



HUSKIE ATHLETIC COMPLIANCE OFFICE

# REQUEST FOR ATHLETIC MEMORABILIA

## Event Information

Event name: \_\_\_\_\_ Organization: \_\_\_\_\_

Org. address: \_\_\_\_\_

Event date/time: \_\_\_\_\_

Event location: \_\_\_\_\_

Contact person: \_\_\_\_\_ Contact phone: \_\_\_\_\_

Contact email: \_\_\_\_\_

1. Please check the your corresponding agency type:

NIU     Charitable 501(c)     Educational/Scholastic     Other \_\_\_\_\_

2. Please check the sport you are requesting memorabilia from:

Football     M. Basketball     W. Basketball     Other \_\_\_\_\_

3. Please check the type of memorabilia you would like to receive:

Autographed game ball (\$30)     Poster     Season tickets     Single game tickets     Schedule card  
 Other \_\_\_\_\_

4. What type of activity will these items be used for? \_\_\_\_\_

5. What will the proceeds be used for? \_\_\_\_\_

6. What is the deadline for receiving this item? \_\_\_\_\_

7. Will any high school-aged students (9th-12th grade) benefit from this event?     Yes     No

8. Will there be any commercial sponsorship or co-sponsorship for the event?     Yes     No

9. Will there be any advertisement or promotion of a commercial agency on behalf of the event?     Yes     No

## Reminders

Recipients of any donated items are required to send a letter to NIU Marketing acknowledging the donation was received and the amount of money the item raised. Thank you in advance for your cooperation with this request. Please keep in mind proceeds from these items may not benefit a high school-aged student (9th-12th grade) or a high school athletic program. Completed forms may be emailed using the email button on this form or faxed to NIU Marketing at (815) 753-7700. Any questions related to the permissibility of a specific request can be forward to the Huskie Athletic Compliance Office by phone at (815) 753-8290 or by email at niurules@niu.edu.

**Before signing, please review the next page regarding NCAA legislation and the use of student-athletes for charitable, education, and nonprofit promotions.**

