

**Town of Farmville
Board of Commissioners
October 5, 2010**

The Farmville Board of Commissioners met in regular session on Tuesday, October 5, 2010 at 7:30 p.m. in the Municipal Building Courtroom with Mayor Robert L. Evans presiding. Present for the meeting were Commissioners Jamin Dixon, John Baker, John Moore, Jake Barrow and David Shackelford; Town Manager Richard Hicks; Town Attorney Bill Lewis; Town Clerk Amy B. Johnson.

Mayor Evans called the meeting to order at 7:30 p.m.

Pastor Rocky Stone, from the First Presbyterian Church in Farmville, offered the invocation which was followed by the pledge of allegiance to the flag.

Mayor Evans stated there were no citizen presentations at this time.

Mayor Evans asked the Town Manager for any comments at this time.

Town Manager Hicks stated he had no comments at this time.

Finance Director, Amy B. Johnson gave the financial report for the month of August, 2010.

Paul Ellis and Donnie Greene gave their quarterly departmental reports.

Town Manager Hicks stated there were no changes to the evening's agenda.

Public Hearings

1. Public Hearing on Property Condemnation- 4288 W. Pine Street

Developmental Services Director Paul Ellis presented a memo issuing a Report of Noncompliance for the property at 4288 West Pine Street.

Mayor Evans opened the public hearing at 7:46 p.m.

John Spruill asked for a 60-day extension for the owner, who was unable to be present, to try and fix the property up for rental.

There being no further comments, Mayor Evans closed the hearing at 7:47 p.m.

Ellis asked to move forward with the condemnation process, but stated it would still give the owner 60 days.

Commissioner Moore made a motion to adopt Ordinance (2010) 686, An Ordinance Directing the Building Official to Demolish the Property Herein Described as being Dangerous and Unsafe and Directing that a Notice be Placed thereon, and that the Same may not be Occupied Until Demolished. In addition, Commissioner Moore stated to make effort possible to give the owner the sixty day window. The motion carried unanimously.

2. Public Hearing on Property Condemnation- 4294 W. Pine Street

Development Services Director Paul Ellis presented a memo issuing a Report of Noncompliance for the property at 4294 West Pine Street.

Mayor Evans opened the public hearing at 7:51 p.m.

There being no further comments, Mayor Evans closed the hearing at 7:52 p.m.

Commissioner Shackelford made a motion to adopt Ordinance (2010) 687, An Ordinance Directing the Building Official to Demolish the Property Herein Described as being Dangerous and Unsafe and Directing that a Notice be Placed thereon, and that the Same may not be Occupied Until Demolished. The motion carried unanimously.

Items for Consent

3. Approval of Minutes

To approve the minutes from the following meeting(s):

- September 7, 2010 (Regular meeting)

4. Adoption of Ordinance Amending 2010/2011 Budget- Police Department

To adopt Ordinance Amending the 2010/2011 Budget to transfer funds from the State Forfeiture account into the Controlled Substance account so that funds can be used for future undercover campaigns or drug buys.

5. Adoption of Ordinance Amending 2010/2011 Budget- Fire Department

To adopt Ordinance Amending 2010/2011 Budget to show receipt and expenditure of state grant monies in the amount of \$13,844 to purchase some fire hose, turnout gear, boots and pagers.

On motion by Commissioner Shackelford, the Board approved/adopted the following:

- *Approved the minutes from the following meetings:*
 - *September 7, 2010 (Regular meeting)*
- *Adopted Ordinance (2010) 688, An Ordinance Amending the FY 2010/2011 Budget Ordinance- Police Dept.*
- *Adopted Ordinance (2010) 689, An Ordinance Amending the FY 2010/2011 Budget Ordinance- Fire Dept.*

The motion carried unanimously.

Items for Decision

6. Update on Request to Purchase Land- Lewis Chapel Church

Town Manager Hicks presented a couple of draft maps prepared by McDavid Associates regarding the proposed purchase of land by Lewis Chapel Church. Hicks explained the first map shows a one acre site with road frontage and would provide the Town with enough room at the back of Sunset Cemetery to access our remaining acreage. Hicks further explained the second map shows a two acre tract which would clearly extend beyond the back boundary of Sunset.

Hicks suggested for the Board to use the Upset Bid process if they wished to move forward with the sale of this property.

Commissioner Dixon made a motion to begin the upset bid process on the property and to sell to the highest bidder. The motion carried unanimously.

7. Adoption of Resolution on Conveyance of Vacant Lot to Habitat

Town Manager Hicks stated a few months ago, the Town Board indicated a willingness to donate a vacant lot owned by the Town on Wallace Street to the Habitat for Humanity of Pitt County, Inc. Hicks asked for adoption of a Resolution Approving the Conveyance of this property to Habitat. Hicks stated once approved, a notice must be published in the newspaper and the sale cannot be concluded until 10 days have elapsed from the date of publication.

