

Checklist : Before you move to the UK



Preparing to move

- Inform your unit administrator of your assignment date
 - Apply for Service Families' Accommodation using an online e-1132 form
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Travel and accommodation

- Ensure you and your family have valid passports and visas if required
 - Get a free European Health Insurance Card for you and your family
 - Arrange transit accommodation if required
 - Book travel at least 12 weeks before your move and keep receipts for claims
 - Get advice on buying or renting if required
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Telephone, internet and mail

- Transfer / cancel landline and mobile phone contracts in writing
 - Cancel cable / satellite TV contracts
 - Check arrangements for giving back DTH set top box
 - Cancel internet (or transfer if moving within BFG)
 - Re-direct your mail
 - Cancel all insurance / service contracts
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Who to inform

- De-register at your medical centre and dentist
 - Cancel Kindergeld and other benefits
 - Let your children's nursery / playgroup / school know you're moving
 - If your children go to boarding school, call CEAS to request a new certificate of eligibility to claim the Continuity of Education Allowance
 - Find and arrange a nursery / playgroup / school in your new location
 - Pay remaining bills for clubs (swimming, cubs, brownies etc)
 - Pay remaining bills for mess, nursery etc
 - Transfer funds from your German bank to a new account
 - Cancel your German bank account (once all bills are paid)
 - Inform any insurance companies that your moving
 - Give new address and bank details for any subscriptions
 - Update JPA with your new bank account details
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Benefits

- Get form confirming your period with the British Forces
 - Get details of your local benefits office in the UK
 - Contact the Legion and/ or Citizens Advice Bureau for benefits advice
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Car

- De-register your BFG vehicle
 - Contact the HMRC Personal Transport Unit (if permanently moving out of BFG) for advice on de-registering and/ or re-registering your vehicle
 - Check your car insurance is valid in the UK
 - Get your No Claims certificate
 - Compare car insurance for the best deals
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Pets

- Check the GOV.UK website for rules on bringing pets to the UK (Pet Travel Scheme)
 - Ensure your pet's rabies vaccination is up to date
 - Ensure you have a pet passport
 - Check import rules for pets other than cats, dogs and ferrets if necessary
 - Make quarantine arrangements as necessary
 - Final tapeworm treatment at your vet
 - De-register dogs at the Housing and Community Support Office
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Privately owned firearms

- Contact the British Forces Germany Shooting Association, or if unable to contact them, the Provost Branch HQ British Forces Germany for advice on exporting firearms