

# Disclosure of political donations and electoral expenditure for an **Elected Member** (Local Government Councillor) for the year ending 30 June 2015

This form is to be completed by the official agent of the local government councillor if one is appointed. Please refer to the relevant fact sheet for elected members when completing this form. You must complete all pages of this disclosure. If you did not receive or make any political donations or reportable loans, and did not incur any electoral expenditure during the disclosure period complete form EF694A 'Nil Disclosure of Political Donations and Electoral Expenditure for an Elected Member (Local Government Councillor)' form for the year ending 30 June 2015.

## Lodgement date

This disclosure form must be completed and lodged no later than **22 September 2015**.

Penalties apply for failing to lodge a valid disclosure or for late lodgements.

## Disclosures and enquiries

Disclosures and enquiries should be addressed to:

New South Wales Electoral Commission (NSWEC)

**Mail:** GPO Box 4046, Sydney NSW 2001

**Fax:** (02) 9290 5410 **Email:** fdc@elections.nsw.gov.au **Tel:** 1300 022 011

## Collection and availability of information

The information collected on this form is in accordance with the provisions of the *Election Funding, Expenditure and Disclosures Act 1981*. Page 1 onwards will be published on the NSWEC website ([www.elections.nsw.gov.au](http://www.elections.nsw.gov.au)).

## How disclosures are to be made

Disclosures are to be made in a declaration to the NSWEC in the form and manner approved by NSWEC: Section 91 (2) *Election Funding, Expenditure and Disclosures Act 1981*.

## Definitions

**Small political donations:** are donations or gifts that are less than \$1,000 each or multiple donations from one donor to the same recipient in one financial year that total less than \$1,000.

**Reportable political donations:** are donations or gifts of \$1,000 or more (or multiple donations or gifts from one donor to the same recipient in one financial year that total \$1,000 or more).

**Political donations required to be disclosed:** disclosures of donations made during the relevant disclosure period are to include details of the party, elected member, group or candidate to or for whose benefit the donation was made and for a third-party campaigner, to whom the donation was made.

Donations can be monetary or non-monetary (in-kind donations).

Donations received for the sole purpose of a Federal election do not need to be disclosed.

**Reportable loans:** are loans of \$1,000 or more (or multiple loans from the same person or entity in one financial year that total \$1,000 or more) from one source to the same recipient in one financial year. Reportable loans do not include loans from financial institutions.

**Electoral expenditure:** is expenditure for, or in connection with, promoting or opposing, directly or indirectly, a political party or the election of a candidate(s) for the purpose of influencing, directly or indirectly, the voting at an election.

**Electoral communication expenditure:** is 'electoral expenditure' of the types required to be disclosed in Parts F1-F7.

**Note:** Electoral communication expenditure is incurred when the services are provided or the goods are delivered eg. expenditure and advertising is incurred when the advertising is broadcast or published. This may be different to the date of the invoice.

# Disclosure of political donations and electoral expenditure for an **Elected Member** (Local Government Councillor) for the year ending 30 June 2015

## Documents

The following material must be lodged with your disclosure if you have disclosed any reportable political donations or electoral communication expenditure.

- Copies of original supplier invoices, recharge invoices (where applicable) and/or receipts supporting electoral communication expenditure shown in Parts F1-F7
- Copies of all advertising and printed material relating to electoral communication expenditure shown in Parts F1-F7
- Receipt and acknowledgement books (including unused receipts)
- Copies of loan agreements/loan records shown in Part D, showing the parties to the loan, the amount and period of the loan, the interest rate and for secured loans, the asset which forms the security and terms on which the lender may keep the security.

## Checklist

Please ensure you have completed all details and enclosed the necessary documents to accompany your disclosure.

