

**Illinois State University**  
**Assessment of Legal and Ethical Conduct**  
**(Including ISBE Certification Requirements)**

\_\_\_\_\_  
 Name (Print: last – first – middle)                      Student UID                      Major

**Are you a U.S. Citizen**      **Yes**      **No**

(If no, special certification requirements may apply. Please refer to the following website:  
[http://www.coe.ilstu.edu/teacheredcenter/cecp/cert\\_info/undergrad.shtml](http://www.coe.ilstu.edu/teacheredcenter/cecp/cert_info/undergrad.shtml))

Answering “yes” to any of the following may affect your eligibility for certification. See Rubric for Legal and Ethical Conduct.

	Yes	No
1. Have you ever had a teaching certificate denied, suspended or revoked in any state or country?	<input type="checkbox"/>	<input type="checkbox"/>
2. Have you failed to file a tax return with the Illinois Department of Revenue, or failed to pay any tax, penalty, or interest owed or any final assessment of same for any tax as required by law administered by that Department that was not subsequently resolved to the Department’s satisfaction?	<input type="checkbox"/>	<input type="checkbox"/>
3. Have you ever been named by a state agency responsible for child welfare as a perpetrator in an indicated report of child abuse or neglect if such report was not reversed after exhaustion of any appeal?	<input type="checkbox"/>	<input type="checkbox"/>
4. Are you in default on an Illinois student loan for which you have failed to establish a satisfactory repayment plan with the Illinois Student Assistance Commission?	<input type="checkbox"/>	<input type="checkbox"/>
5. Have you ever been convicted of any of the following:		
A. Felony	<input type="checkbox"/>	<input type="checkbox"/>
B. Sex offense	<input type="checkbox"/>	<input type="checkbox"/>
C. Drug or narcotic offense	<input type="checkbox"/>	<input type="checkbox"/>
D. Any other criminal offense in any state or in federal court (other than minor traffic violations). If yes, <b>attach</b> a statement concerning the date and nature of the offense(s).	<input type="checkbox"/>	<input type="checkbox"/>

**\*\*\* A conviction at “anytime” prior to recommendation for certification to ISBE and/ or graduation must be reported to the Assistant Director of the Lauby Teacher Education Center, regardless of whether or not it is time to submit to a full Criminal Background Check.\*\*\***

I have answered these questions to the best of my ability and understand that I am required to request a criminal background check for Admission to Student Teaching and possibly to Professional Studies (select departments only).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## Rubric for Legal and Ethical Conduct & Criminal Background Checks

Student: \_\_\_\_\_ UID #: \_\_\_\_\_

<b>Indicators</b>	<b>Does Not Meet Expectation</b>	<b>Meets Expectation</b>
Teacher candidate is eligible for state certification.	Teacher candidate has indicated yes to offense in item 1 through 5C on assessment form.*	Teacher candidate has checked “no” in all boxes of the assessment form or the Illinois State Board of Education has verified that the “yes” checked offenses do not prevent certification.
Teacher Candidate demonstrates ethical conduct in legal matters.	Teacher candidate has 2 or more criminal convictions in the preceding 3 years.	Teacher candidate has no more than 1 criminal conviction in the 3 preceding years.
Teacher candidate is not a known Sex Offender or Violent Offender Against Youth	The candidate appears on the Illinois Sex Offender Registry and/or the Illinois Violent Offender Against Youth Registry	The candidate doesn't appear on the Illinois Sex Offender Registry and/or the Illinois Violent Offender Against Youth Registry

\*Teacher candidates that have checked “yes” for any offense in boxes 1 through 5C of the assessment form must contact the Assistant Director of Certification and Data in the Cecilia J. Lauby Teacher Education Center, 56 DeGarmo Hall, (438-3541) for additional procedures to determine eligibility for certification.

Any teacher candidate that has a “Does Not Meet Expectation” at any time during their teacher education program for any indicator will not be admitted to Professional Studies, Student Teaching or Exit from Student Teaching.

It should be noted that just because Illinois State University requires criminal history records to be checked, it does not automatically mean you will be certified by the Illinois State Board of Education.