

BE-AN-EXPERT REPORT

Writing Assignment: Written Report

You will choose any school appropriate topic that you would like to become an expert on. You will research your chosen topic and write a 3-4 page paper. It must be typed and in MLA format and include parenthetical citations and a works cited page with at least three sources. The purpose of this project is to give you practice: a) doing research and b) presenting to the class. See the scoring guide on page 2.

Oral Report

Once you have finished writing your report, you will begin preparing for an oral presentation with a visual aid. Your visual aid may be a poster, items to display, an original movie, a PowerPoint presentation, etc. If you choose to make a movie, this will count as your oral report. The movie should be at least 2-3 minutes long and cover the content that you wrote in your written report. If you choose not to do a movie, you are expected to prepare and present a 2-3 minute oral report on the topic you wrote about. You will need to prepare a set of flash cards with notes on them to help guide your speech. Be prepared! You will be called on randomly to present. See the scoring guide on page 2.

Due Dates:

A typed final draft of your report is due in class on _____.

Oral reports will begin on _____.

SCORING GUIDE FOR BE-AN-EXPERT REPORTS

Written Report Grade Based On:	Possible Points
Content <ul style="list-style-type: none"> - Written report is 3-4 pages long - Report clearly indicates that you understand the topic well 	60
Parenthetical Citations <ul style="list-style-type: none"> - Sources are properly cited according to MLA format - At least three (3) sources are cited 	20
Works Cited Page <ul style="list-style-type: none"> - At least three (3) sources are listed - Works cited page follows MLA format 	20
Total	100

Oral Report Grade Based On:	Possible Points
Complete set of <i>Fact Cards</i> filled out and brought to class on the day of the oral presentation	10
Presentation Style <ul style="list-style-type: none"> - makes eye contact with entire audience - uses <i>Fact Cards</i> to guide presentation without simply reading cards - speaks loudly, clearly, and with enthusiasm 	40
Content <ul style="list-style-type: none"> - presents the content from the <i>Fact Cards</i> - presentation is about 2-3 minutes long 	30
Visual Aid <ul style="list-style-type: none"> - Visual aid is large enough to see - Visual aid enhances presentation 	20
Total	100

Parenthetical Citation for Books

There is no punctuation between the author's name and the page number(s). The period in the sentence goes *after* the parenthesis.

Example:

“Working the crowd” means circulating throughout the classroom to help eliminate off-task behavior (Jones 22).

Parenthetical Citations for Internet

Because Internet sources typically have no page or paragraph numbers, cite the author's name whenever possible or use the source's title (or a shortened version of the title).

Example:

The role of the teacher is to help students develop intellectually and socially (Teachers).

Works Cited Page (Books)

Author's last name, Author's first name. *Title*. City: Publisher, Year. Print.

Jones, Fredrick. *Tools for Teaching*. Boston: F.H. Jones & Associates, 2007. Print.

Works Cited Page (Website)

“Title of Article.” *Name of site*. Name of Publisher (if any), Date of Posting or Revision.

Web. Date of Access.

“History of Operating Systems.” *Computer History A Historical Look Back*. James Jones,

09 August 2012. Web. 10 May 2014.

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