

POTEAU PUBLIC SCHOOLS
APPLICATION FOR THE USE OF FACILITY

Person requesting \_\_\_\_\_ Organization \_\_\_\_\_
Facility requested \_\_\_\_\_ Date/s of use \_\_\_\_\_ Purpose \_\_\_\_\_

Admission charge: Yes \_\_\_\_\_ No \_\_\_\_\_
Special arrangements: Yes \_\_\_\_\_ No \_\_\_\_\_ If so, describe \_\_\_\_\_

The following stipulations apply to non-school related individuals, groups, and organizations.
The undersigned user of school facilities hereby agrees that he/she has authority to bind the sponsoring group or organization or individual user to:

- 1. Observe the rules and regulations for the use of school facilities as established in the adopted board policy.
2. Assume full responsibility for loss or damage to school district property resulting from such use.
3. Assume full responsibility for personal injury or property damage sustained by any person as result of such use, waive all school district liability for such injury or damage, and agree to hold the district harmless from any and all claims of whatever nature which may be brought against the district arising from the user's use of the facility.
4. Pay the usual and customary fee.
5. Signing this statement assures the school district that the sponsoring group organization will protect the school district from any liability claimed against the district from the user's use of facility, has read and understands the board policies on the use of facility, and will inform all individual users the use is not for a school function and will not be supervised by the district.
6. Other \_\_\_\_\_

Signature of requestor \_\_\_\_\_ Date \_\_\_\_\_ Address & phone of requestor \_\_\_\_\_
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The above request is \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved with the following conditions:
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_
Assigned to \_\_\_\_\_ On \_\_\_\_\_
Supervisor in charge \_\_\_\_\_ Home phone \_\_\_\_\_ School \_\_\_\_\_
Custodian in charge \_\_\_\_\_ Home phone \_\_\_\_\_ School \_\_\_\_\_
Time to open \_\_\_\_\_ Time to close \_\_\_\_\_
Total charge \_\_\_\_\_