

**December 17, 2012**  
**REGULAR MONTHLY BOARD MEETING**  
Chris Holman, Chair

**Board Members Present:** Chris Holman, Paul Hufnagel, Victor Celentino, Todd Cook & Troy Brown

**Absent:** Dick Baker

**Ex-Officios Present:** Robert Showers

**Absent:** L. Daryl Baker

**Management, Staff and Employees Present:** Bob Selig, Keith Kaspari, Dale Feldpausch, Nicole Noll-Williams, Brent Case, Kim Daman, Tim Haizlip, Lisa Adams and Bonnie Wohlfert

**Members of the Public Present:** Dan Otto; Rodney Nettleton, Mead & Hunt; Roger Marks, C2AE; Jack Schripsema, Convention & Visitors Bureau

**CALL TO ORDER**

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1. Chris Holman, Chair called the Regular Monthly Board Meeting of the Capital Region Airport Authority to order at 4:31 p.m. with a quorum present.

**APPROVAL OF MINUTES**

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1. Victor Celentino moved the Board approve the minutes of the November 19, 2012 Regular Board meeting.
2. The motion passed unanimously.

**COMMUNICATIONS**

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1. None

**PUBLIC COMMENT**

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1. None

**REPORTS**

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1. Jack Schripsema, new President of the Greater Lansing Convention & Visitors Bureau, since Lee Hladki's retirement, provided an overview of the CVB.

**RESOLUTIONS**

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**#12-45 Airport Radio System Transition – 425 Agreement Implementation**

- a. Todd Cook moved the Capital Region Airport Authority Board approve Resolution #12-45 welcoming the opportunity to participate in the regional 911 system and authorizing the conversion of the Airport radio communication system from an 800 Mz to a 400 Mz system at a cost of \$161,118.17 and annual mic fees of \$7,301.25. The Airport Maintenance department will convert from their present State of Michigan 800 Mz system to a new 400 Mz system so it will be compatible at a cost of \$31,236 using Authority reserve dollars.
- b. Victor Celentino asked what the difference was between this resolution and the previous one. Bob Selig explained that the main difference was with the maintenance radios. The consultant recommended we upgrade to the next level

radio and add 2 more repeaters which would make them more compatible and functional in emergency situations.

- c. The motion passed unanimously.

**#12-46 EMO Trans, Inc. – FTZ Logistics Warehouse Lease**

- a. Todd Cook moved the Capital Region Airport Authority Board approve Resolution #12-46 authorizing a lease agreement of a 253 sq. ft. office workstation and Suite 2 of the FTZ Logistics Warehouse containing 5,940 sq. ft. of warehouse space to EMO Trans, Inc. and authorized the President – CEO to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

**#12-47 Executive Fan, LLC – FTZ Logistics Warehouse Lease**

- a. Victor Celentino moved the Capital Region Airport Authority Board approve Resolution #12-47 authorizing a lease agreement of a 258 sq. ft. office workstation and 1,500 sq. ft. of warehouse space in Suite 1 of the FTZ Logistics Warehouse and authorized the President – CEO to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

**#12-48 LANX, LLC – Hangar Ground Site Lease**

- a. Victor Celentino moved the Capital Region Airport Authority Board approve Resolution #12-48 authorizing a hangar ground site lease agreement with LANX, LLC of up to 150,000 sq. ft. as necessary to accommodate the construction of a private aircraft hangar and paved auto and aircraft parking for up to 40 years for the Authority’s current ground site rent of \$.28 per sq. ft. per year.
- b. Chris Holman asked who LANX, LLC was and Bob Selig indicated that they are a division of Dart Container.
- c. The motion passed unanimously.

**#12-49 United Shippers Alliance Agreement**

- a. Victor Celentino moved the Capital Region Airport Authority Board approve Resolution #12-49 approving an agreement with United Shippers Alliance and authorized the President – CEO to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

**MONTHLY REPORT**

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1. Financial Report: Dale Feldpausch

**QUESTIONS ON STAFF REPORTS**

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1. None

**MONTHLY REPORT**

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1. Report of the Executive Director – Bob Selig  
Due to a case of laryngitis, Bob did not give a report. Todd Cook inquired about the Sun Country to DCA flights. Nicole Noll-Williams reported that the community is responding and we’ve seen growth in the DCA and Minneapolis flights. Minneapolis to DCA traffic is down due to new competition (US Air) in

their market. She added that the Puerto Vallarta flights from Lansing are outselling all markets.

**NEW BUSINESS**

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1. None

**PUBLIC COMMENT**

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1. None

**BOARD MEMBER COMMENTS**

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1. None

**ADJOURN**

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1. Victor Celentino moved the meeting be adjourned at 5:02 p.m.
2. The motion carried, and the meeting was adjourned.

(signed)

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Chris Holman, Chair

(signed)

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Bonnie Wohlfert, Secretary