



# CITY OF STAUNTON VIRGINIA

Zoning Office  
116 W Beverley St., P.O. Box 58  
Staunton, VA 24402-0058

## APPLICATION FOR A ZONING VERIFICATION LETTER

Planning and Inspections  
Department

### APPLICANT INFORMATION:

NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_  
\_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

### ORGANIZATION INFORMATION:

NAME LETTER SHOULD BE ADDRESSED TO \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_

### ADDRESS OF PROPERTY FOR WHICH ZONING VERIFICATION IS REQUESTED

\_\_\_\_\_  
\_\_\_\_\_

### DESCRIPTION OF / REASON FOR REQUEST

\_\_\_\_\_  
\_\_\_\_\_

\$75.00 FEE PAID \_\_\_\_ YES \_\_\_\_ NO

APPLICANT SIGNATURE \_\_\_\_\_

DATE OF REQUEST \_\_\_\_\_

### PLEASE NOTE:

Zoning Verification Letters can take up to two (2) weeks to process and research. If you have any questions please contact the Zoning Technician for the City of Staunton at (540) 332-3862.