



Detached Garages

Submission Checklist

- Application:** Complete a "Building Permit Application" Form. Project Description, Project Location, Owner Name/Address/City/State/Zip/Phone, Contractor Name/Address/City/State/Zip/Phone, Estimated Cost, Applicant Signature, and Application Date information is required.
- Site Plan:** Preferred Scale: 1" = 20'-0". A Plat of Survey preferred, a scaled drawing might be acceptable. Illustrate existing structures, proposed addition, driveway, patio, walkway, etc., and note setbacks.
- Floor Plans:** Preferred Scale: 1/4" = 1'-0". Garage floor plan. Note joist directions.
- Elevations:** Preferred Scale: 1/4" = 1'-0". Four (4) sides are required. Illustrate materials and window and door configurations. The maximum overall building height allowed is fifteen (15) feet.
- Wall Section:** Preferred Scale: 1/2" = 1'-0". Typical wall construction and foundation/concrete slab section.
- Landscape Plan:** Encouraged for the garage area.

Only scaled drawings will be accepted.

Other information might be needed depending on your project proposal.

Your proposal must be reviewed by the Architectural Review Board (ARB). The ARB reviews the aesthetics of proposals for exterior modifications to single family houses and buildings. Please refer to the "**Architectural Review Board**" brochure for submission requirements and meeting times.

If you have any questions, please contact the Department of Community Development at 414-228-1744.