

THIS PRINT COVERS CALENDAR ITEM NO. : 10.3

**SAN FRANCISCO
MUNICIPAL TRANSPORTATION AGENCY**

DIVISION: Finance and Information Technology

BRIEF DESCRIPTION:

Authorizing the San Francisco Municipal Transportation Agency (SFMTA), through its Director of Transportation (or his designee), to accept and expend up to \$432,932 in FY 2013/14 Transportation Development Act, Article 3 (TDA) funds for bicycle facility projects.

SUMMARY:

- SFMTA requests authority to accept and expend up to \$432,932 in FY 2013/14 TDA grant funds for bicycle facility projects.
- The choice of funded projects is based on input SFMTA received from various community groups, such as the San Francisco Bicycle Coalition and the Board of Supervisors' Bicycle Advisory Committee.
- The acceptance and expenditure of these grant funds also requires approval from the Board of Supervisors because these projects are combined with projects from DPW to be presented to the Metropolitan Transportation Commission (MTC) as a countywide program of projects using these TDA funds.
- MTC requires that the SFMTA Board Resolution describe how the SFMTA will comply with the MTC's policies governing project delivery.

ENCLOSURES:

1. SFMTAB Resolution
2. Proposed FY14 TDA 3 Project List

APPROVALS:

DATE

DIRECTOR _____ May 28, 2013

SECRETARY _____ May 28, 2013

ASSIGNED SFMTAB CALENDAR DATE: June 4, 2013

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PURPOSE

Authorizing the San Francisco Municipal Transportation Agency (SFMTA), through its Director of Transportation (or his designee), to accept and expend up to \$432,932 in FY 2013/14 Transportation Development Act, Article 3 (TDA) funds for bicycle facility projects.

GOAL

This request supports the following SFMTA Strategic Plan Goal:

Goal 2: Make transit, walking, bicycling, taxi, ridesharing and carsharing the preferred means of travel.

Objective 2.3 – Increase use of all non-private auto modes.

Goal 3: Improve the environment and quality of life in San Francisco.

Objective 3.1 – Reduce the Agency’s and the transportation system’s resource consumption, emissions, waste, and noise.

Objective 3.3 - Allocate capital resources effectively.

Objective 3.5 – Reduce capital and operating structural deficits.

DESCRIPTION

Article 3 of the TDA authorizes disbursement of funds for bicycle and pedestrian purposes. Within the nine-county Bay Area, the Metropolitan Transportation Commission (MTC) administers TDA funds. Funds are to be evenly split between the Department of Public Works (DPW) for pedestrian facilities and the SFMTA for bicycle projects. This year, like most years, DPW and the SFMTA are jointly preparing a unified, countywide TDA Article 3.0 request for funding, consistent with MTC’s directions.

The SFMTA proposes to use these funds for the bicycle facility projects detailed on the Proposed FY14 TDA 3 Project List that include:

1. Regional Bicycle Sharing Pilot
2. Bicycle Parking
3. Bicycle Projects Coordination with Near Term Repaving Projects
4. Post Construction Evaluation
5. General Bicycle Facility Fund

MTC requires that the SFMTA Board Resolution describe how the SFMTA will comply with the MTC’s policies governing project delivery. These requirements include:

1. That the SFMTA is not legally impeded from submitting a request to the Metropolitan Transportation Commission for the allocation of TDA funds, nor is the SFMTA legally impeded from undertaking the project(s) described in the “Proposed FY14 TDA 3 Project List” of this resolution.
2. That the SFMTA will commit adequate staffing resources to complete the project(s) described in the Proposed FY14 TDA 3 Project List.

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3. A review of the project(s) described in the Proposed FY14 TDA 3 Project List has resulted in the consideration of all pertinent matters, including those related to environmental review and right-of-way permits attendant to the successful completion of the project(s).
4. Issues attendant to securing environmental review and right-of-way permits for the projects described in the Proposed FY14 TDA 3 Project List have been reviewed or will be reviewed and will be concluded in a manner and on a schedule that will not jeopardize the deadline for the use of the TDA funds being requested.
5. That the project(s) described in the Proposed FY14 TDA 3 Project List will comply with the requirements of the California Environmental Quality Act (CEQA, Public Resources Code Sections 21000 et seq.).
6. That as portrayed in the budgetary description(s) of the project(s) in the Proposed FY14 TDA 3 Project List, the sources of funding other than TDA will be either programmed or allocated and adequate for completion of the project(s). Most projects will be 100% TDA funded.
7. That the project(s) described in the Proposed FY14 TDA 3 Project List are for capital construction and/or design engineering of bicycle facility projects.
8. That the project(s) described in the Proposed FY14 TDA 3 Project List which are bicycle projects have been included in a detailed bicycle circulation element included in an adopted general plan, or included in an adopted comprehensive bikeway plan (such as outlined in Section 2377 of the California Bikeways Act, Streets and Highways Code section 2370, et seq.).
10. That the project(s) described in the Proposed FY14 TDA 3 Project List are ready to commence implementation during the fiscal year of the requested allocation.
11. That the SFMTA agrees to maintain, or provide for the maintenance of, the project(s) and facilities described in the Proposed FY14 TDA 3 Project List, for the benefit of and use by the public.

