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Layout guidelines

1. Use a normal, plain font (e.g., Times Roman) for text.
 - Other style options:
 - for textual emphasis use *italic* types.
 - for special purposes, such as for mathematical vectors, use **boldface** type.
2. Use the automatic page numbering function to number the pages.
3. Do not use field functions.
4. For indents use tab stops or other commands, not the space bar.
5. Use the table functions of your word processing program, not spreadsheets, to make tables.
6. Use the equation editor of your word processing program or MathType for equations.
7. Place any figure legends or tables at the end of the manuscript.
8. Submit all figures as separate files and do not integrate them within the text.

■ Illustrations

The preferred figure formats are EPS for vector graphics exported from a drawing program and TIFF for halftone illustrations. EPS files must always contain a preview in TIFF of the figure. The file

name (one file for each figure) should include the figure number. Figure legends should be included in the text and not in the figure file.

- **Scan resolution:** Scanned line drawings should be digitized with a minimum resolution of 800 dpi relative to the final figure size. For digital halftones, 300 dpi is usually sufficient.
- **Color illustrations:** Store color illustrations as RGB (8 bits per channel) in TIFF format.
- **Vector graphics:** Fonts used in the vector graphics must be included. Please do not draw with hairlines. The minimum line width is 0.2 mm (i.e., 0.567 pt) relative to the final size.

Data formats

Save your file in two formats:

1. Text: RTF (Rich Text Format) or Microsoft Word compatible formats
Figures: EPS or TIFF.
2. PDF (a single PDF file including text, tables and figures). Make sure that all fonts are embedded.

■ General information on data delivery

Please send a zip file (text and illustrations as separate files) to: ISSE@gsc.nasa.gov either: Please always supply the following information with your data: journal title, operating system, word processing program, drawing program, image processing program, compression program.

The file name should be memorable (e.g., author name), have no more than 8 characters, and include no accents or special symbols. Use only the extensions that the program assigns automatically.

6 Electronic supplementary material

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