



"meeting community needs
.....enhancing quality of life"

FEES ARE NON-REFUNDABLE Date Recv'd ___/___/___
License Fee \$ 10.00 Acct. 11030.4411
Receipt _____

APPLICATION for PERMIT for CHARITABLE SOLICITATION

SECTION 1 – BUSINESS INFORMATION – Answer all questions completely. Please PRINT clearly

Name of Corporation/ Individual				
Corporation/ Individual Address		City	State	Zip
Corporation/ Individual Telephone Number		<i>This permit shall be good for 90 days from the date of application, unless extended by the City Clerk – Municipal Code Section 9-645</i>		
DATES WHEN SOLICITATION WILL BE MADE:	FROM:	THROUGH:		
	_____/_____/_____	_____/_____/_____		

SECTION 2 – LOCAL CONTACT INFORMATION

Name of Local Contact Person:				
Home Address		City	State	Zip
Contact Telephone Number		Date of Birth		

SECTION 3 – PRODUCT INFORMATION

Describe Merchandise/Product/Services to be solicited: (Please be specific)
How will solicitation be made? (Door-to-door, telephone, printed communication, etc.)

SECTION 3 – PENALTY NOTICE

The undersigned request that a license be granted in accordance with Section 134.65 of the Wisconsin State Statutes and Section 9-30(3) of the Municipal Code of the City of Appleton.

Signature of Applicant: _____

FOR OFFICE USE ONLY

Date Issued	License Number
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11-01-09 Reasonable accommodations for persons with disabilities will be made upon request and if feasible.
Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799

CHARITABLE SOLICITATION PERMIT

- Charitable Solicitation Permits for the City of Appleton are issued for a period of 90 days. The process to obtain a Charitable Solicitation Permit takes approximately 1 business day from the date of application until the date of issuance.
- To apply for a Charitable Solicitation Permit, file your completed, signed application form with the City Clerk's office. One license is needed to cover the entire organization – you make copies for your employees to carry.
- License fees are non-refundable and are to be paid at the time of filing the application form. The fee for a Charitable Solicitation Permit is \$10.00.

- QUESTIONS? Please call 832-6443.