ALTERNATIVES CONSIDERED

The two alternatives are not to pursue the TDA funds which will leave the SFMTA's capital program in deficit, or to find alternative funds from other capital programs to fund the proposed project.

FUNDING IMPACT

No matching funds are required.

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OTHER APPROVALS RECEIVED OR STILL REQUIRED

The bicycle facility projects to be funded by TDA listed in the Proposed FY14 TDA 3 Project List are from a pool of projects identified in the 2009 SFMTA Bicycle Plan for which a Notice of Determination was issued by the San Francisco Planning Department (Planning Department) on August 14, 2009.

In addition, the Planning Department determined that Regional Bicycle Sharing Pilot project was categorically exempt from environmental review under Class 6: information collection activities which do not result in a serious or major disturbance to an environmental resource on May 18, 2012. A copy of these determinations is on file with the Secretary for the SFMTA Board of Directors.

With respect to the Regional Bicycle Sharing Pilot project, the SFMTA and the contractor for the project will be working with DPW to obtain any required permits for implementation of the project in the public rights-of-way.

The acceptance and expenditure of these grant funds requires approval from the Board of Supervisors because these projects are combined with projects from DPW to be presented to the MTC as a countywide program of projects using TDA Article 3 funds.

The City Attorney has reviewed this report.

RECOMMENDATION

Staff recommends that the SFMTA Board authorize the San Francisco Municipal Transportation Agency (SFMTA), through its Director of Transportation (or his designee), to accept and expend up to \$432,932 in FY 2013/14 Transportation Development Act, Article 3 (TDA) funds for various the bicycle facility projects as set forth in the Proposed FY14 TDA 3 Project List.

SAN FRANCISCO
MUNICIPAL TRANSPORTATION AGENCY
BOARD OF DIRECTORS

RESOLUTION No. _____

WHEREAS, With input from the San Francisco Bicycle Coalition, the Board of Supervisors' Bicycle Advisory Committee, and community groups, the San Francisco Municipal Transportation Agency (SFMTA) has identified a need for various bicycle projects and programs to improve and enhance bicycling as a safe, viable transportation option; and,

WHEREAS, The SFMTA will apply to the Metropolitan Transportation Commission (MTC) for up to \$432,932 in FY13/14 Transportation Development Act, Article 3 (TDA) funds for bicycle facility projects; and,

WHEREAS, The SFMTA intends to fund the following bicycle facility projects with the FY13/14 TDA funds with detailed project descriptions the Proposed FY14 TDA 3 Project List:

1. Regional Bicycle Sharing Pilot
2. Bicycle Parking
3. Bicycle Project Coordination with Near Term Repaving Projects
4. Post Construction Evaluation
5. General Bicycle Facility Fund

WHEREAS, The bicycle facility projects to be funded by TDA listed in the Proposed FY14 TDA 3 Project List are from a pool of projects identified in the 2009 SFMTA Bicycle Plan for which a Notice of Determination was issued by the San Francisco Planning Department (Planning Department) on August 14, 2009; and,

WHEREAS, The Planning Department also determined that Regional Bicycle Sharing Pilot project was categorically exempt from environmental review under Class 6: information collection activities which do not result in a serious or major disturbance to an environmental resource on May 18, 2012; and,

WHEREAS, A copy of these determinations are on file with the Secretary for the SFMTA Board of Directors; and,

WHEREAS, With respect to the Regional Bicycle Sharing Pilot project, the SFMTA and the contractor for the project will be working with DPW to obtain any required permits for implementation of the project in the public rights-of-way; and,

WHEREAS, The acceptance and expenditure of these grant funds requires approval from the Board of Supervisors because these projects are combined with projects from DPW to be presented to the MTC as a countywide program of projects using TDA Article 3 funds; and,

WHEREAS, As part of the application for TDA grant funds, MTC requires a resolution adopted by the SFMTA Board stating the following:

