

May 2011

Dear Parents/Carers of Band 2 (7KINGL) Pupils

We would like to invite you to attend a 'Consultation Evening' for your son/daughter in Year 7 on **Wednesday 8 June 2011 – 4.30 pm to 6.30 pm**. We hope you will be able to attend this evening.

Your child has also been given an appointment sheet for you to indicate which teachers you wish to see and it would be helpful if you could bring the completed form with you to the Consultation Evening. We spoke recently to parents at the Brockington Parent/Carers Forum about the Consultation Evening and their overwhelming feedback was that we insisted on a five minute appointment with each parent, to avoid delaying further appointments. We will therefore be trying out a system to time this period and will need your support to keep the appointment to a five minute period. However, we also appreciate that some matters may need a longer discussion and will therefore require a follow-up telephone call or e-mail. This will be available, if requested by parents/carers.

Yours sincerely

Mr Chris Southall
Principal

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To: Pupil's Form Tutor

Band 2 (7KINGL) Pupils

I acknowledge receipt of the letter about Consultation Evenings for:

_____ (Pupil Name) Form _____

Please tick the appropriate box:-

I am able

I am unable

**to attend the Consultation Evening
on Wednesday 8 June 2011 BAND 2 (7KINGL)**

Signed: _____
by the person with legal responsibility for the young person

Dated: _____