- Elected member details included
- Declaration by the official agent completed and signed
- Certificate of registered company auditor completed (if required)
- All parts of the disclosure completed. For nil disclosures please complete form EF694A
- A photocopy has been made of the completed disclosure before lodging with the NSWEC

# Disclosure of political donations and electoral expenditure for an **Elected Member** (Local Government Councillor) for the year ending 30 June 2015

## Elected member details

<input type="text"/>	<input type="text"/>
NAME OF ELECTED MEMBER ON WHOSE BEHALF THIS DISCLOSURE IS MADE	NAME OF LOCAL GOVERNMENT AREA AND WARD

## Disclosure period

<input type="text" value="1 JULY 2014"/>	<input type="text" value="30 JUNE 2015"/>
DISCLOSURE PERIOD COMMENCES	DISCLOSURE PERIOD ENDS

## Declaration

This form must be signed by the official agent. If an official agent was not appointed then the elected member is deemed to be their own official agent and must complete this section.

I,   
OFFICIAL AGENT/ELECTED MEMBER FULL NAME

declare that no political donations, other than the donations (if any) disclosed in the declaration, were made or received during the relevant disclosure period, and no electoral expenditure, other than the expenditure disclosed in the declaration, was incurred during the relevant disclosure period.

I understand that giving information which I know is false or do not reasonably believe is true, is an offence.

<input type="text"/>	<input type="text"/>
SIGNATURE OF OFFICIAL AGENT/ELECTED MEMBER	DATE

## Certificate of a registered company auditor (to be completed by the auditor)

This declaration must be accompanied by the certificate of a registered company auditor. The New South Wales Electoral Commission has approved an exemption to this requirement for local government elected members where both political donations and electoral expenditure for the relevant disclosure period are \$2,500 or less and no reportable political donations have been made (except in the form of affiliation or membership fees to a party of which the elected member is a member). The NSWEC may revoke this approval at any time.

I,  certify that:

AUDITOR FULL NAME

- a) I was given full and free access at all reasonable times to all accounts and documents of the agent responsible for lodging the declaration and of the elected member relating directly or indirectly to any matter required to be disclosed under Part 6 of the *Election Funding, Expenditure and Disclosures Act 1981*;
- b) I duly examined such of those accounts and documents as I considered material for the purposes of giving this certificate;
- c) I received all information and explanations that I asked for with respect to any matter required to be set out in the declaration, subject to the qualifications (if any) specified in this certificate; and
- d) I have no reason to think that any statement in the declaration is not correct.

<input type="text"/>	<input type="text"/>	<input type="text"/>
SIGNATURE OF AUDITOR	REGISTRATION NO.	DATE

## OFFICE USE ONLY

<input type="text"/>	<input type="text"/>	<input type="text"/>
RECEIVED BY	FILE NO	FADMS DISCLOSURE RECORD NO

# Disclosure of political donations and electoral expenditure for an **Elected Member** (Local Government Councillor) for the year ending 30 June 2015

Elected member name

## Part A: Self funding

Did the elected member contribute any personal funds during the relevant disclosure period?

- YES** Enter the details in the table below
- NO** Proceed to Part B

Date contribution was made	Amount (\$)	Terms of each contribution
<i>Eg. 01.08.14</i>	<i>\$1,250.00</i>	<i>Remaining funds to be returned to the candidate when the campaign account is no longer required</i>
<b>TOTAL</b>	<b>\$</b>	

**Note:** Self funding amounts are not required to be disclosed again on the form as donations received.  
**If more space is required please go to the NSWEC website and download an additional spreadsheet.**

## Part B: Small political donation received (not received at a fundraising function or venture)

Were any small donations made to or for the benefit of the elected member during the relevant disclosure period?

- YES** Enter the details in the table below
- NO** Proceed to Part C

TOTAL NUMBER OF SMALL DONATIONS RECEIVED

TOTAL VALUE

# Disclosure of political donations and electoral expenditure for an **Elected Member** (Local Government Councillor) for the year ending 30 June 2015



Elected member name

## Part C: Reportable political donations received (not received at a fundraising function or venture)

Were any reportable political donations made to or for the benefit of the elected member during the relevant disclosure period?

