

SAINTS WEEKLY NEWS

Saint Wenceslaus Catholic School OFFICE UPDATE



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From the Desk of the Principal... News from Kim Doyle

Dear Parents, Grandparents, and Friends:

It sure has been a busy few months with all of our events, programs, and fundraising activities. Our school counts on the help of all school families along with many grandparents, alumni and volunteers from the parish to keep us running smoothly. If you have been involved in any activities here, I want you to know how much you are appreciated! Thanks to the event planners and organizers, the donors, the participants and the crews of volunteers needed to make it happen.

A special thanks to the recent teams:

- Snowman Celebration
- Catholic Schools Week Activities
- Fish Fry
- Fish House
- Fish Contest
- Auction - in progress

And many numbers of smaller jobs that have been done to help out the school in the past few months.

Thank You !

School Registration Forms were due Today!

Please turn your forms if you have not already done so. We can start to make plans for fall 2016 when we have exact numbers. Contact the office with questions.

Those who are concerned about finances can apply for Financial Aid - TADS.com

Also please talk to Kim about any concerns with enrollment.

Calendar of Events

Upcoming Activities

- Wed., March 2 - Gr. 2-8 Penance Service/NO Mass
- Tues., March 8 - Home/School Meeting 7:15
- Wed., March 9 - 8:00 School Mass (Gr. 6 plans)
- Sat., March 12 - Starry Night Auction 5:00-Midnight**
- Tues., March 15 - K-8 Conferences 3:30 - 8:00
- Wed., March 16 - 8:00 School Mass (Gr. 4 plans)
- Thurs., March 17 - **NO School** - Conferences Noon-7:00
- Fri., March 18 - 8th Gr. Living Stations of the Cross 1:30
- Mon., March 21 - School Advisory Board 6:30
- Wed. March 23 - 8:00 - School Mass (Gr. 3 plans)
- Thurs., March 24-Mon., March 28 - Easter Break - No School
- Tues., March 29 - School Resumes



The Auction Catalogs are in the mail!

We have so many wonderful items up for bid and we have plans for a very fun Night at the Fair.

Make your Reservation to attend now!

Please send in your reservation card or register on line.

<https://saintwenceslaus.ejoinme.org/starrynight>

Your Volunteer Requirement Update

The following events meet the volunteer requirement for school families. If you have not done your time yet - here are your options!

- 1. Fish Fry Helper - Event Complete
- 2. Fish Contest Crew - Event Complete
- 3. Auction Helper - March 12
- 4. Golf Outing Helper - June 10

Your Fundraising Requirement Update

- 1. School Marathon-Event Complete
- 2. Sweepstakes - Event Complete
- 3. Fish Fry - Complete

Optional Fundraisers

Ice Fishing Tickets - Complete
 Ice Fishing House - Complete
 Starry Night Auction
 Golf Outing
 Pie Sales for DC

Opportunity for our 8th graders

Youth Ministry is inviting Grade 8 to join Grades 9-12 for the opportunity to hear speaker, Sr. Miriam James Heidland, S.O.L.T. who is the author of *Loved as I Am: An Invitation to Conversion, Healing, and Freedom through Jesus* at St. Michael's Catholic Church, Prior Lake on Wednesday, March 30, 2016. We will be taking a bus from St. Wenceslaus and we aren't charging for this event for the youth and chaperones that attend. We will meet at St. Wenceslaus at 6pm; event starts at 7pm at St. Michael's and pick up is at St. Wenceslaus at 8:40pm. Please turn in permission slips by March 23rd. We will fill the bus as the permission slips come in so please turn them in ASAP! Once the spots are filled, we will have a waiting list to see if we have enough to fill a 2nd bus. Please see the Youth Ministry page on parish website for more information.

Guitars Wanted

We are looking for at least 6 more acoustic guitars to be donated. If you have an old one just collecting dust in your closet, please consider donating it to us. Mrs. Bennet will be teaching a guitar class in spring for one of our elective classes.

Club House for the Summer

We are making plans for a really fun summer program in Club House. Students who are entering kindergarten and older are invited to participate in the Summer Club House.

Again this year we will have swimming days, library days, times at the park, and allow the children to participate in ball and swimming programs at the park.

