STUDENT NAME: _____   Student #_____

TRAINING SITE: _____

MEDICAL ASSISTING
Clinical/Laboratory Procedures
Performance Skills Evaluation Score Sheet

Performance rating scale:

4=highly skilled	Successfully demonstrated without supervision
3=moderately skilled	Successfully demonstrated with limited supervision
2=limited skill	Demonstrated with close supervision
1=not skilled	Demonstration requires direct instruction and supervision
0=not skilled	Student did not complete demonstration

A minimum of score 3 for each of the following performance skills must be achieved to meet State skill certification requirements.

	Date	4	3	2	1	0
CLINICAL PROCEDURES						
VITAL SIGNS Demonstrate ability to:						
1. Measure electronic oral temperature						
2. Measure tympanic temperature						
3. Measure temporal temperature						
4. Take radial pulse						
5. Take apical pulse						
6. Take respirations						
7. Take O_2 saturations						
8. Take blood pressure						
PHARMACOLOGY						
1. Demonstrate ability to find medication information using a Physicians' Desk Reference or Nursing Drug Book.						
ADMINISTRATION OF MEDICATIONS Demonstrate ability to:						
1. Administer oral medications						
2. Administer inhalation medications						
3. Prepare an injection from a vial						
4. Administer intradermal injection						
5. Administer subcutaneous injection						
6. Apply topical medications						
7. Administer intramuscular injection						
8. Use Z-track method						
9. Administer eye/ear medications						
ASSISTING WITH PHYSICAL EXAMS						
1. Obtain an accurate patient history						

STUDENT NAME: _____

	Date	4	3	2	1	0
2. Demonstrate ability to position patients						
a. Dorsal Recumbent						
b. Prone						
c. Supine						
d. Sims'						
e. Trendelenburg						
f. Fowlers						
g. Semi-Fowlers						
h. Lithotomy						
3. Demonstrate ability to set up and assist with patient exams:						
a. Physical exams						
b. Gynecological exams						
c. Explain ear/eye irrigation						
4. Demonstrate ability to measure visual acuity:						
a. Determine color vision acuity by Ishihara method						
b. Determine near sighted vision with Jaeger card						
c. Determine far sighted vision with Snellen chart						
5. Demonstrate ability to obtain body measurements:						
a. Measure adult height and weight						
b. Measure infant length & head circumference						
c. Measure infant weight						
BASIC CONCEPTS OF ASEPSIS AND STERALIZATION- Demonstrate the ability to:						
1. Perform medical aseptic hand wash						
2. Perform surgical hand wash						
3. Put on and remove gloves						
4. Sanitize & disinfect instruments						
5. Wrap instruments for Autoclave						
6. Load and operate Autoclave						
ASSISTING WITH MINOR BASIC SURGERY- Demonstrate ability to:						
1. Open sterile pack						

STUDENT NAME: _____

	Date	4	3	2	1	0
2. Create sterile field						
3. Prep patient site for surgery						
4. Put on sterile gloves						
5. Assist with minor surgery						
6. Apply sterile dressing						
7. Remove sutures/staples						
8. Identify instruments by name and use:						
a. Scissors and scalpel						
b. Hemostat, forceps, towel clamp						
c. Scope, speculum, punch						
d. Suture materials						
CPR/FIRST AID						
1. Obtain CPR Certification						
2. Obtain First Aid Certification						
3. Recognize and manage shock symptoms						
CARE OF SPECIAL NEEDS						
1. Instruct patient in use of crutches						
2. Instruct patient in use of cane						
3. Instruct patient in use of walker						
4. Assist patient from wheelchair to exam table						
5. Assist patient from exam table to wheelchair						
ELECTROCARDIOGRAPHY- Demonstrate ability to:						
1. Obtain a Standard 12 Lead EKG						

STUDENT NAME: _____

	Date	4	3	2	1	0
LABORATORY PROCEDURES						
Physicians Office Laboratory – Demonstrate ability to:						
1. Set up a slide on the microscope						
2. Prepare specimen for transport to an outside lab						
URINALYSIS						
1. Describe Clean-catch midstream specimen collection instructions.						
2. Demonstrate testing of urine using Reagent Strips						
3. Demonstrate wet mount slide						
HEMATOLOGY- Demonstrate ability to safely:						
1. Perform vacuum method veinpuncture simulation						
2. Perform capillary puncture						
3. Use multiple tubes during veinpuncture						
4. Perform Butterfly method veinpuncture simulation						
5. Perform Microhematocrit collection						
MICROBIOLOGY AND DIAGNOSTIC TESTING- Demonstrate ability to:						
1. Obtain throat culture						
2. Perform Hemoccult simulation						

_____   _____   _____
         Teacher's Signature   **Date**   **Student's Signature**

The instructor must keep this document on file for one year.