

2012-2013 Custom Program

Colorado - Electric Commercial Customers

Apply online at
<http://blackhillscoelectric.programprocessing.com>

Pre-approval Checklist

Get your project pre-approved faster by checking off these easy steps.

- Submit project on line or by mail
- Completely fill out application
- Provide in-depth description of existing conditions and proposed project
- Provide manufacturer's equipment cut sheets
- Provide project energy savings calculations
- Provide project cost detail
- Make and retain copies for your records
- Send all documents to address on back of form
- Start your project after receiving your pre-approval letter

Rebate Checklist

- Complete project installation
- Attach itemized invoices for equipment and labor, including date of installation
- Attach copy of pre-approval letter
- Make and retain copies of all documents
- Send all documents to address on back of form

Terms and Conditions

General Eligibility

1. Rebates are awarded to help commercial/industrial customers implement high-efficiency measures and are available to Black Hills Energy Colorado non-residential electric customers.
- 2. All Custom projects require pre-approval before purchase and installation.**
3. Included are rebates for improvements to or replacement of cooling, lighting, refrigeration and motors. Black Hills Energy will help with Design Assistance, up to \$1,500 per building.
4. Rebates calculated to exceed \$50,000 will be evaluated to determine whether the high rebate cost is beneficial to the program.
5. Multiple rebate applications for different measures may be submitted. Each individual measure will be evaluated on its own merits.
6. Similar measures that are proposed in different facilities or buildings will be evaluated separately.
7. All projects will be individually reviewed for cost effectiveness and must pass Black Hills Energy cost effectiveness test.
8. Black Hills Energy reserves the right to adjust rebate amount based on final project costs as indicated on customer provided invoices.
9. Purchase and installations must be completed between July 1, 2012 and December 31, 2013. Applications for work done must be received by January 31, 2014.
10. Custom rebates are based on the cost difference (incremental cost) between standard and high efficiency equipment and systems, and the amount of energy saved. Rebates are calculated individually for each project. Projects must have an incremental payback of 1 year or longer. Customer savings will be based on the estimated reduction in billed energy and demand from current usage levels. Projects must have a societal benefit-to-cost ratio of 1.0 or higher. Maximum rebates for commercial customers will be no more than 50% of the incremental cost, or \$0.30 per kWh of annual savings, whichever is less.

Examples of technologies which may be eligible in this program include:

- Chillers and Unitary HVAC equipment
- High Efficiency Refrigeration Equipment
- Process Related Equipment for Industrial or Agricultural Customers
- Energy Management and Control Systems
- Measures not covered in the Prescriptive Rebate program

IMPORTANT

In order to be eligible for a custom rebate, please fill out this form and return to Black Hills Energy. A customer who proceeds without pre-approval or applies to the custom program after the project has been completed may not be eligible for consideration of a custom rebate.

Incomplete or incorrect applications may be delayed.

Please do not use this form for rebates on measures that are covered by the Prescriptive Rebate Program. Prescriptive measures must be submitted on the Commercial Prescriptive Rebate application form separately.

All projects must be completed between July 1, 2012 and December 31, 2013. Project completion paperwork must be received by January 31, 2014.

Post Installation Verification

An Itemized invoice indicating date of installation, dealer/contractor name, equipment manufacturer/model number and quantity must be provided. Black Hills Energy reserves the right to verify sales receipts, cancelled checks, and installations.

Tax Information

Rebates may be subject to federal and/or state income tax reporting. Applicant is responsible for contacting a qualified tax advisor to determine tax liability. Black Hills Energy is not responsible for any tax consequences of the rebate program.

Additional Information

- For faster response on your project, complete your application on-line at <http://blackhillscoelectric.programprocessing.com>
- Please allow 7 to 10 business days to receive response on project application.
- Funding for these rebates is limited. Applications will be processed on a first-come, first-served basis. Additional information or assistance in completing your rebate application can be obtained by calling **800-377-9119**.

