

**KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE**

Warangal – 506 015, Telangana, INDIA. (An AUTONOMOUS INSTITUTE under Kakatiya University, Warangal)

కాకతీయ సాంకేతిక విజ్ఞాన శాస్త్ర విద్యాలయం, వరంగల్ - 506 015

काकतीय प्रद्योगिकी एवं विज्ञान संस्थान, वरंगल - ५०६०१५

EXAMINATION SECTION**APPLICATION FORM FOR REVALUATION OF ANSWER SCRIPTS**

Details of Examination Appeared			Date of submission of Application form
HALL TICKET NUMBER	Examination Appeared (Semester)	Results Published on (Date)	

1.	Name of the Candidate		
2.	Father's Name		
3.	Address for Correspondence		
4.	Mobile Numbers	Candidate: _____ Parent: _____	
5.	Course (s) in which revaluation sought	S. No.	Full Name of the Course
		1.	
		2.	
		3.	
		4.	
		5.	
		6.	
6.	Details of revaluation fee payment	Total Fee Paid: _____ x Rs. 500/- = Rs. _____ (No. of course(s))	
		Challan Number: _____	Date: _____

I have carefully read the rules & regulations regarding revaluation printed overleaf and agree to be governed by the same.

Signature of the Candidate
Date:

To be forwarded by the Counselor & the HoD:

Signature of the counselor with Date

Signature of the HoD with Date & Seal

(Name: _____)

[Please Turn Overleaf for Rules & Regulations]

RULES & REGULATIONS FOR REVALUATION

1. Revaluation is allowed ONLY FOR THEORY COURSES
2. Candidates will have to personally meet their counselor and apply for revaluation
3. The prescribed application form for revaluation duly filled in and signed by the candidate, forwarded by the counselor & HoD, is to be submitted WITHIN TEN (10) DAYS FROM THE DATE OF DECLARATION OF THE RESULT OF THE RESPECTIVE EXAMINATION
4. APPLICATIONS SUBMITTED AFTER THE DUE DATE WILL NOT BE ACCEPTED FOR REVALUATION
5. A non-refundable fee of **Rs. 500/- per course** shall be paid through a challan to the "KITS EXAMINATIONS" account
6. The following documents are to be enclosed with the application
 - a. A copy of the revaluation fee paid challan
 - b. A photostat copy / print out of the grade sheet of the respective examination
7. The revised marks may or may not bring any change in the letter grade or SGPA
8. The grade sheet of the candidate, whose result has changed due to revaluation, will be issued in due course
9. Incomplete form and form not accompanied by relevant documents may be rejected without assigning any reason whatsoever
10. *If the award of the revaluator varies from the original award by more than 10% of the maximum marks prescribed for the course, the answer script will be examined by the second revaluator and the average of the two awards thus available shall be taken as final*

TO BE FILLED BY THE CANDIDATE

Course wise result of the examination appeared			Signature of the candidate with date
S. No.	Theory Course (s)	Grade	
1.			
2.			
3.			
4.			
5.			
6.			
7.			

FOR OFFICE USE ONLY

Results of Revaluation:

S. No.	Course(s) in which revaluation sought	Original Grade	Grade after revaluation
1.			
2.			
3.			
4.			
5.			
6.			
7.			

Verified by

Addl. Controller of Examinations

Controller of Examinations

TRIPLICATE

(To be retained by the Bank)

Challan No. Date

STATE BANK OF HYDERABAD

Yerragattu gutta Branch, KITSW

KITS EXAMINATION. A/C. No: **62380775030**

Hall Ticket No.:

Name of the Candidate :

Name of Examination & Year :

Full Address :

Re-Valuation Fee

Duplicate Grade Sheet

TOTAL

Rupees (in words)

Signature of Remitter

(FOR USE BY THE BANK)

Paid Rs. (in figures)

Paid Rs. (in words)

Scroll Cash No.

Manager / Acct.

DUPLICATE

(To be attached with the Form)

Challan No. Date

STATE BANK OF HYDERABAD

Yerragattu gutta Branch, KITSW

KITS EXAMINATION. A/C. No: **62380775030**

Hall Ticket No.:

Name of the Candidate :

Name of Examination & Year :

Full Address :

Re-Valuation Fee

Duplicate Grade Sheet

TOTAL

Rupees (in words)

Signature of Remitter

(FOR USE BY THE BANK)

Paid Rs. (in figures)

Paid Rs. (in words)

Scroll Cash No.

Manager / Acct.

ORIGINAL

(To be retained by the Student)

Challan No. Date

STATE BANK OF HYDERABAD

Yerragattu gutta Branch, KITSW

KITS EXAMINATION. A/C. No: **62380775030**

Hall Ticket No.:

Name of the Candidate :

Name of Examination & Year :

Full Address :

Re-Valuation Fee

Duplicate Grade Sheet

TOTAL

Rupees (in words)

Signature of Remitter

(FOR USE BY THE BANK)

Paid Rs. (in figures)

Paid Rs. (in words)

Scroll Cash No.

Manager / Acct.