

**SECTION 100
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**ESTABLISHMENT
OF THE SCHOOL DISTRICT**

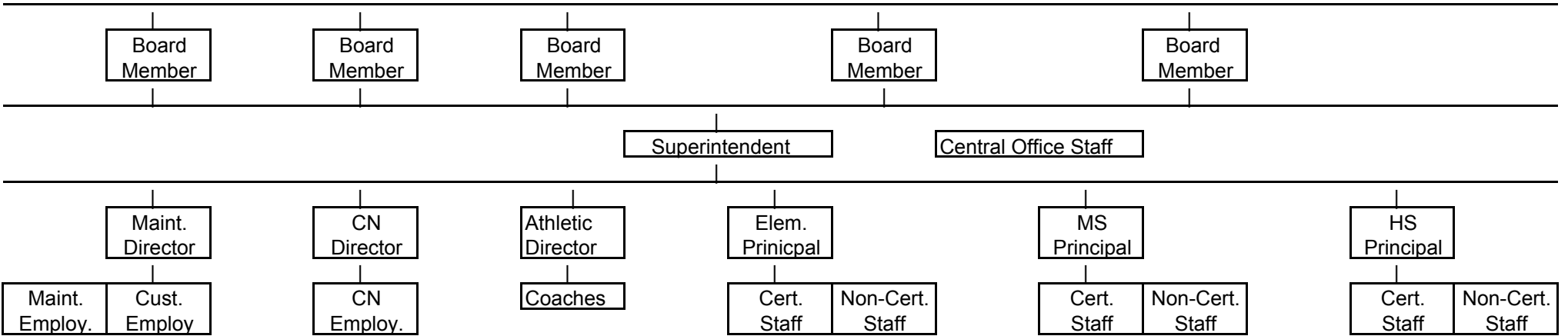
Bridge Creek School District, Grady County, Oklahoma was established by a vote of the electorate. After certification of the vote, the State Board of Education recognized the district to begin operation under the laws of the State of Oklahoma and the supervision and administration of the State Department of Education.

The legal basis for education in Bridge Creek School District is vested in the will of the people, as expressed in the State of Oklahoma Constitution, the statutes pertaining to education and court interpretation of these laws.

The district will abide by the laws of the United States of America and the State of Oklahoma. The Bridge Creek Board of Education will perform all functions necessary to the administration of the school district as specified in the Oklahoma School Code and may exercise those powers necessarily implied, but not delegated by law to any other agency or official.

Bridge Creek School
Organizational Chart

101...R.1



**REGULATION
DISTRICT BOUNDARIES**

**(This page reserved for a map of the district
boundaries of (This) School District)**

**MISSION OF
BRIDGE CREEK SCHOOL DISTRICT**

The education of its students is the primary objective of this district. Education is both a right and a privilege and all students attending this school are entitled to grow intellectually, morally and physically into self-sufficient citizens who contribute to our democratic society.

**BRIDGE CREEK SCHOOLS
MISSION STATEMENT**

The mission of Bridge Creek Schools is to create and maintain a positive and welcoming school climate, free of drugs, violence, intimidation and fear. To provide an environment in which teachers can teach and students can learn which promotes the cognitive and affective development of all children, and those professionals who serve them.

References: Standard 1, Standards for Accreditation of Oklahoma Schools, State Department of Education, 2002

Note: State Department of Education requires a mission statement policy.

PHILOSOPHY

Our democratic form of government and our way of life depend entirely upon how well the public schools do the job of educating our boys and girls and training them for responsible citizenship. This is the purpose for which the system of free public schools exists.

Inherent in our philosophy of life in the United States is the belief that all members of society should lead productive lives. Education, either directly or indirectly, is geared to this goal. Because our heritage has developed the idea that work is an integral part of our lives, education strives to implement this idea so that our way of life will be perpetuated through individual success.

The basic foundation of our educational system rests in the principles set forth in our country's Constitution. Therefore, our function in Bridge Creek Public School is to provide the opportunity for each student to develop the skills and attitudes that will promote these ideals. To achieve this end, the school will attempt to foster adequate emotional stability, intellectual understanding, physical development, and social competence.

The school will take its place beside the home and the community in helping each child establish standards by which he or she may live and develop those qualities and attitudes that will enrich and strengthen life.

References: Standards for Accreditation of Oklahoma Schools, State Department of Education, 2002

Note: State Department of Education requires a philosophy statement policy.

GOALS AND OBJECTIVES

*Every boy and girl
educated for useful, happy citizenship.*

The Bridge Creek Board of Education believes educational goals and objectives must be established at all grade levels in the school system, from kindergarten through the senior high. These objectives must then receive constant and continuous thought and attention. The following list of objectives shall serve as a guide in the development of the district's curriculum.

- Each child should gain a thorough and certain command of the English language and the three "R's" in order to assist in attaining a high standard of living and maintaining a position of respect in society.
- Each child should be taught to think logically and also creatively so that he/she will not be misled by false and untrue propaganda and that the world may be benefited by his existence.
- The child must be taught to cherish his/her rights and his/her privileges as a free American and to respect the rights and privileges of others, for this is the foundation upon which our democratic society is built.

To achieve these goals, students, teachers and parents must work together with understanding and unity of purpose.

