

# TENANT'S MOVE IN AND OUT CONDITION CHECK LIST

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(2 Pages)

(Form first Completed by Landlord, Next, Tenant(s) fill out Comments & Sign at bottom, **Original to Landlord and Copy to Tenant(s)**)

**Tenant Name(s):**

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**Address & Apt. No.:**

**City:**

**State:**

**Zip:**

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**Move-in Date:**

**Inspection Date:**

**Time:**

**By:**

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**Move-Out Date:**

**Inspection Date:**

**Time:**

**By:**

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Unless otherwise noted, the premises are clean, in good working order and undamaged. Use the key codes provided.

**KEY** NC - needs cleaning, NP - needs painting, RP - needs replacing, NR - needs repair, NSC -needs spot cleaning,

**CODES:** NSP - needs spot painting, SC - scratched, Other:

## LIVING ROOM

	Move-In	Move-Out	Est. Cost
FLOOR			
WALLS			
CEILING			
DOORS			
WINDOWS			
SCREENS			
SHADES			
CLOSET			
ELEC FIXTURES			
LIGHT BULBS			

## KITCHEN

FLOORS			
WALLS			
CEILING			
DOORS			
WINDOWS			
CURTAIN			
SCREENS			
CABINETS			
DRAWERS			
SINK/FAUCET			
SINK AREA			
COUNTERS			
FAN/LIGHT			
ELEC FIXTURES			
LIGHT BULBS			

## REFRIGERATOR

INSIDE/PARTS			
OUTSIDE			
LIGHT			

## STOVE/OVEN

STOVE (OUTSIDE)			
BURNERS			
VENT			
TIMER/CONTROLS			
OVEN SURFACES			
BROILER			
LIGHT			
OVEN RACKS			
DRIP PANS			

## DISHWASHER

	Move-In	Move-Out	Est. Cost
INSIDE/PARTS			
OUTSIDE			
CONTROLS			

## BATH #1

FLOORS			
WALLS			
CEILING			
DOORS			
CABINETS			
DRAWERS			
SINK/FAUCET			
SHELVES			
MIRROR			
TUB/SHOWER			
CAULKING			
COUNTER TOPS			
FAN			
BOWL/SEAT			
TOWEL RACKS			
WINDOW			
ELEC FIXTURES			
LIGHT BULBS			

## BATH #2

FLOORS			
WALLS			
CEILING			
DOORS			
CABINETS			
DRAWERS			
SINK/FAUCET			
SHELVES			
MIRROR			
TUB/SHOWER			
CAULKING			
COUNTER TOPS			
FAN			
BOWL/SEAT			
TOWEL RACKS			
WINDOW			
ELEC FIXTURES			
LIGHT BULBS			

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**KEY** NC - needs cleaning, NP - needs painting, RP - replace, NR - needs repair, NS - needs spot cleaning  
**CODES:** NSP - needs spot painting, SC - scratched, Other: \_\_\_\_\_

BEDROOM #1	Move-In	Move-Out	Est. Cost
FLOOR			
WALLS			
CEILING			
DOORS			
WINDOWS			
SCREENS			
CLOSET			
SHADES/BLINDS			
ELEC FIXTURES			
LIGHT BULBS			

BEDROOM #2	Move-In	Move-Out	Est. Cost
FLOOR			
WALLS			
CEILING			
DOORS			
WINDOWS			
SCREENS			
CLOSET			
SHADES/BLINDS			
ELEC FIXTURES			
LIGHT BULBS			

BEDROOM #3	Move-In	Move-Out	Est. Cost
FLOOR			
WALLS			
CEILING			
DOORS			
WINDOWS			
SCREENS			
CLOSET			
SHADES/BLINDS			
ELEC FIXTURES			
LIGHT BULBS			

#### HALL/STAIRS/ENTRY

WALLS			
CEILING			
DRAPES/BLINDS			
CLOSET			
DOORS			
FLOOR			
WINDOWS			
SCREENS			
ELEC FIXTURES			
LIGHT BULBS			

DINING ROOM	Move-In	Move-Out	Est. Cost
WINDOWS			
SCREENS			
ELEC FIXTURES			
FLOORS			

#### FRONT PORCH

ELEC FIXTURES			
LIGHT BULBS			

#### BACK PORCH

ELEC FIXTURES			
LIGHT BULBS			

#### SERVICE PORCH

WALLS			
CEILING			
CLOSET/CABINETS			
WINDOWS			
SHADES/BLINDS			
SCREENS			
FLOOR			
DOOR			
ELEC FIXTURES			
LIGHT BULBS			

#### GARAGE /CARPORT

ELEC FIXTURES			
LIGHT BULBS			
DOOR			

#### MECHANICAL

HOT WATER HEATER			
SMOKE DETECTOR			
THERMOSTAT			
FURNACE			
AIR CONDITIONER			
AIR COND. FILTER			

#### NO. OF KEYS

FRONT DOOR			
LAUNDRY ROOM			
MAIL BOX			

#### COMMENTS

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



Landlord and Tenant acknowledge that video and or photos (digital or otherwise) have been taken of the premises condition and that the landlord will keep the original in his possession. The tenant may keep his own set and at his or her expense.

I/We (the tenant(s)) understand that unless otherwise noted, all discrepancies will be tenant's responsibility and will be deducted from the security deposit at time of move out.

Date: \_\_\_\_\_

Tenant's Signature

Date: \_\_\_\_\_

Tenant's Signature

Date: \_\_\_\_\_

Tenant's Signature

Date: \_\_\_\_\_

Tenant's Signature

Date: \_\_\_\_\_

Tenant's Signature

Date: \_\_\_\_\_

Tenant's Signature

Date: \_\_\_\_\_

Landlord/Agent Signature

Tenant's Forwarding Address:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_