



Phytoplankton Monitoring Network

Promoting a better understanding of Harmful Algal Blooms by way of Volunteer Monitoring

VOLUNTEER AGREEMENT— INITIAL

Start Date:

End Date:

VOLUNTEER:

NOAA PMN provides public awareness through a research-based volunteer monitoring program. The benefits of this program positively impact its volunteers and NOAA by providing critical data for the better understanding of marine phytoplankton in US coastal waters. Data collected and analyzed must be submitted on a consistent basis for evaluation by the PMN. Therefore, it is critical that basic requirements are followed by each volunteer for the success of the PMN program. The PMN encourages you to collect more than twice a month and to get involved in the other benefits of the program.

Terms of the PMN Volunteer Agreement

Volunteer Initials

- | | |
|--|-----------|
| 1) Participate in at least one WebEx or in-person training | 1) _____ |
| 2) Follow all PMN sampling protocols | 2) _____ |
| 3) Collect, analyze, and submit phytoplankton data to the PMN database at least twice a month (for each sampling site), providing 24 samples on a yearly basis | 3) _____ |
| 4) Stay in monthly communication with PMN Coordinator by phone or email | 4) _____ |
| 5) Notify PMN Coordinator of any extraneous circumstances that prohibits sampling in a given month | 5) _____ |
| 6) Signing the Property Loan Agreement Form makes the volunteer financially responsible for all loaned equipment | 6) _____ |
| 7) Loaned equipment cannot be transferred to another person, <i>under any circumstance</i> | 7) _____ |
| 8) Purchase replacement equipment for all misplaced, lost, or stolen sampling items | 8) _____ |
| 9) Return all loaned equipment to PMN within 5 days of notification | 9) _____ |
| 10) Anticipated first collection date: _____
Return equipment if first collection is NOT submitted within 30 days of this date. | 10) _____ |

Volunteer agreement will be reviewed on an annual basis to assess future involvement with the PMN. Noncompliance with any of the above terms will initiate a reassessment of the volunteer agreement.

By signing below, you agree to the above volunteer agreement terms.

Volunteer Name – Printed

Volunteer Signature *Date*

PMN Coordinator Signature *Date*