



Montrose R-XIV School District

307 E. 2nd Street, Montrose, Missouri 64770
660.693.4812 (phone) 660.693.4594 (fax)
www.montroser14.com

Administrative Application Form

Name: _____

Address: _____

City, State, Zip Code: _____

Home Telephone: _____ Cell Phone: _____

Current Position: _____ District: _____

Location of District: _____ MO Supt. Certificate: _____ (copy enclosed)

Type of District: K-8 _____ K-12 _____ Student Enrollment: _____

Annual Budget: _____ Number of Professional Staff: _____

Educational Preparation—Beginning with Bachelor's Degree

DEGREE	YEAR EARNED	COLLEGE	CITY/STATE

Administrative/Educational Experiences to Date (include current assignment)

May a contact be made with your present employer? Yes _____ No _____

DATE FROM/TO:	POSITION	INSTITUTION/LOCATION	ENROLLMENT

Have you ever failed to be renewed for employment by a current or former employer? Yes _____ No _____
If yes, please detail on a separate paper and include it with this completed application.

Have you ever been arrested for any violation other than minor traffic violations? Yes _____ No _____
If yes, explain in detail on a separate paper and include it with this completed application. The Montrose R-XIV Board of Education requires a criminal background on any and all applicants.

Applicants for admission and employment, students, and employees of the Montrose R-XIV School District are hereby notified that this institution does not discriminate on the basis of race, color, creed, religion, national origin, sex, age or handicap in admission or access to, or treatment of employment in its programs and activities. Any person implementing Title IX or section 504 is directed to contact: Amy Wagner, Board of Education Secretary.



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Professional References:

REFERENCE NAME	POSITION	ADDRESS	PHONE NUMBER

Applicants are advised to forward all application materials to: Montrose R-XIV School District, Superintendent Search, Attention: Amy Wagner, Board of Education Secretary, 307 E. 2nd Street, Montrose, MO 64770. Initial applications will be kept confidential; however, all applications, letters of reference, resumes, transcripts, credentials, etc., for purposes of this application process will, upon their receipt, become the sole property of Montrose R-XIV School District Board of Education, and shall remain their property indefinitely.

Applicant Guidelines:

Please submit the following documentation:

- Completed application
- Letter of application (include reasons for interest in the position and a description of significant professional accomplishments of the past five years)
- Current resume (included references)
- Evidence of Missouri Superintendent's Certification or eligibility thereof.
- Any other supporting documents that would enhance the application file.

I authorize investigation of all statements in this application and certify that all information included is complete and accurate.

Signature _____ Date _____

For office use only: