



Pee Dee Area Council

Seasonal Staff Application: Camp Coker

2015

Information about Employment

Please read this section completely before proceeding.

- Applicants are considered without regard to race, color, sex, national origin, age (if over 18 or 21 for certain positions) marital status, veteran status, or the presence of a disability that is unrelated to your ability to perform the job requested.
- The minimum age requirement for staff is 15 (by June 1st). 14 year old youth are considered for the Counselor in Training program. BSA standards require a minimum age of 21 for some positions.
- Length of employment varies with job assignment. The majority of summer contracts will run from June 7 to July 13. There will also be mandatory staff work weekends prior to the summer.
- Applicants must be registered members of the Boy Scouts of America or agree to become registered members before employment begins. The principals of the Scout Oath or Promise and Law must be practiced as a way of life.
- As a facility of the BSA, the staff is expected to set an example of excellence in Scouting, which includes the proper wearing of the uniform. Staffers must also adhere to Pee Dee Area Council's standards of personal appearance.
- We have an all volunteer Staff.
- Review the list of jobs in various departments, indicate three preferences, and complete the entire application, even if you have worked for Pee Dee Area Council before and/or submitted a resume. Applications with a variety of departmental choices have a better chance at placement than those with only one choice.
- A brief resume of your experience for each of your choices is suggested.
- Some positions require vehicle driving. You must supply a current driving record at time of application from your state of license to qualify for such a position.
- Every applicant who is offered a job will be required to complete the Employment Eligibility Verification (I-9) form.
- Return your application early. Opportunities for summer employment in key staff positions are best if received before February 15, however applications will continue to be accepted after that time.

Mail completed application to:	Pee Dee Area Council Attn: Joshua Hanes 702 S. Coit St. Florence, SC 29501
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SEASONAL EMPLOYMENT APPLICATION

PLEASE TYPE OR PRINT

Name _____
Last First Middle

Present Address _____
Street City State Zip

Permanent Address _____
(If Different) Street City State Zip

Phone# _____
Present Area Code and Number Permanent Area Code and Number

E-Mail Address _____

Date of Birth (if under 21) _____

Name and Phone Number of Person to Contact in an Emergency _____

Have you ever been convicted of a felony? (You may answer no if your conviction has been ordered sealed, expunged, or eradicated.)
___ Yes ___ No. Conviction of a crime is not an automatic bar to employment. All circumstances will be considered, including what you were convicted of and how long. Please provide complete information about the conviction by attaching a separate statement.

Is there anything Pee Dee Area Council should know that makes you unsuitable to work with children? ___ Yes ___ No

Is there any reason you would be unable to drive a Pee Dee Area Council vehicle? ___ Yes ___ No (ie. DWI, moving violation, etc.)

If yes to either, explain _____

CHOICES OF EMPLOYMENT

	Department	Position
First Choice	_____	_____
Second Choice	_____	_____
Third Choice	_____	_____

NOTE: Enclose a brief resume of your experience regarding each of your choices and be sure to complete information on facing page.

Dates Available for Employment (**BE SPECIFIC**) From _____ to _____
Typical dates: June 11 to July 17
Month Day Month Day

COUNCIL CAMPING EXPERIENCE

Past Staff Positions _____ Location _____ Year(s) _____

Pee Dee Area Council Participant: Camper ___ Year(s) ___ CIT ___ Year(s) ___

Other Youth Organization Experience _____

Currently Registered As _____ Unit Number _____ Council/Organization _____

Number of Years Tenured as a Youth _____ as an Adult _____

Offices held _____

BSA Rank _____ Other Achievements _____ Order of the Arrow _____

Have You Ever Served on a Camp Staff? _____ When/ Where? _____

Describe Leadership Experience _____

Describe Training Completed _____

List Current Certifications and Dates (First Aid, CPR, EMT, Rifle, Food Handler, etc.) _____

Hobbies, Skills, and Special Interests (music, story telling, Song leading, etc.) _____

Representative Jobs

Use this page to give us a better understanding of your interests and experience. **Place a check mark or highlight any job, program, or skill you have experienced** either as a participant or as an instructor. Elaborate on your resume. First time staffers should be aware that there are many jobs for which Pee Dee Area Council receives a large number of applicants. Indicating a variety of Choices of Employment may increase your chances of selection.

