

**REGULAR MEETING OF COUNCIL, THURSDAY, MARCH 25, 2010**

**TO ORDER AT  
8:56 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, March 25, 2010 and was called to order by Reeve Murray at 8:56 a.m.

**PRESENT**

**PRESENT**

Present: Councillors G. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

**ALSO PRESENT**

Also Present: Administrator Tyler Lawrason, Director of Public Works Curtis Hughes and Assistant Public Works Director Irvin Bethge.

**ADDITIONS/DELETIONS TO THE AGENDA**

11. CORRESPONDENCE
- Buffalo Trail Public Schools
  - Town of Provost Emergency Management
  - Local Authorities Election Statutes Act

DELETION:

5. DELEGATIONS
- 10:00 a.m. – Corp. Terry Wickett, R.C.M.P.

**AGENDA**

10/71 Moved by Cr. Crone to accept the agenda with the additions and deletions. (Car. Un.)

**PUBLIC WORKS**

**Public Works Report**

**Reporting Period:** March 11, 2010 to March 25, 2010

**Tasks Completed:**

Tires at the Amisk Transfer site have been removed.  
Road Bans are in effect on all oiled roads. Gravel roads will be monitored and banned if necessary.  
Have held a meeting with Telus regarding the upcoming season and temporary lines needed and the burying of lines from previous seasons.  
We have received quotes for the refinishing of the Cedar signs.  
Grader blades have been delivered.  
The Airport broom has been installed and is ready for work.  
Tenders have been sent out for the new skid steer.  
Dependent on the weather the start of the road program has been tentatively set for April 12, 2010 on Project 18 in Div 7 (Ski hill road).

**Tasks Ongoing:**

Maintaining.  
Graveling is continuing.  
Waiting for GPS to be installed in three of the gravel trucks  
Repairing of equipment is continuing.  
The mechanics are working on the Fire Pumpers and tanker trucks for certification.  
Working on agreements for spring work.  
Working on equipment tenders.

We are swapping over the equipment for the picker truck.  
We are starting to go through applications for seasonal staff.

A discussion on the commencement of the construction season ensued.

A discussion on airport brooms ensued.

A discussion on M.D. incorporation and hamlet signage ensued.

A discussion on picker truck preparation ensued.

A discussion on patch truck preparation, delivery and operation ensued.

A discussion on gravel procurement ensued.

A discussion on gravelling ensued.

A discussion on road signage repair ensued.

A discussion on road bans and commercial truck traffic ensued.

A discussion on electrical transmission line construction ensued.

A discussion on manure hauling ensued.

**ABSENT  
9:25 A.M.**

Curtis Hughes and Irvin Bethge absent.

**MINUTES**

10/72 Moved by Cr. Motley to approve the minutes of the  
Regular Meeting on March 11, 2010. (Car. Un.)

**M.P.C.  
MINUTES**

10/73 Moved by Cr. Kjos to approve the minutes of the Municipal  
Planning Commission Meeting Minutes of March 11, 2010.  
(Car. Un.)

A discussion on budgetary process ensued.

**BANK  
RECONCILIATION**

10/74 Moved by Cr. Motley to approve the Bank Reconciliation  
Statement to February 28, 2010. (Car. Un.)

**REVENUE &  
EXPENSE**

10/75 Moved by Cr. Tripp to approve the Revenue and Expense  
Statement to February 28, 2010. (Car. Un.)

The Administrator's Notes were reviewed.

**FIRE  
BAN**

10/76 Moved by Cr. Motley that a fire ban be enacted in the M.D.  
of Provost immediately. (Car. Un.)

A discussion on electrical issues at a Shorncliffe Lake public building  
ensued.

A discussion of film production ensued.

A discussion on the Town of Provost Library Board ensued.

A discussion on contractual arrangement with the Shorncliffe Lake  
caretaker ensued.

Department Head reports were reviewed.

A discussion on brushing ensued.

A discussion on utilities ensued.

A discussion on community viability ensued.

ABSENT  
10:17 A.M.

Cr. Schneider absent.

PRESENT  
10:19 A.M.

Cr. Schneider present.

PRESENT  
10:20 A.M.

Dana Laye present.

ABSENT  
10:21 A.M.

Dana Laye absent.

A discussion on Economic Development ensued.

LOT 7, BLOCK 3  
SHORNCLIFFE  
LAKE

10/77 Moved by Cr. Motley to authorize the Administrator to proceed with tendering lease rights to Lot 7, Block 3, Shorncliffe Lake, with a reserve bid of \$17,500.00. (Car. Un.)

ABSENT  
10:21 A.M.

Tyler Lawrason absent.

ABSENT  
10:32 A.M.

Cr. Motley, Cr. Roworth and Cr. Kjos absent.