**STATEMENT OF EQUAL
EDUCATIONAL AND EMPLOYMENT OPPORTUNITY**

Bridge Creek School District, District I-95, Grady County, Oklahoma does not discriminate on the basis of race, color, national origin, gender, age, qualified handicap, religion, socio-economic status or veteran status in its admission to educational programs, services or activities, in access to them, in treatment of individuals or in any aspect of their operations. Bridge Creek School District does not discriminate in its hiring or employment practices.

This notice is provided as required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1975, and the Americans with Disabilities Act of 1990. Questions, complaints or requests for additional information regarding these laws may be forwarded to the superintendent of schools and/or coordinator of Title IX and Section 504 responsibilities, Bridge Creek Public Schools, Route One, Box 407, Blanchard, OK. 73010. The superintendent has been designated by the board to coordinate the school district's efforts to comply with this assurance.

Notification of this policy shall be made to students, parents, employees and the general public prior to the beginning of each school year.

References: Title VI of the Civil Rights Act of 1964
Section 504 of the Rehabilitation Act of 1973
Americans with Disabilities Act of 1990
Title IX , Education Amendments, 1972
Age Discrimination Act, 1975

**REGULATION
ASSURANCE AND NOTIFICATION
OF EQUAL OPPORTUNITIES**

Local Assurances

Generally, a grievance is defined as any allegation of non-compliance with the law and discrimination or harassment based on sex, age, or disability, which can include complaints of discrimination on the basis of sex, age, or disability, including harassment by employees, students, or third parties based on the same. The initial approach to solving a grievance should be to talk with the building principal. In most cases, concerns can be resolved at this level. However, if further assistance is needed, the following steps are to be used in any complaint or grievance.

Step 1: The complainant (who can be employee, parent, student, or patron) must present, in written form, the complaint to the office of the superintendent within ten (10) working days of the alleged incident. The superintendent will appoint an impartial investigator, which will be a non-biased administrator or the superintendent (as long as there is no prior knowledge of incident, which prior knowledge will be determined by the superintendent and agreed upon by both parties). **Use Grievant Report 105...R.2. (Board Policy Book/school website)***

Step 2: The superintendent or non-biased appointee shall have ten (10) working days to investigate and respond in writing to the complainant. During this time the accused will be notified and both parties will be the opportunity to present information and/or witnesses. **Use Grievance Report 105...R.2.(Board Policy Book/school website)***

Step 3: If not satisfied, the complainant may appeal within ten (10) working days to the local board of education, which will hear the complaint at the next regular public meeting or within thirty (30) calendar days. **Use Appeal 105...R.3. (Board Policy Book/school website)***

The local board hearing shall be conducted so as to accord due process to all parties involved in the complaint with written notice of hearing dates, right to council, right to present witnesses, right to cross examine, and the present written statements. The decision of the board shall be by a majority of the members in attendance.

Step 4: The local board of education shall respond to both parties **in writing** within thirty (30) calendar days.

Step 5: If the complainant is not satisfied with the local board of education's decision, an appeal may be made to the State Board of Education.

Assurance Forms

- The Office of Civil Rights, US Department of Education, requires assurance forms to be filed before an application for federal assistance can be approved.

- The forms are kept on file and are in force as long as the recipient continues to receive federal financial assistance.

- Recipients are prohibited from subcontracting with another entity that discriminates against protected class members.

- The recipient must also assure that it does not engage in discriminatory practices indirectly by hiring another entity to do what it could do directly if that hiring of another entity would result in discrimination.

- The recipient is prohibited from participating in a contractual or other arrangement or relationship that has the effect of subjecting the covered entity's own qualified applicant or employee with a disability to discriminate.

- These assurances will be mailed to Office of Civil Rights, US Department of Education, 1200 Main Tower Building, Suite 2260, Dallas, Texas 75202-9998.

- A file copy shall be maintained in the district assurance files.
- The district will take appropriate steps to assist in the prevention of any other conflicts or occurrences.

Notification

- Prior to the beginning of each school year, the district shall provide students, parents, employees and the general public with a notice that the district does not discriminate.

- A shorter version of the policy notification shall be included on bulletins, course announcements, catalogs, application forms, enrollment forms, brochures and recruitment or promotional materials.

- The procedures will be also published on the school website, faculty handbook, and student handbooks.

*Board Policy Book located at Bridge Creek Administration office or can be found online at www.bridgocreek.k12.ok.us

Reference: Title VI, Office of Civil Rights Act, 1964
Title IX, Education Amendments, 1972
Section 504, Rehabilitation Act, 1973
Americans with Disabilities Act, 1990

**REGULATION
GRIEVANCE REPORT**

**(This) Public Schools
Grievance Report**

Name of Complainant: _____

Date of Complaint: _____

Statement of complaint (Attach additional sheets as necessary.)

Signature of Compliant

Date received by Superintendent _____

Recommendation:

Date response given: _____

Signature of Superintendent

**REGULATION
APPEAL FORM**

**Bridge Creek Public Schools
Appeal Form**

Name of Complainant: _____

Date of Appeal: _____

Reason for Appeal:

Signature of Complainant

Date received by the clerk of the board: _____

Recommendations of the board of education:

Date recommendations given: _____

Signature of Board President