**YES** Enter the details in the table below

**NO** Proceed to Part D

Date donation was made	Name of donor <i>eg. surname, given name or registered business name of entity</i>	Residential address of individual or registered official address of entity	Registered business number <i>ie. ABN/ACN (entity only)</i>	Amount or value of donation (\$)	Receipt no.	Gift type (monetary/ non-monetary)
<i>Eg. 01.08.14</i>	<i>Jones, Jonathon Leigh</i>	<i>4 Smith St, Smithville 2458</i>		<i>\$2,500.00</i>	<i>393618</i>	<i>Monetary</i>

**TOTAL** \$

If more space is required please go to the NSWEC website and download an additional spreadsheet.

# Disclosure of political donations and electoral expenditure for an **Elected Member** (Local Government Councillor) for the year ending 30 June 2015

Elected member name

## Part D: Fundraising function(s) or venture(s)

### Part D1: Event details of fundraising function(s) or venture(s).

Were any fundraising functions or ventures held by or on behalf of the elected member during the relevant disclosure period?

**YES** Enter the details in the table below

**NO** Proceed to Part E

Date(s) of function(s) or venture(s)	Name and location of the function(s) or venture(s) with a brief description of the event and purpose of the fundraiser	Proceeds (\$)	Net (N) or Gross (G)
Eg. 01.08.14	<i>Dinner with state candidate, Robert Smith at Lions House, 120 George Street, Hurstville 2220</i>	\$1,875.00	G

**Note:** Gross total A must equal the sum of total B (page 4) and total C (page 5) **TOTAL (A)** \$

If more space is required please go to the NSWEC website and download an additional spreadsheet.

# Disclosure of political donations and electoral expenditure for an **Elected Member** (Local Government Councillor) for the year ending 30 June 2015

Elected member name

## Part D: Fundraising function(s) or venture(s) (cont.)

### Part D2: Small political donations received at fundraising function(s) or venture(s).

Were any small donations made to or for the benefit of the elected member as part of a fundraising function or venture during the relevant disclosure period?

- YES** Enter the details in the table below
- NO** Proceed to the next question

Date(s) of function(s) or venture(s)	Name and location of the function(s) or venture(s) with a brief description of the event and purpose of the fundraiser	Total number of small donations	Total value of small donations (\$)
<i>Eg. 01.08.14</i>	<i>Dinner with the candidate</i>	25	\$625.00
<b>TOTAL (B)</b>			\$

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# Disclosure of political donations and electoral expenditure for an **Elected Member** (Local Government Councillor) for the year ending 30 June 2015

Elected member name

## Part D: Fundraising function(s) or venture(s) (cont.)

### Part D3: Reportable political donations received at a fundraising function or venture.

Were any reportable political donations received by or for the benefit of the elected member as part of a fundraising function or venture during the relevant disclosure period?

**YES** Enter the details in the table below

**NO** Proceed to Part E

Date donation was made	Name of donor <i>eg. surname, given name or registered business name of entity</i>	Residential address of individual or registered official address of entity	Registered business number <i>ie. ABN/ACN (entity only)</i>	Amount or value of donation (\$)	Receipt no.	Gift type (monetary/non-monetary)	Name and location of the function(s) or venture(s) with a brief description
<i>Eg. 01.08.14</i>	<i>Jones, Jonathon Leigh</i>	<i>4 Smith St, Smithville 2458</i>		<i>\$1,250.00</i>	<i>393618</i>	<i>Monetary</i>	<i>Dinner with state candidate, Thomas Jackson</i>

**TOTAL (C) \$**

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# Disclosure of political donations and electoral expenditure for an **Elected Member** (Local Government Councillor) for the year ending 30 June 2015

Elected member name

## Part F: Electoral communication expenditure

### Part F1: Expenditure on advertisements in radio, television, the internet, cinemas, newspapers, billboards, posters, brochures, how-to-vote cards and other election material.

