



Marine Corps Association

The Professional Association for All Marines

Marine Corps Association Bookstore
 P.O. Box 1775
 715 Broadway Street
 Quantico, VA 22134
 Phone 888-237-7683
 Fax 703-630-1446
 www.mca-marines.org

Calling Cards and Informal Note Cards for Marines and Their Spouses
 Thermograph Raised Printing

DESIGN YOUR CARD

- I will pick my cards up at the MCA Building.
 Please ship my cards to the Billing/Ship To Address.

CHOOSE YOUR LETTERING STYLE

(Available only in black ink.)

- 026 **Lettering Style Stylus**
061 *Lettering Style Calligraphy*
052 *Lettering Style Frankfurt*
028 *Lettering Style Manchester*
240 **Lettering Style Richmond**

Billing/Ship To Address

Name: _____

Apt/Street Address: _____

City/State/Zip: _____

Qty. per 100		Item #	Member	Non-Member
	CALLING CARDS			
	Joint 3 1/2 in. x 2 1/2 in.			
	Bright White Vellum w/ Raised Print	5F-CBW17	\$35.00	\$44.00
	Ecru w/ Raised Print	5F-CE17	\$35.00	\$44.00
	Military 3 1/4 in. x 1 5/8 in.			
	Bright White Vellum w/ Raised Print	5F-CBW16	\$35.00	\$44.00
	Ecru w/ Raised Print	5F-CE16	\$35.00	\$44.00
	Spouse 3 1/4 in. x 2 1/4 in.			
	Bright White Vellum w/ Raised Print	5F-CBW12	\$35.00	\$44.00
	Ecru w/ Raised Print	5F-CE12	\$35.00	\$44.00
	INFORMAL NOTE CARDS 4 3/4 in. x 3 1/2 in.			
	Bright White w/ Border	A042271N	\$66.00	\$72.00
	Bright White Without Border	A040282N	\$66.00	\$72.00
	Ecru w/ Border	W400N	\$70.00	\$77.00
	Additional Lines \$3.00 Each		\$	\$
	Subtotal		\$	\$
	Sales Tax: VA 5%, NC 7%, CA 7.25%		\$	\$
	Shipping, if applicable add \$6.99		\$	\$
	Total		\$	\$
	ALL SALES FINAL			



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Gregory David Martin

*Lieutenant
United States Marine Corps*

Military Calling Card 3 1/4 in. x 1 5/8 in.

Mrs. Gregory David Martin

Spouse's Calling Card 3 1/4 in. x 2 1/4 in.

Captain and Mrs. Gregory David Martin

Joint Calling Card 3 1/2 in. x 2 1/2 in.

Customer Contact Information

Name: _____

Daytime Phone #: _____

Email: _____

Fax #: _____

MCA Member ID #: _____

Payment due at the time the order is placed. U.S. funds only.

Cash Check American Express

Discover Master Card Visa

Card #: _____

Expiration Date: _____ Verification #: _____

Signature: _____

Average 2 weeks delivery service on all orders.

Office Use Only

Date Order Placed _____

Date Faxed _____

Date Item Received _____

Customer Notified _____

Picked up by _____

Customer Signature

Instructions:

1. Complete one DESIGN YOUR CARD template for each item ordered.
2. Full name and rank, no abbreviations.
3. Joint cards should read husband's rank and Mrs. First Middle Last.
4. Wife's card should have the husband's full name.
5. Lettering style for husband and wife should be the same.
6. Field grade and General Officers have the option of placing rank in front of name or in the lower right corner above "United States Marine Corps".
7. Joint cards (both Officers) both titles can be used.

Ex: Lieutenants John Alan and Jane Marie Smith or Major David Michael and Captain Mary Ann Jones
When the military wife has retained her maiden name upon marriage, and there is no compromise in foregoing one's title, it is recommended that personal/official, rather than joint cards be used. (Service Etiquette) For more information on calling cards and informal note cards, please refer to the following publications: *Service Etiquette, Naval Ceremonies, Customs & Traditions, and Parade Rest.*