

# Weekly Email Request Form

Golden Elementary is a “green” school, which means that we use email as our primary way of communicating with our families. Golden’s Green Sheet, which is distributed electronically every Thursday, details weekly activities and information as well as links to documents you can download and print from our website. This helps everyone stay in touch with what’s happening on campus. The Green Sheet is managed by the PTA and therefore requires that each family “opt-in” to this database to receive emails. Therefore, please complete the section below **ONLY IF:**

1. You are not currently receiving the emails and wish to, or
2. You are new to Golden this year, or
3. You have additional children starting Golden this year, or
4. Your email address has changed over the last year.

***Please return this form to your teacher as soon as possible.***

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Parent Name(s)

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Primary Email Address

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Alternate Email Address

Child/Children’s Name	Grade and Teacher