Did the elected member incur any electoral communication expenditure with respect to advertisements during the relevant disclosure period?

- YES** Enter the details in the table below
- NO** Proceed to the next question

Expenditure incurred from	Expenditure incurred to	Name of supplier or service provider	Description of goods or services	Invoice number	Amount (inc. GST) (\$)
<i>Eg. 01.08.14</i>	<i>21.08.14</i>	<i>XYZ News</i>	<i>Television advertisement</i>	<i>00012</i>	<i>\$1,350.00</i>
<b>TOTAL</b>					<b>\$</b>

### Part F2: Expenditure on the production and distribution of electoral materials.

Did the elected member incur any electoral communication expenditure with respect to the production and distribution of election material during the relevant disclosure period?

- YES** Enter the details in the table below
- NO** Proceed to the next question

Expenditure incurred from	Expenditure incurred to	Name of supplier or service provider	Description of goods or services	Invoice number	Amount (inc. GST) (\$)
<i>Eg. 01.08.14</i>	<i>21.08.14</i>	<i>XYZ Printing</i>	<i>Corflutes</i>	<i>00013</i>	<i>\$950.00</i>
<b>TOTAL</b>					<b>\$</b>

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# Disclosure of political donations and electoral expenditure for an **Elected Member** (Local Government Councillor) for the year ending 30 June 2015

Elected member name

## Part F: Electoral Communication Expenditure (cont.)

### Part F3: Expenditure on the internet, telecommunications, stationery and postage.

Did the elected member incur any electoral communication expenditure with respect to the internet, telecommunications, stationery or postage during the relevant disclosure period?

- YES** Enter the details in the table below
- NO** Proceed to the next question

Expenditure incurred from	Expenditure incurred to	Name of supplier or service provider	Description of goods or services	Invoice number	Amount (inc. GST) (\$)
<i>Eg. 01.08.14</i>	<i>21.08.14</i>	<i>XYZ Websites</i>	<i>Hosting candidate webpage</i>	<i>00014</i>	<i>\$1,000.00</i>
<b>TOTAL</b>					<b>\$</b>

### Part F4: Expenditure incurred in employing staff engaged in election campaigns.

Did the elected member incur any electoral communication expenditure with respect to employing staff engaged in election campaigns during the relevant disclosure period?

- YES** Enter the details in the table below
- NO** Proceed to the next question

Expenditure incurred from	Expenditure incurred to	Name of employee	Description of work undertaken	Invoice number	Amount (inc. GST) (\$)
<i>Eg. 01.08.14</i>	<i>21.08.14</i>	<i>Rachel Anderson</i>	<i>Administration tasks</i>	<i>00015</i>	<i>\$1,500.00</i>
<b>TOTAL</b>					<b>\$</b>

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# Disclosure of political donations and electoral expenditure for an **Elected Member** (Local Government Councillor) for the year ending 30 June 2015

Elected member name

## Part F: Electoral Communication Expenditure (cont.)

### Part F5: Expenditure incurred for office accommodation for any staff and candidates.

Did the elected member incur any electoral expenditure with respect to office accommodation for staff and candidates (other than campaign headquarters of a party or electorate office of an elected member) during the relevant disclosure period?

**YES** Enter the details in the table below

**NO** Proceed to the next question

Expenditure incurred from	Expenditure incurred to	Name of supplier or service provider	Description of goods or services	Invoice number	Amount (inc. GST) (\$)
<i>Eg. 01.08.14</i>	<i>21.08.14</i>	<i>XYZ Real Estate</i>	<i>Rental campaign office</i>	<i>00016</i>	<i>\$5,000.00</i>
<b>TOTAL</b>					<b>\$</b>

### Part F6: Expenditure incurred on travel and travel accommodation for candidates and staff engaged in electoral campaigning.

**Note:** Use this table for electoral expenditure incurred after 28 October 2014. For electoral expenditure incurred before 28 October 2014 please use table G (page 11)

Did the elected member incur any electoral expenditure on travel and travel accommodation for candidates and staff engaged in electoral campaigning from 28 October 2014 onwards?

