

**Bishop's Letter-Sample Format**

**Confirmation 2007-2008**

|                |
|----------------|
| Date           |
| Dear _____,    |
| Body of Letter |
| Sincerely,     |
| Your Name      |

**INCLUDE IN THE BODY OF THE LETTER**

**1st Paragraph:**

1. State that you are a student at Saint Peter's School of Religion in Olney, MD and that you are preparing for the Sacrament of Confirmation.
2. Share some information about yourself.

**2nd Paragraph:**

3. Explain why you would like to be confirmed and why this sacrament is important to you.

**3rd Paragraph:**

4. Indicate your Confirmation saint name and why this saint is inspirational to you.

*St. Peter's School of Religion  
2900 Sandy Spring Road  
Olney, MD 20832  
(301) 570-4952*

**4th Paragraph:**

6. Describe your service project.
7. What affect did this service project have upon you? How have you grown?
8. How do you think the service helped you build up the Body of Christ, the Church?
9. How do you see yourself serving others in the future?

**Last Paragraph:**

10. Thank him for taking the time to read your letter.
11. Close the letter:

Sincerely,

\_\_\_\_\_  
(If you type your name, sign your name above it.)

**Due Date:** This letter is due to the School of Religion Office by February 6, 2008.

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(Over)