes
New Glarus Woods State Park	New Glarus	(608) 527-2335	Main Picnic Area	64	Yes	Yes	Yes	V	No
Newport State Park	Ellison Bay	(920) 854-2500	Picnic Area	75	Yes	Yes	No	V	Yes
Northern Highland-American Legion State Forest	Boulder Jct.	(715) 385-2727	Crystal Lake	80	Yes	Yes	Yes	V	No

Cap. = Capacity F = Flush Toilet S = Summer K = Kitchen/serving area
Acc. = Accessible V = Vault Toilet W = Off season

Fees and facilities are subject to change

Park or Forest	Nearby City	Phone	Location	Cap.	Acc.	Water	Elec.	Toilet	Grill
Pike Lake Unit, Kettle Moraine State Forest	Hartford	(262) 670-3400	South Picnic Area	30	Yes	Yes	Yes	F	Yes
			North Picnic Area	100	Yes	Yes	Yes	F	Yes
Potawatomi State Park	Sturgeon Bay	(920) 746-2890	Picnic Area	30	Yes	Yes	Yes	V	Yes
Richard Bong State Rec. Area	Kansasville	(262) 878-5600	Beach shelter #3	75	Yes	Yes	Yes	F&V	Yes
			Beach shelter #4	75	No	Yes	Yes	F	Yes
			Headquarters #1	75	Yes	Yes	Yes	F&V	Yes
			Headquarters #2	75	Yes	Yes	Yes	V	Yes
			Vista Shelter #6	75	No	Yes	No	V	No
Roche-A-Cri State Park	Friendship	(608) 339-6881	Kiosk Area	80	Yes	Yes	Yes	V	Yes
Wildcat Mountain State Park	Ontario	(608) 337-4775	Upper Picnic Area	50	Yes	Yes	No	V	Yes
Wyalusing State Park	Bagley	(608) 996-2261	Green Cloud	10	No	No	No	N	Yes
			Homestead	10	No	Yes	No	V	Yes
			Henninger Point	10	No	No	No	V	Yes
			Peterson	100	Yes	Yes	Yes	F	Yes
			Point Lookout	40	Yes	Yes	No	V	Yes
Yellowstone Lake State Park	Blanchardville	(608) 523-4427	West Picnic Area	60	Yes	Yes	Yes	V	Yes
Enclosed Shelters									
Black River State Forest	Black River Falls	(715) 284-4103	Castle Mound	50	Yes	Yes	Yes	F&V	Yes
Council Grounds State Park	Merrill	(715) 536-8773	Shelter House	50	Yes	Yes	Yes	V	Yes
Devil's Lake State Park	Baraboo	(608) 356-8301	Red Oak	100	Yes	No	Yes	F	Yes
			Rock Elm/CCC	40	Yes	Yes	Yes	F	No
Governor Thompson State Park	Crivitz	(715) 757-3979	Woods Lake	50	Yes	Yes	Yes	V	Yes
Hartman Creek State Park	Waupaca	(715) 258-2372	Hartman Lake	50	Yes	Yes	Yes	V	Yes
High Cliff State Park	Sherwood	(920) 989-1106	Tower	100	Yes	Yes	Yes	F	Yes
Kettle Moraine State Forest—Northern Unit	Campbellsport	(262) 626-2116	Greenbush (April-Nov.)	50	No	Yes	Yes	V	Yes
		(262) 626-4305	Mauthe Lake	50	Yes	Yes	Yes	F&V	Yes
Kettle Moraine State Forest—Southern Unit	Eagle	(262) 594-6200	Nordic Shelter	25	Yes	Yes	Yes	V	Yes
Kohler-Andrae State Park	Sheboygan	(920) 451-4080	Middle Picnic Area	100	Yes	Yes	Yes	F	Yes
Lapham Peak, Unit Kettle Moraine State Forest	Delafield	(262) 646-3025	Evergreen	50	Yes	Yes	Yes	F	Yes
			Trecker Lodge	100	Yes	Yes	Yes	F	Yes
Pattison State Park	Superior	(715) 399-3111	Main Area	125	Yes	Yes	Yes	F	Yes
Peninsula State Park	Fish Creek	(920) 868-3258	Weborg Point	50	Yes	Yes	Yes	F	Yes
			Welckers Point	50	Yes	No	No	V	Yes
Point Beach State Forest	Two Rivers	(920) 794-7480	Lodge Building	50	Yes	Yes	Yes	F	Yes
Rib Mountain State Park	Wausau	(715) 842-2522	Picnic Area	80	Yes	No	Yes	V	No
Tower Hill State Park	Spring Green	(608) 588-2116	Picnic Area	60	Yes	Yes	Yes	V	Yes
Whitefish Dunes State Park	Sturgeon Bay	(920) 823-2400	Picnic Area	50	Yes	Yes	Yes	V	Yes
Picnic Areas									
Kettle Moraine State Forest—Southern Unit	Eagle	S (262) 594-6220 W (262) 594-6200	D.J. Mackie Picnic Area	100	Yes	Yes	Yes	V	Yes
Auditoriums and Amphitheaters									
Blue Mound State Park	Blue Mounds	(608) 437-5711	Outdoor Amphitheater	100	Yes	Yes	Yes	V	Yes
Buckhorn State Park	Nececah	(608) 565-2789	Amphitheater	175	Yes	No	Yes	V	No
Governor Dodge State Park	Dodgeville	(608) 935-2315	Amphitheater	125	Yes	No	Yes	V	No
Kettle Moraine State Forest—Southern Unit	Eagle	(262) 594-6200	Auditorium	99	Yes	Yes	Yes	F	No
			Amphitheater	100	Yes	Yes	Yes	F	No
Kohler-Andrae State Park	Sheboygan	(920) 451-4080	Amphitheater	175	Yes	No	Yes	No	No
Peninsula State Park	Fish Creek	(920) 868-3258	Outdoor Amphitheater	400	Yes	No	Yes	V	No
Rib Mountain State Park	Wausau	(715) 842-2522	Outdoor Amphitheater	200	Yes	Yes	Yes	V	No
Richard Bong State Recreation Area	Kansasville	(262) 878-5600	HQ Auditorium	99	Yes	Yes	Yes	F	No
			Amphitheater	175	Yes	Yes	No	F&V	No
Wildcat Mountain State Park	Ontario	(608) 337-4775	Amphitheater	70	Yes	No	Yes	V	No