**YES** Enter the details in the table below

**NO** Proceed to the next question

Expenditure incurred from	Expenditure incurred to	Name of supplier or service provider	Description of goods or services	Invoice number	Amount (inc. GST) (\$)
<i>Eg. 01.08.14</i>	<i>21.08.14</i>	<i>ABC Taxis</i>	<i>Cab fare</i>	<i>00017</i>	<i>\$50.00</i>
<b>TOTAL</b>					<b>\$</b>

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# Disclosure of political donations and electoral expenditure for an **Elected Member** (Local Government Councillor) for the year ending 30 June 2015

Elected member name

## Part F: Electoral Communication Expenditure (cont.)

### Part F7: Expenditure incurred on research associated with election campaigns (other than in-house research).

**Note:** Use this table for electoral expenditure incurred after 28 October 2014. For electoral expenditure incurred before 28 October 2014 please use table G (page 11)

Did the elected member incur any electoral expenditure on research associated with election campaigns from 28 October 2014 onwards?

**YES** Enter the details in the table below

**NO** Proceed to Part G

Expenditure incurred from	Expenditure incurred to	Name of supplier or service provider	Description of goods or services	Invoice number	Amount (inc. GST) (\$)
<i>Eg. 01.08.14</i>	<i>21.08.14</i>	<i>ABC Research</i>	<i>Research</i>	<i>00018</i>	<i>\$2,000.00</i>
				<b>TOTAL</b>	<b>\$</b>

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# Disclosure of political donations and electoral expenditure for an **Elected Member** (Local Government Councillor) for the year ending 30 June 2015

Elected member name

## Part G: Electoral expenditure – other

You should disclose below all the other items of electoral expenditure not disclosed under Parts F1-F7.

Did the elected member incur any other electoral expenditure during the relevant disclosure period?

**YES** Enter the details in the table below

**NO** Proceed to Part H

Type of expenditure	Amount (incl GST) (\$)
Total expenditure on travel and travel accommodation – if incurred before 28 October 2014	
Total expenditure on research associated with election campaigns – if incurred before 28 October 2014	
Total expenditure incurred in raising funds for an election	
Total expenditure incurred in auditing campaign accounts	
Total other electoral expenditure	
<b>TOTAL</b>	<b>\$</b>

## Part H: Small political donations made by the Elected Member

Did the elected member make any small political donations during the relevant disclosure period to another NSW candidate, group of candidates, local government councillor, member of parliament, political party or third-party campaigner?

**YES** Enter the details in the table below

**NO** Proceed to Part I

TOTAL NUMBER OF SMALL DONATIONS MADE

TOTAL VALUE

# Disclosure of political donations and electoral expenditure for an **Elected Member** (Local Government Councillor) for the year ending 30 June 2015

Elected member name

**Part I: Reportable political donations made by the Elected Member**

Did the elected member make any reportable political donations during the relevant disclosure period to another NSW candidate, group of candidates, local government councillor, member of parliament, political party or third-party campaigner?

**YES** Enter the details in the table below

**NO**

Date donation was made	Name of NSW Candidate, Group of Candidates, Local Government Councillor, Member of Parliament, Political Party or Third-Party Campaigner <i>(eg. surname, given name or entity name)</i>	Enrolled address of individual or registered official address of party/third-party campaigner	Receipt no.	Amount or value of donation (\$)	Gift type (monetary or non-monetary)
<i>Eg. 01.08.14</i>	<i>XYZ Party</i>	<i>23 George Street, Sydney 2000</i>	<i>00019</i>	<i>\$1,200.00</i>	<i>Non-Monetary</i>
<b>TOTAL</b>				<b>\$</b>	

**If more space is required please go to the NSWEC website and download an additional spreadsheet. Once completed, please print, sign and forward to the New South Wales Electoral Commission.**