<input type="checkbox"/> Camp Director	21	<input type="checkbox"/> Program Director	21
<input type="checkbox"/> Merit Badge Counselor	15	<input type="checkbox"/> Aquatics Director	21
<input type="checkbox"/> Dining Hall Steward	18	<input type="checkbox"/> Head Cook/Dining Hall Dir.	21
<input type="checkbox"/> Shooting Sports Director	21	<input type="checkbox"/> Shooting Sports Assist.	15
<input type="checkbox"/> Trading Post Manager	18	<input type="checkbox"/> Trading Post Clerk	15
<input type="checkbox"/> First Year Camper Director	18	<input type="checkbox"/> Chaplain	21
<input type="checkbox"/> Lifeguard	15	<input type="checkbox"/> Archery Instructor	18
<input type="checkbox"/> Ecology Director	18	<input type="checkbox"/> Camp Commissioner	18
<input type="checkbox"/> Quartermaster	18	<input type="checkbox"/> Dining Hall/ Kitchen Staff	15

Please enclose a list of the merit badges you have earned.

NOTE: Counselor in Training (CIT) -First time applicants! You must be 14 years old by June 1. **CIT's work for room and board only.** They have an option to work from 1-4 weeks of the summer. The number of weeks at camp is determined by the director. Please indicate below the weeks you would like to work.

Staff Week

Week 1 of Boy Scout Summer Camp

Week 2 of Boy Scout Summer Camp

Webelos Adventure Camp

Cub Buddy Weekend

Applicants are not required to give any information on this form that is prohibited by federal, state, or local law.

EDUCATIONAL BACKGROUND

	Name and Location	Number of Years Attended	Major	Degree
High School	_____	_____	_____	_____
College	_____	_____	_____	_____
Other	_____	_____	_____	_____
Scholastic Honors	_____	_____	_____	_____
Sports	_____	_____	_____	_____
Activities	_____	_____	_____	_____
Offices Held	_____	_____	_____	_____
Final Grade Point Average	_____	_____	_____	_____

EMPLOYMENT

Present or Most Recent Employer _____ May We Contact? ___ Yes ___ No
Address _____ Phone Number _____
From _____ to _____ Job Title _____
Supervisor's Name _____
Description of Duties (indicate significant responsibilities, accomplishments, and contributions) _____

Reason for Leaving _____
Have you ever been discharged or asked to resign from any job? ___ Yes ___ No
If Yes, Why? _____
Are you aware of any limitations that you have which would prevent you from performing any of the positions which you have applied? ___ Yes ___ No
Explain: _____

Will you give Pee Dee Area Council permission to do a background check? (Please initial) ___ Yes ___ No

REFERENCES: Give name and addresses of three persons (not relatives) who have knowledge of your character, experience, and abilities. You are encouraged to include the name and number of your Scoutmaster.

This Must Be Complete!

	Name	Address, City, Zip	Day Phone Number	Night Phone Number
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

You may be expected to reside in housing provided by Pee Dee Area Council as part of your employment. Housing for married couples and their families is very limited. If you need family housing, attach a letter detailing the extent of request giving ages and sex of each dependent. Family housing will not be available without a written request approved by the director. Management reserves the right to enter your quarters for inspection at its discretion.

I hereby make application for employment, and in accordance with the principles of the organization, subscribe to the Scout Oath or Promise, Law, and Declaration of Religious Principal. I agree to be loyal to and cooperate fully with all BSA policies, program, and management including those described in this application. I further agree to submit a complete Health and Medical Record upon my arrival, if selected. I understand that a personal interview may be required before employment will be granted.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision, including but not limited to any investigation of statements made regarding any previous criminal record. I authorize all my previous employers, schools, and all other references to furnish the information requested. I hereby declare that the information provided by me in this application for employment is accurate and complete to the best of my knowledge. I understand that any falsification or misrepresentation in this application is cause for discharge.

Signature

Signature of parent if scout under 18

Date