Our facility is fully air conditioned and very comfortable for the children with the fun gym times and the playground handy. And - our fees are super reasonable!

New this year - HOT Lunch offering!

Please see the attachment. We need to know how many students we will have in the program and which days so that we can plan accordingly!



School Conferences

Conferences are coming up in a few weeks.

Grades K-3 - Please email your child's teacher to set up a time with them directly.

Grades 4-8 - These teachers will be in the gym for a stop-in conference with the teachers you feel you need to meet with.

Conferences Days and Times

Tuesday, March 15

3:30-5:00 and 6:00-8:00

Thursday, March 17

12:00 noon - 4:00 and 5:00-7:00

Our School Mission Statement

The St. Wenceslaus School community is dedicated to providing a nurturing environment so that each individual's potential can be realized. We are life-long learners called to make a difference in our changing world, as we are shaped by our Catholic faith and challenged to embrace the Gospel.

SUMMER CLUB HOUSE

Hello families! Some of you already know me from after school clubhouse but for those of you who don't, my name is Mary Wick. I am also the Food Service Director for this wonderful school during the school year.

I would like to inform you about our summer program. As soon as I get the Community Ed summer activity schedule, I will set up a monthly calendar. Every week we will go to the park, library and swimming, weather permitting. If you sign your child up for any sport within walking distance we will try our best to get them there also.

I will serve a healthy morning snack, a required lunch and an afternoon snack. If you would like to have your children bring their own lunch they will not get charged. The morning and afternoon snack is included in the daily expense. Lunch will cost \$3 per meal.

I will also plan fun activities and/or crafts when time allows.

I can open clubhouse as early as the needs of the families and it will close at 5:30 PM. I would like to be open 5 days a week, BUT I need at least 6 children to be open.

If we go to open swimming or anything that cost extra, I will inform you in advance. If your child comes on that specific day I will bill you for that activity on your monthly statement.

The cost for the summer clubhouse is \$35/day/child.

Lunch is \$3.00 per day.

Milk with bag lunch is \$.40.

Swimming is \$4 per time. If I can get a group rate, I will give it to you cheaper.

I can give you more specifics and answer any questions you have, just e-mail me at mary.wick@swsaints.org.



**Saint Wenceslaus School
Clubhouse
Registration/Emergency Form**

Office Use
Session _____
Paid _____

For Summer Clubhouse 2016

Family Name _____ Home Phone _____

Address _____

City/State/Zip _____

Mother's Place of Employment _____ Phone _____

Email _____ Cell Phone _____

Father's Place of Employment _____ Phone _____

Email _____ Cell Phone _____

Child is in custody of: Mother Father Both Parents Other: _____

Is anyone restricted from being in contact with your child by court order? _____

- 1. Child's Name _____ Grade _____ Birthdate _____
- 2. Child's Name _____ Grade _____ Birthdate _____
- 3. Child's Name _____ Grade _____ Birthdate _____
- 4. Child's Name _____ Grade _____ Birthdate _____

Persons who can be contacted in an emergency and assume responsibility for the child if the parent cannot be reached. These individuals are also authorized to pick up the child. Please not identity validation will be required, e.g. driver's license, etc.

- 1. Name _____ Phone _____
Address _____ Relation to Child _____
- 2. Name _____ Phone _____
Address _____ Relation to Child _____
- 3. Name _____ Phone _____
Address _____ Relation to Child _____

Please list any medical conditions that Clubhouse staff must be aware of, e.g. allergies, asthma, migraines, etc.

Child _____ Condition _____
Child _____ Condition _____

I understand that the fees are due as stated in each monthly contract, and are pre-paid and non-refundable; that each day checked on the calendar/contract is reserved for my child; changes in the schedule are dependent upon availability and are subject to additional fees. I understand that it is my responsibility to immediately report changes to the information provided above.

Mother's Name (please print)

Father's Name (please print)

Mother's Signature

Father's Signature

Return this form and your \$25 Annual Registration Fee to the Saint Wenceslaus School Office at 227 Main Street East, New Prague. Fax (952)758-2958. Email: mary.wick@swsaints.org

CLUBHOUSE POLICIES

Our policies are simple. We want to provide an environment that is stress free, relaxing and fun for the children and the staff. We want the children to feel at home and enjoy the company of all the children that attend. We open our doors to the children for a fun-filled and busy summer.