PRESENT  
10:36 a.m.

Tyler Lawrason, Cr. Motley, Cr. Roworth and Cr. Kjos present.

JOINT M.D./  
TOWN MINUTES

10/78 Moved by Cr. Kjos to ratify the minutes from the Joint M.D./Town of Provost annual meeting as presented. (Car. Un.)

RATIFY  
AGREEMENTS

10/79 Moved by Cr. Schneider to ratify the revised F.C.S.S., Recreation and Mutual Aid Agreements as presented. (Car. Un.)

CAB & CHASSIS  
TENDERS

## 2011 CAB & CHASSIS TRUCK TENDERS

### DENNY ANDREWS FORD

2011 Ford F-550 Chassis  
4 X 4 SD Super Cab 186" WB DRW XL (X5H) **\$ 50,299.00**  
PLUS G.S.T.

F.O.B. PROVOST  
6-8 Weeks Delivery from Factory

### PIONEER FORD

2011 Ford F-550 Chassis  
4 X 4 SD Super Cab 186" WB DRW XLT (X5H) **\$ 50,689.00**  
PLUS G.S.T.

F.O.B. PROVOST  
8 weeks from order date

REJECT  
TENDERS

10/80 Moved by Cr. Crone to reject the tenders are presented for the F-550 Cab and Chassis and retender the item in the fall. (Car. Un.)

A discussion on the Electoral Boundaries Commission ensued.

**ABSENT**  
10:46 A.M. Tyler Lawrason absent.

**PRESENT**  
10:47 A.M. Tyler Lawrason present.

**PRESENT**  
10:53 A.M. Will Woodward, Scott Builders present.

A discussion on revised tenders and identified efficiencies for the Provost Public Works shop ensued.

**ABSENT**  
11:32 A.M. Cr. Crone absent.

**PRESENT**  
11:34 A.M. Cr. Crone present.

**RESCIND**  
**MOTION #09/264.** 10/81 Moved by Cr. Murray to rescind motion #09/264. (Car. Un.)

**COST CEILING**  
**PROVOST SHOP** 10/82 Moved by Cr. Murray that the cost ceiling for the Provost Shop be set at \$3,200,000.00. (Car. Un.)

**FIXED PRICE**  
**SCOTT BUILDERS** 10/83 Moved by Cr. Murray that the fixed price of \$3,101,507.20 by Scott Builders be accepted as presented. (Car. Un.)

**ADJOURN**  
11:47 A.M. 10/84 Moved by Cr. Murray to adjourn. (Car. Un.)

**RECONVENE**  
1:05 A.M. Reconvened.

**PRESENT** Present: Councillors G. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

**ALSO**  
**PRESENT** Also Present: Administrator Tyler Lawrason

A discussion on playground equipment in the Village of Amisk ensued.

**APPENDIX "D"** 10/85 Moved Cr. Cr. Tripp to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

**COMMITTEE**  
**REPORTS**

**COMMITTEE REPORTS**

A.S.B.

The minutes of the March 2, 2010 meeting were reviewed.

F.C.S.S.

No reports.

Provost Regional Activity Center Building Committee

The minutes of the February 9, 2010 meeting were reviewed. Reeve Murray gave a verbal supplement to the Building Committee meeting minutes.

M.C.H.A.

The minutes of the February 9, 2009 meeting were reviewed.

Shorncliffe Lake Association

No reports.

Capt Ayre Lake Association

No reports.

Provost Fire Department

The February Fire Report was reviewed.

Joint M.D./Town Fire Committee

The Minutes of the December 9, 2009 meeting were reviewed. The 2010 Fire/Rescue Unit Proposed Budget was reviewed. A discussion on the Provost Fire Committee meeting minutes ensued.

West End Fire Department

No reports.

Economic Development

The 2010 proposed budget was reviewed. A discussion on the Economic Development Committee 2010 proposed budget ensued.

Hillcrest Lodge

The minutes of the March 8, 2010 meeting the 2010 proposed budget were reviewed. Cr. Schneider gave a verbal supplement on the Hillcrest Lodge minutes.

Waste Management Authority

The minutes of the March 8, 2010 meeting were reviewed. A discussion on transfer site hours and Waste Management minutes ensued.

Library Board

No report.

Provost & District Health Services Foundation

A discussion on health care sustainability ensued.

Ambulance

The minutes of the February 19, 2010 meeting were reviewed. A discussion on auditing services ensued.

Airport

The minutes of the January 21, 2010 meeting were reviewed.

E911

A discussion on 911 dispatch ensued.

ADJOURN  
2:31 P.M.

10/86

Moved by Cr. Roworth to adjourn.

(Car. Un.)

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REEVE

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ADMINISTRATOR