1. That the SFMTA is not legally impeded from submitting a request to the Metropolitan Transportation Commission for the allocation of TDA funds, nor is the SFMTA legally impeded from undertaking the project(s) described in the "Proposed FY14 TDA 3 Project List" of this resolution.
2. That the SFMTA will commit adequate staffing resources to complete the project(s) described in the Proposed FY14 TDA 3 Project List.
3. A review of the project(s) described in the Proposed FY14 TDA 3 Project List has resulted in the consideration of all pertinent matters, including those related to environmental review and right-of-way permits attendant to the successful completion of the project(s).
4. Issues attendant to securing environmental and right-of-way permits and clearances for the projects described in the Proposed FY14 TDA 3 Project List have been reviewed and will be concluded in a manner and on a schedule that will not jeopardize the deadline for the use of the TDA funds being requested.
5. That the project(s) described in the Proposed FY14 TDA 3 Project List comply or will comply with the requirements of the California Environmental Quality Act (CEQA, Public Resources Code Sections 21000, *et seq.*).
6. That as portrayed in the budgetary description(s) of the project(s) in the Proposed FY14 TDA 3 Project List, the sources of funding other than TDA are assured and adequate for completion of the project(s).
7. That the project(s) described in the Proposed FY14 TDA 3 Project List are for capital construction and/or design engineering of bicycle facility projects.
8. That the project(s) described in the Proposed FY14 TDA 3 Project List which are bicycle projects have been included in a detailed bicycle circulation element included in an adopted general plan, or included in an adopted comprehensive bikeway plan (such as outlined in Section 2377 of the California Bikeways Act, Streets and Highways Code section 2370, *et seq.*).
10. That the project(s) described in the Proposed FY14 TDA 3 Project List are ready to commence implementation during the fiscal year of the requested allocation.
11. That the SFMTA agrees to maintain, or provide for the maintenance of, the project(s) and facilities described in the Proposed FY14 TDA 3 Project List, for the benefit of and use by the public.

WHEREAS, If any of the projects and programs do not receive funding, this will not affect SFMTA's other projects and programs; now, therefore, be it,

RESOLVED, That the SFMTA Board of Directors authorizes the SFMTA, through its Director of Transportation (or his designee), to accept and expend up to \$432,932 in FY13/14 Transportation Development Act, Article 3 funds for bicycle facility projects as set forth in the Proposed FY14 TDA 3 Project List ; and be it further,

RESOLVED, That the SFMTA Board of Directors, by adopting this resolution, does hereby affirm the following: That the SFMTA is not legally impeded from submitting a request to the Metropolitan Transportation Commission for the allocation of Transportation Development Act (TDA) Article 3 funds, nor is the SFMTA legally impeded from undertaking the project(s) described in the "Proposed FY14 TDA 3 Project List" of this resolution; That the SFMTA will commit adequate staffing resources to complete the project(s) described in the Proposed FY14 TDA 3 Project List; A review of the project(s) described in the Proposed FY14 TDA 3 Project List has resulted in the consideration of all pertinent matters, including those related to environmental and right-of-way permits and clearances, attendant to the successful completion of the project(s); Issues attendant to securing environmental and right-of-way permits and clearances for the projects described in the Proposed FY14 TDA 3 Project List have been reviewed or will be reviewed and will be concluded in a manner and on a schedule that will not jeopardize the deadline for the use of the TDA funds being requested; That the project(s) described in the Proposed FY14 TDA 3 Project List comply or will comply with the requirements of the California Environmental Quality Act (CEQA, Public Resources Code Sections 21000, *et seq.*); That as portrayed in the budgetary description(s) of the project(s) in the Proposed FY14 TDA 3 Project List, the sources of funding other than TDA will be assured and adequate for completion of the project(s); That the project(s) described in the Proposed FY14 TDA 3 Project List are for capital construction and/or design engineering of bicycle facility projects; That the project(s) described in the Proposed FY14 TDA 3 Project List which are bicycle projects have been included in a detailed bicycle circulation element included in an adopted general plan, or included in an adopted comprehensive bikeway plan (such as outlined in Section 2377 of the California Bikeways Act, Streets and Highways Code section 2370, *et seq.*); That the project(s) described in the Proposed FY14 TDA 3 Project List are ready to commence implementation during the fiscal year of the requested allocation; That the SFMTA agrees to maintain, or provide for the maintenance of, the project(s) and facilities described in the Proposed FY14 TDA 3 Project List, for the benefit of and use by the public; and be it further,

RESOLVED, That the SFMTA Board recommends that the Board of Supervisors approve the acceptance and expenditure of the aforementioned grant funds as part of a countywide application with the Department of Public Works; and be it further,

RESOLVED, That the SFMTA Board authorizes the Director of Transportation (or his designee) to execute agreements and provide documents required for receipt of these funds, pending approval of the Board of Supervisors; and be it further,

RESOLVED, That the Director of Transportation (or his designee) shall transmit a copy of this resolution to the Metropolitan Transportation Commission.

