



Multifamily / Commercial Building STFI Checklist

Property Address: _____

Project # _____

I understand that I am responsible for knowledge of and compliance with all applicable codes. I further understand and acknowledge that my permit will be issued "Subject to Field Inspection" meaning I will not receive code review prior to issuance and that verification of code compliance will therefore be the sole responsibility of Seattle DCI Inspector(s). I agree to make any changes as required by my inspector(s) to achieve compliance with applicable codes.

I have reviewed the information below and attest to its accuracy with respect to my project and understand and acknowledge that my permit may be revoked and a complete plan review and approval may be required at the discretion of my inspector(s) should the information prove to be inaccurate or if deemed necessary.

I understand that this document is to be kept with my issued permit and is part of the approval permit document.

Print Name: _____

Signature: _____

This project includes the following: (If the answer is yes to any of the questions below, your project will require plan review, unless it is pre-authorized by a building inspector.)

Yes No

☐☐

Change of use as defined by land use and zoning code
(Existing permitted use: _____).

☐☐

Change of Occupancy or character of occupancy as defined by Building Code
(Existing permitted occupancy: _____).

☐☐

Change in number of exits; change in path of travel or distance to exits.

☐☐

Work involves structural work.

☐☐

Additions of new floor area.

☐☐

Work is in more than 4,500 sq. ft. of floor area.

☐☐

Expansion of existing tenant space.

☐☐

Initial tenant improvement (Is this the first tenant for this space?).

☐☐

Change in number of required parking space(s).

☐☐

Work involves exterior work.

☐☐

Building envelope changes.

YOU MUST CONTACT YOUR INSPECTOR PRIOR TO BEGINNING CONSTRUCTION