Disclaimer

Black Hills Energy does not guarantee that installation of equipment qualifying for rebates will result in reduced energy usage or demand, or in cost savings. The Customer will hold harmless Black Hills Energy and its officers, directors, shareholders, agents, employees, and representatives from all claims, liabilities, fines, interest, costs, expenses, and damages incurred by the Customer, for any damage, injury, death, loss or destruction of any kind to persons or property, to the extent the damage, injury, death, loss or destruction arises out of or is related to the conduct, negligence, willful misconduct, misrepresentation, breach of warranty or other breach of this rebate form on the part of Black Hills Energy.

Account Information

(To be completed by customer)

Account Number

(Located in upper right-hand corner of Black Hills Energy electric bill)

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Please check if you are a:

- Owner Lessee Developer
 Other _____

Business/Organization

Name _____
(Please print)

Contact Person _____

Title _____

Telephone _____ Best time to call _____

E-mail _____

Address _____

City _____ State _____ ZIP _____

Customer Information

(If different than account information or location)

Company Name _____
(Please print)

Contact Person _____

Title _____

Telephone _____ Best time to call _____

E-mail _____

Address _____

City _____ State _____ ZIP _____

Brief Description of Project

Describe project including detail of energy savings measure (i.e. Replace 70 hp 90% efficient motor with a 60 hp 93% efficient motor at a cost of \$500)

Facility Information

(To be completed by dealer/contractor)

Complete new equipment information on back

Type of Facility: New Existing Addition

Year Built _____ Square Footage _____

Own Rent

Building Type:

- Office Retail Health Care Restaurant
 Education Lodging Grocery Warehouse
 Other (please specify) _____

Equipment Type: New Replacement

Heating Fuel Type: Natural Gas Electric

Cooling:

Central Air: Yes No
Approximate age of unit _____

Chiller: Yes No
Approximate age of unit _____

Unitary HVAC: Yes No
Approximate age of unit _____

Water Heating Fuel: Natural Gas Electric Other
Approximate age of unit _____

Customer Agreement

I certify that I have read and agree to the Terms and Conditions of the rebate program.

Customer Signature _____

Date _____

Where did you learn about our rebates?

- Bill insert Billboard Door Hanger E-mail Event
 Flyer Newspaper Article Print Ad Radio Website
 Other (please specify) _____

Referral by: Auditor Contractor/Dealer/Installer

Friend/Family Other (please specify)

Existing & New Equipment Information

Please list all NEW equipment on this form so Black Hills Energy can calculate your rebate. Make a separate entry for each unit. If more than one measure is being applied for, please photocopy this form and attach with your application.

	Existing or Industry Standard To be completed by dealer/contractor	New Equipment To be completed by installer
Equipment Type		
Manufacturer		
Model #		
Age of Equipment		
Efficiency		
Nameplate Tons of Watts Data: kW, MMBtu		
Quantity		
Operating Costs		
Installation Date		
Cost Breakout		
Equipment		
Engineering		
Installation		
Other (please explain)		
Total		

Contractor Verification

(To be completed by dealer/contractor)

We certify that the indicated equipment was installed per the Terms and Conditions of this program at the address shown. All Terms and Conditions of the program have been met. We certify that all equipment information provided in the application is correct. Black Hills Energy reserves the right to inspect and verify any equipment before or after issuing rebates.

Signature _____

Date _____

Contractor Information

Company Name _____
(Please print)

Contact Person _____

Title _____

Company Address _____

City _____ State ____ ZIP _____

Telephone _____

Email _____

Permit Number (if applicable) _____

**Mail completed application
and itemized invoices to:**

**Black Hills Energy
c/o Self-Direct Custom Rebates
5301 Limestone Road, Suite 222
Wilmington, DE 19808**

ADDITIONAL INFORMATION

For more information or to download additional applications visit

www.BHESaveMoney.com

or call our toll-free help line at **800-377-9119**.