

# TOURING DIRECTORY

## GUIDELINES AND CRITERIA



MANITOBA ARTS COUNCIL  
CONSEIL DES ARTS DU MANITOBA  
YEARS/ANS

### Deadline October 1

### Purpose of the program

The Manitoba Arts Council's Touring Directory contains profiles of Canadian performing artists and organizations that are available to tour Manitoba. The directory is distributed to communities and schools across Manitoba each spring. It is designed to assist in the selection of performers and programs for community presenters, arts groups, and schools. If accepted, the applicant's profile will be published in the directory for three years, providing there are no major changes to the proposed activity.

Please note that this is not a granting program. Financial support for Manitoba artists touring within the province is provided through the Touring Grant for Individuals/Small Ensembles. Please check those program guidelines for further information.

### Eligible artists

Individuals or small ensembles are eligible for the Touring Directory if they are Canadian citizens or permanent residents of Canada. They must be

- currently practicing professionals who view their discipline as a vocation and are recognized as professionals in their artistic discipline by their peers
- OR
- amateur groups of professional calibre.

### Applying to the touring directory

A consultation with the program consultant prior to preparing an application is strongly recommended. This may save time and should result in a more effective application. The consultant will clarify any information required and advise you as to the eligibility of your application.

Applications must include

- a Touring Directory Application Form (attached)
- a Touring Directory Information Form and Submission Checklist (attached)
- all materials listed on the checklist

The application and all supporting material must be submitted together, by the deadline date.

### General information

If you do not receive a letter of acknowledgement within two weeks of submitting your application, please contact the consultant. Decisions are generally announced within ten weeks of the deadline date.

The primary criterion in the assessment of applications is artistic merit. The artistic evaluation is undertaken by a panel of professionals in the performing arts.

The Manitoba Arts Council requires acknowledgement of its financial assistance on all film, video or printed materials relating to the activities it supports.

Please direct any questions to Martine Friesen, Program Consultant, at (204) 945-8630 or e-mail: [mfriesen@artscouncil.mb.ca](mailto:mfriesen@artscouncil.mb.ca).

Manitoba Arts Council | 525-93 Lombard Avenue | Winnipeg, MB R3B 3B1  
Toll-free: 1-866-994-2787 | [www.artscouncil.mb.ca](http://www.artscouncil.mb.ca) | [info@artscouncil.mb.ca](mailto:info@artscouncil.mb.ca)

THE MANITOBA ARTS COUNCIL IS AN AGENCY OF THE PROVINCE OF MANITOBA

# TOURING DIRECTORY

## APPLICATION FORM

Please type or print in black ink. Applications submitted by fax or e-mail are not accepted. Please use a separate form for each artist/organization.

Name Artist/Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Artist agent (if the agent is applying on behalf of the artist)

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

### This performance is suitable for

Adult Audiences

Young Audiences

Both

### This performance is best described as

#### MUSIC

Classical

Country

Folk

Jazz

World

Other

#### THEATRE

Comedy

Drama

Musical

Storytelling

Other

#### DANCE

Ballet

Folk

Jazz

Modern

Other

Interdisciplinary

Other

If "Interdisciplinary" or "Other", please explain: \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE SIGNED:** \_\_\_\_\_

**PLEASE RETURN TO: Manitoba Arts Council, 525 - 93 Lombard Avenue, Winnipeg, MB R3B 3B1**  
**Phone: (204) 945-2237, Toll Free in Manitoba: 1-866-994-2787 Website: www.artscouncil.mb.ca**

# TOURING DIRECTORY

## INFORMATION FORM AND SUBMISSION CHECKLIST

Please provide the requested information as you wish it to appear in the directory (subject to editing). Artists wishing to be listed in both French and English are asked to submit Information Forms in both languages. French Touring Directory application forms are available through the Manitoba Arts Council's website at [www.artscouncil.mb.ca](http://www.artscouncil.mb.ca) and [www.conseildesarts.mb.ca](http://www.conseildesarts.mb.ca).

**1. Profile of Artist/Company** (100-150 words)

Attach a short description to your application

**2. Description of Touring Performance** (100-150 words)

Attach a short description to your application

**3. For Community Performances**

Fee: \_\_\_\_\_

Available Dates: \_\_\_\_\_

Length of Performance: \_\_\_\_\_

Language of Performances: French

English

Other (please specify) \_\_\_\_\_

**4. For School Performances**

Fee: \_\_\_\_\_

Grade levels: \_\_\_\_\_

Available Dates: \_\_\_\_\_

Length of Performance: \_\_\_\_\_

Language of Performances: French

English

Other (please specify) \_\_\_\_\_

**5. Technical Requirements**

---

---

**6. Artist Photo**

Black and white or colour photo, print or digital (must be reproduction quality)

**7. Supporting Materials**

Current publicity materials, including press kit

Compact discs, DVDs, or VHS format video tapes (no more than three in total)

Other appropriate supporting materials (please specify) \_\_\_\_\_

**Do not send originals.** While taking all reasonable care, the Manitoba Arts Council will not accept responsibility for the loss of, or damage to, these materials.