I certify that the foregoing resolution was adopted by the San Francisco Municipal Transportation Agency Board of Directors at its meeting of June 4, 2013.

Secretary to the Board of Directors
San Francisco Municipal Transportation Agency

Attachment A

TDA Article 3 Project Application Form

Fiscal Year of this Claim: 2013/14

Applicant: City and County of San Francisco

Contact person: Suzanne Sui Wang, Principal Analyst

Mailing Address: 1 South Van Ness Avenue, 8th FL, San Francisco, CA 94103

E-Mail Address: Suzanne.Wang@sfmta.com

Telephone: (415) 701-4541

Secondary Contact (in event primary not available): Seleta Reynolds, AICP, Section Leader, Livable Streets

E-Mail Address: Seleta.Reynolds@sfmta.com

Telephone: (415) 701-4551

Short Title Description of Project: Bicycle Facility Projects

Amount of claim: \$432,932

Functional Description of Project and Financial Plan:

Short Title	Functional Description	TDA 3.0 Amount	Total Project Cost
Regional Bicycle Sharing Pilot	The SFMTA will spend the TDA Article 3.0 funds as a portion of the SFMTA's local match commitment to a second allocation of Bay Area Climate Initiative (BACI) funds from the Metropolitan Transportation Commission anticipated in Spring/Summer 2013. These combined grant funds will provide funding for a bike sharing project expansion of 371 bicycles and 37 stations. Bike sharing will reduce single-occupancy vehicle travel to transit stops by offering bicycles as a first- and last-mile transportation alternative, thereby reducing vehicle miles traveled and greenhouse gas emissions and improving local air quality. Additionally, it will provide an alternative to overburdened transit for short, quick trips.	\$ 200,000	\$ 2,900,000
Bicycle Parking	The SFMTA will spend the TDA Article 3.0 funds on bicycle parking implementation, including the purchase and installation of bicycle racks, wheel stops, bollards and other measures to facilitate bicycle parking at various locations in San Francisco as requested by the public and as identified by staff. In addition to sidewalk locations, these funds may also be used for on-street bicycle parking corrals, which consists of bicycle racks placed in the parking lane of a roadway where demand for bike parking is higher than can be accommodated on the sidewalk.	\$ 50,000	\$ 50,000
Bicycle Project Coordination with Near Term Repaving Projects	The SFMTA will spend the TDA Article 3.0 funds on bicycle facility design and implementation that can be coordinated with DPW repaving contracts as part of the Proposition B General Obligation Bond Streetscape Project list. "Notice of Intent" documents will be reviewed by MTA staff. The review process will likely follow the current Prop B program development where projects are reviewed by SF Public Works, SF Planning, and SFMTA and discussed with the San Francisco Bicycle Coalition, Walk SF, and SF Beautiful. Potential treatments to evaluate include but are not limited to: sharrows, buffered bicycle lanes, bicycle boulevards, bicycle boxes, bicycle parking, cycle tracks, bicycle signals.	\$ 50,000	\$ 50,000
Post Construction Evaluation	The SFMTA will spend the TDA Article 3.0 funds on evaluation studies to determine the effects of constructing various innovative bicycle treatments not currently used routinely in SF.	\$ 15,000	\$ 15,000
General Bicycle Facility Fund	The SFMTA will spend the TDA Article 3.0 funds on various bicycle project activities including engineering, construction, maintenance, and project management of bicycle facility projects in San Francisco.	\$ 117,932	\$ 117,932
Total		\$ 432,932	\$ 3,132,932

Funding Source	All Prior FYs	Application FY	Next FY	Following FYs	Totals
TDA Article 3		\$432,932			\$432,932
list all other sources:					
1. BACI		2,700,000			\$2,700,000
2.					
3.					
Totals		3,132,932			\$3,132,932

Project Eligibility:	YES?/NO?
A. Has the project been approved by the claimant's governing body? (If "NO," provide the approximate date approval is anticipated).	Yes
B. Has this project previously received TDA Article 3 funding? If "YES," provide an explanation on a separate page.	No
C. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet via: http://www.dot.ca.gov).	Yes
D. Has the project been reviewed by a Bicycle Advisory Committee? (If "NO," provide an explanation).	Yes
E. Has the public availability of the environmental compliance documentation for the project (pursuant to CEQA) been evidenced by the dated stamping of the document by the county clerk or county recorder? (required only for projects that include construction).	Yes
F. Will the project be completed before the allocation expires? Enter the anticipated completion date of project (month and year) _____	Yes
G. Have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility provide its name: _____)	Yes