

APPLICATION FOR WFS MODERATOR CERTIFICATION

REQUIREMENTS: ~Abstinent from alcohol and drugs for at least one continuous year – no relapses.
~Well-versed in the WFS Program, living by the WFS philosophy and having read Turnabout by founder, Dr. Jean Kirkpatrick. (Visit womenforsobriety.org for details.)

THIS APPLICATION IS FOR: Moderator _____ or Co-Moderator _____ or Chat Leader _____
New Group _____ or Existing Group _____

(Please be aware that contact will be made to leaders of all existing groups/chats verifying/confirming information. This is not a breach of confidentiality. It is to help in the certification process.)

Date: _____

Name & Address:

Home #: _____

Cell Phone #: _____

Work #: _____

(Only if we may discreetly call you there.)

E-Mail: _____

Length of continuous sobriety? _____

(One year required)

Do you have a rent-free place to meet? _____

If so, where? _____

Date & time of first meeting: _____

Do we have permission to send notices to women in your area that have previously inquired about WFS meetings?

The following questions will allow us to evaluate how much you know about, and use, the WFS “New Life” Program in your recovery as well as your understanding of the philosophy.

The following are books written by WFS’s Founder, Dr. Jean Kirkpatrick. Please note if you have read any of these. *(It is a requirement to read Turnabout before becoming certified and WFS highly encourages you to also read Goodbye Hangovers, Hello Life as well.)*

Turnabout: Yes _____ No _____

Goodbye Hangovers, Hello Life: Yes _____ No _____

A Fresh Start: Yes _____ No _____

On The Road To Sell Recovery: Yes _____ No _____

List other WFS literature (booklets, workbooks, audio/video content) you have used or are currently using in your recovery? _____

How do you use the WFS Program in your daily life? _____

Briefly describe the WFS Program and philosophy, as you understand it: _____

How did you learn of the WFS Program? (i.e. therapist, newspaper, book, internet, friend) _____

What attracted you to use the WFS Program in your recovery? _____

What is the main reason for wanting to moderate a WFS group or lead an on-line chat? _____

Please explain the differences between the WFS Program and AA as you understand it: _____

Do you see any conflict with keeping AA, or other self-help programs, separate when leading a WFS group? _____

Briefly describe the format of a WFS meeting, as you understand it: _____

Are there any parts of the WFS Program that you do not understand? _____

If so, please explain: _____

Are there any parts of the WFS Program that you do not fully agree with? _____

If so, please explain: _____

A donation is collected from everyone attending (including moderators and co-moderators) at each face-to-face meeting and sent to the WFS office within 30 days of collection (for those leading chat meetings, please encourage the members to send in their donation or use the WFS online donation page). These donations support the WFS Program and are not to be used to purchase literature, pay rent or other group expenses. If collecting a donation is a concern for you, an easy solution is to put a box or envelope (marked for donations) in the middle of the circle for women to place their money.

Have you ever attended a WFS meeting? _____ If so, where & how long? _____

Are you currently a member of a WFS group? _____ If so, where & how long? _____

Are you a member of the WFS Online Forum? _____ If yes, your username is: _____

Have you participated in the WFS chat meetings? _____

Do you get involved in the WFS online message boards? _____

How long have you been involved with the WFS online community? _____

Have you ever assisted a WFS chat leader in a chat meeting? _____

Would you be willing to lead an online chat? _____

If so, in what time zone are you located? _____

Please sign your name below giving WFS permission to list your first name and phone number in our confidential group directory for face-to-face meetings.

Thank you for applying. We are pleased that you wish to become a part of WFS by starting a face-to-face group, becoming a co-moderator and/or lead a chat meeting and helping others in their recovery. Moderating a WFS group can be a rewarding experience; however, it will take a good deal of determination and dedication on your part to get the group established and cohesive. If designated as a certified moderator or chat leader, we ask that you keep in touch with the WFS office on a regular basis, so the staff can help in any way we can. We also have WFS Board Members and long-time moderators who are willing to help you in your new role as moderator or chat leader. This information will be included when you are sent your starter kit. You will be notified of your certification approval as soon as possible.

Please sign the WFS Bylaws Agreement on the next page and return this application to:

WOMEN FOR SOBRIETY, INC. - P.O. BOX 618 - QUAKERTOWN, PA 18951-0618

Voice: 215-536-8026 - Fax: 215-538-9026 - E-Mail: contact@womenforsobriety.org

Web Address: www.womenforsobriety.org - Catalog: www.wfscatalog.org

WOMEN FOR SOBRIETY BYLAWS AGREEMENT

1. All Women for Sobriety groups are governed by the rules and regulations under which the national organization is governed by State and Federal non-profit laws, and by Women for Sobriety Bylaws. This includes the United States and foreign countries.
2. Groups are part of the national organization and report to that organization's national office. As such, groups may not open bank accounts, nor establish a separate program nor have a ruling board of directors.
3. All literature, audio and/or video content, and the "New Life" Program of Women for Sobriety, Inc. are under copyright laws and may not be reproduced.
4. Groups (or members) may not create their own literature in Women for Sobriety's name.
5. Moderators of groups are certified by the national office of Women for Sobriety, Inc. They must keep astute financial records and are responsible for the collection of group donations at the weekly meetings and forwarding these group donations to the national office within 30 days of collection.
6. Groups may not conduct business in the name of "Women for Sobriety" without the consent of the Director or the Board of Directors.
7. Only Board members, Certified Moderators or Co-Moderators may make official presentations unless they obtain permission from Women for Sobriety, Inc.
8. Contracts with corporations, foundations or individuals are to be agreed upon and approved by the national office of Women for Sobriety, Inc. before submission.

*Amended November 2, 2007
WFS Board of Directors*

WFS requests that you dedicate yourself, as a Certified Moderator or Certified Chat Leader, to at least 6 months of leading WFS meetings and/or chats before choosing to disband the group.

I AGREE TO ABIDE BY THE BYLAWS OF WOMEN FOR SOBRIETY, INC.

Name (please print)

Signature

Date: _____

From the WFS Board of Directors, Sept 2007:

The WFS office requests all moderators keep in touch on a monthly basis, as we need to know that group is still active. The moderator's certification will be inactive after a 3 month period if there is no contact.

If you wish to retire as a CM or stop leading meetings and after 6 months or more have gone by and you wish to lead meetings again, you would need to reapply to become certified.

Effective January 1, 2010, any chat leader who has not led a chat, assisted in a chat, or filled-in for another chat leader for a period of 3 months, will automatically lose her certification. If she decides to become active again before 6 months have passed, her certification will be reinstated. However, if the 6-month time limit has passed, she must re-apply for new certification.