Summer Hours of Operation: 7:30 am – 5:30 PM (7:00 AM start if needed)

The Summer Program will begin on Tuesday, June 1 and ends on Friday, August 26

We are closed the following days:

Friday, May 27 and Monday May 31

Friday, July 1 and Monday, July 4

The entire week of August 28- September 2

Our intention is to be open Monday through Friday of every summer week (exceptions above). However in this initial registration process, the program must have 6 or more students registered per day to remain open on that day. (Example – only 2 students are signed up on Fridays on a consistent basis – we will not remain open on Friday) That is why it will be critical to know our numbers early on. This is the reason for this early registration process.

Billing:

You will receive an invoice with payment in full at the end of the month. Payment is expected within 10 days of receiving the invoice. If you are not able to make the payment in full, we will make arrangements for a payment plan.

If you notify the Clubhouse Director by email, voice mail, calendar or verbal communication that your child(ren) will attend Clubhouse on any given day and your child does not attend on any or one of those days, you will be billed for the full amount for that time. We require 1week notice that your child will not be attending Clubhouse in order to waive the fees for that day.

Who can Attend Club House?

Any child who is currently a member of St. Wenceslaus School and is scheduled to attend kindergarten in Fall 2016 can attend the summer program. Students who have been in St. Wenceslaus School Little Spirit's Prekindergarten program are welcome to enroll. Incoming kindergarten students may attend. Students from other school programs may attend by special permission.

Behavior:

We have the expectation that children attending Clubhouse will act in a respectful manner towards the Clubhouse staff and the other children. Clubhouse follows the rules and guidelines of Saint Wenceslaus School, however we want to provide an environment where the children can relax and have fun.

On occasion, a child will misbehave. For this reason Clubhouse has set policies in place for any misbehavior.

We will not tolerate disrespectful behavior or language towards other children, the Clubhouse staff and/or school property.

First Offense: Child will be reprimanded and given their first warning.

Second Offense: Child will be reprimanded, disciplined and given a second warning. An email will be sent to the parent or a Clubhouse staff person will have a private conversation with the parent.

Third Offense: Child will be reprimanded, disciplined and a third and final warning will be given. The parents will receive a misbehavior slip and the Clubhouse director will have a private conversation with the parents. The Saint Wenceslaus School principal will receive a copy of the misbehavior slip.

If misbehavior persists, a meeting will take place with the parents, Clubhouse Director and the school principal to discuss the issue and how it may be resolved. Continued misbehavior could result in termination of Clubhouse services for the child.

Injury/Illness:

If your child becomes ill or is seriously injured during Clubhouse hours, the parents will be notified immediately by phone. If your child falls ill with fever, vomit or diarrhea you will be expected to pick up your child as soon as possible. We will keep them as comfortable as possible in an area away from the other children until you arrive. Sick children must remain at home for at least 24 hours after the last incident of vomit, fever, or diarrhea.

If your child is injured, prompt care and attention will be given to the child's injury. The clubhouse staff person on duty will contact the parent immediately by phone. If needed, 911 will be called. Your child will be kept as comfortable as possible until the parent or medical personnel arrive.

Snacks/Lunch:

Clubhouse will provide a morning and afternoon snacks during the summer.

The children attending the Clubhouse program have the option of purchasing a hot lunch on some days or bringing a bag lunch.

Hot lunch is a new feature for the summer 2016 if parents would like this feature. Hot lunch will be served on some days. More details will come on this item closer to the summer start.

2015/2016 Summer Clubhouse Hours and Pricing

Registration Fee

Annual Registration Fee (applies to all families)\$25/family

Hours

7:00/7:30AM-5:30PM

PreK - Grade 5 Pricing

Summer Rates\$35/day/child (4 or more hours)
\$20/half day/child (less than 4 hours)

Drop-in and hourly Rates \$8/hr/child

Other Fees

- Hot Lunch (on days it is offered - \$3.00 includes milk)
- \$.40 for milk with your Lunch from home
- Swimming pass or daily swim fee (as charged by the community pool)
- Library activities and other activities within the community - on occasion
- Swim lessons and ball fees – parents must make arrangements for fees through the community education)