Commissioner Moore made a motion to adopt Resolution (2010) 1088, Resolution Approving Conveyance of Property Pursuant to G.S. 160A-279. The motion carried unanimously.

8. Approval of Water Shortage Response Plan

Town Manager Hicks stated the Division of Water Resources and the Town has been working on the development of a Water Shortage Response Plan. He said the Town has recently completed the required 30 Public Notice Phase and are now ready for formal approval by the Board of Commissioners.

Commissioner Barrow made a motion to approve the Water Shortage Response Plan. The motion carried unanimously.

9. Adoption of Ordinance Amending Procedures for Advisory Board

Appointments

Town Manager Hicks presented an Ordinance that revises the procedures for Advisory Board appointments.

Commissioner Moore made a motion to adopt Ordinance (2010) 690, Ordinance Amending the Code of Ordinances for the Town of Farmville. The motion carried unanimously.

10. Proposed Water System Project/USDA Funding

Town Manager Hicks stated when the USDA representatives were in Farmville a couple of weeks ago, they encouraged those present to be diligent in getting applications in for consideration as soon as possible when the next fiscal year begins. Hicks reminded the Board of Van Lewis and his proposal back in October 2009, about the possibility of developing an internal water system improvements project. He explained when the Town switches to chloramines as a disinfectant in the near future, the number of dead end lines, the number of small galvanized lines, and the number of older lines that are lined in cast iron, will see potential water quality issues

that will continue to worsen over time. Hicks asked for adoption of a resolution to file an application in order to create a solution to the problem.

Commissioner Barrow made a motion to adopt Resolution (2010) 1089, Resolution Authorizing the USDA- Rural Development Application, 2010 Internal Water System Improvements. The motion carried unanimously.

11. Request to Establish Date for Site Visits on GUC Waterline Project

Town Manager Hicks stated the Town is nearing completion of the GUC Waterline Project and he is requesting that the Town Board establish two meeting dates that would allow the Mayor and Commissioners to take a guided tour of the facilities at Site 163 and at Site 247.

The Town Board agreed to establish October 11th & 12th of 2010 for Site Visits on the GUC Waterline Project. The motion carried unanimously.

12. Discussion on Development of Park on Town Property North of Murphrey Park

Town Manager Hicks stated the Town is the owner of a parcel on land north of Murphrey Park that includes a fairly large pond. He further stated the intent on the acquisition of this property was for the development of a park.

Paul Ellis stated when Martin Jones returns from his surgery, the plan is to clean out the area for development at some point.

Commissioner Barrow stated he wanted the clean-out to be made a priority even if we had to hire someone to do it.

13. Discussion on Downtown Parking Issues

Town Manager Hicks stated he has received complaints about parking in the Central Business District. He said one of the biggest complaints is usually regarding the number of business owners that park on Main Street all day.

The Board agreed they would rather encourage business owners to not park on Main Street instead of the Town Board having to enforce and development an ordinance. The Board instructed the Mayor to write a letter to the Chamber of Commerce asking them to help participate in this encouragement.

14. Discussion on Development of Industrial Park Property

Town Manager Hicks stated Wanda Yuhas sent an email indicating a willingness to sit down with the Town Board and other organizations that might be able to assist the Town in creating a development plan for the new industrial park property.

The Town Board stated their interest and instructed Town Manager Hicks to see what dates are good for Wanda and Pitt County, and the Town Board will accommodate.

15. Review of EDC Charges

Town Manager Hicks presented a memo from Jeanne Bonds with the Farmville Economic Council requesting reimbursement from expenses that she indicates were Town expenses but were paid for by the EDC. Hicks stated these charges became an issue after the funding from the Town was eliminated. He also stated Ms. Bonds has not made payment of the Town credit card, which was in her name during her employment with the Town, and now has a past due balance of around \$2,100. Hicks added these were clearing EDC expenses which need to be paid.

Commissioner Barrow made a motion to request proper documentation from the EDC Board in regards to them making payment of the past due credit card charges, and then the Town will pay the amount of \$1,808.25 per request by EDC accordingly. The motion carried unanimously.

16. Update on Columbarium Project

Developmental Services Director Paul Ellis provided an update on the surveys. He stated 18 surveys were received, with 10 being in favor of a columbarium but only 4 in favor of prepaying and with 8 not being in favor of a columbarium.

17. Citizen Comments

Mayor Evans asked if there were any citizen comments at this time.

There were no comments.

18. Closed Session

On motion by Commissioner Dixon, the Board adjourned into closed session at 9:17 p.m. pursuant to G.S. 143-318.11(a)(3) to consult with the Town Attorney in order to preserve the attorney-client privilege. The motion carried unanimously.

On motion by Commissioner Dixon, the Board returned into regular session at 9:27 p.m. The motion carried unanimously.

On motion by Commissioner Moore, the meeting was adjourned at 9:28 p.m.

Robert L. Evans, Mayor

Attest:

Amy B. Johnson, Town Clerk