

# Independence High School Parent Excuse Note Form

**Student's Legal Name:** \_\_\_\_\_

**Date of Absence(s):** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**Please excuse** \_\_\_\_\_ **(Student's Full Name)**  
**for being absent on days listed above.**

**Please check the absence reason that applies:**

1. \_\_\_\_ **Illness or injury**
2. \_\_\_\_ **Death**
3. \_\_\_\_ **Court appearance**
4. \_\_\_\_ **Other reason**
5. \_\_\_\_ **College day (must bring documentation from school and have day pre-approved)**

**Explanation:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**This excuse must be received within 2 days of your child's absence. Your child will get an unexcused absence if the parent note is not turned in within two days. After your child has missed three days, a note from a doctor is required. If you have any questions or need additional forms, please contact Melissa Crockett, the Attendance Clerk, at 662-233-4691.**

**Students are only allowed five parent notes per semester.**

**1<sup>st</sup> Semester: August thru December**

**2<sup>nd</sup> Semester: January thru May**

**Parent Signature:** \_\_\_\_\_